

**SIDE LETTER OF AGREEMENT BETWEEN NAPA COUNTY FEDERATION OF
TEACHERS (NCFT) AND THE NAPA COUNTY OFFICE OF EDUCATION (NCOE)
EFFECTIVE JUNE 1, 2022**

Effective June 1, 2022, NCFT and NCOE agree to the following modifications to Articles 13.12 and 17.2. The intent of these modifications is to ensure that NCFT members working additional hours on a timesheet beyond their regularly contracted work calendar or work hours are compensated at an hourly rate consistent with their regular rate of pay. NCFT and NCOE agree that these provisions are not intended to apply extra duty assignment paid on a stipend such as acting as a mentor or supervising extra-curricular activities.

13.12 Additional Duties

13.12.1 Extended Year and Summer Program unit members shall be compensated at the rate provided in Article 12.

13.12.2 During the regular work year unit members assigned by their supervisor to perform additional hourly paid duties beyond the regular workday shall be compensated at their per diem rate based on the following formula: (per diem rate) / (contracted work hours per day).

13.12.3 Unit members who work beyond the regular school year shall be paid a per diem rate based on their annual salary, except those covered by Article 12.

13.12.4 If a Site Supervisor in the Children's Center Program is required to use non-work days in order to fulfill assigned duties with the approval of the Program Director or designee, the Site Supervisor shall be compensated for these days at the regular rate of pay.

17.2 Unit members working a full day extended year program will be paid the regular per diem rate based on their annual salary. Unit members working less than a full day will be paid according to the following formula based on the unit member's annual salary for the school year immediately preceding the commencement of the extended year program:

(per diem rate) / (contracted work hours per day)

For NCFT

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For NCOE

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