

Eight to 10 weeks before...

- □ Choose a location
- □ Set a budget
- Make a guest list
- Pick a date and time

Four to six weeks before...

- □ Send out invitations
- Decide on party games
- Pick a theme
- □ Order a cake and/or flowers
- Plan the food and drinks
- Ask friends and family for help if needed
- Decide what to include in goody bags for guests

One to two weeks before...

- D Phone anyone who hasn't RSVP'd
- Buy decorations and disposable tableware
- Buy props and prizes for party games
- Buy gifts for goody bags
- Buy your gift for the guest of honour
- Hire or borrow extra chairs if needed

Two days before...

- □ Finish your food shopping
- Ask a guest to take photos on the day
- □ If you'll be cooking, do as much as you can ahead

One day before...

- Pick up the cake and/or flowers
- □ If the party's at your house, give it a good clean
- Decorate the party space
- □ Finish preparing the food
- Put together the goody bags

On the day of the baby shower...

- □ Set out the party game props and prizes
- Chill drinks in the fridge to be ready at party time
- Set out chairs for guests
- Have a comfortable chair ready for the mum-to-be
- Choose someone to write down who gives what gift
- Relax and have fun!