


Board of Directors

22 May 2023

Agenda and Papers

Badminton England Board		 BADMINTON ENGLAND	
AGENDA			
Date:	Monday 22 May 2023		
Time:	10am Arrival for 10.30 start 12pm Lunch 1pm Meeting resumes		
Venue:	All England Room, National Badminton Centre, Milton Keynes		
In attendance:	Mike Robinson	Chairman	
	Jackie Newcombe	Senior Independent Director	
	Sue Storey	Chief Executive	
	Joyce Church	Elected Director	
	Peter Emptage	Elected Director	
	Mark King	Elected Director	
	Mike McSweeney	Elected Director	
	James Thomas	Elected Director	
	Mel Wyley	EA to CEO (Minutes)	
By Invitation:			
	TBC	Player Representative	
	Nick Rimmer	Senior Leadership Team	
	Jenny Clark	Senior Leadership Team	
	Morten Frost	Senior Leadership Team	
	Rose Butterworth	Senior Leadership Team	
Apologies:			

1	INTRODUCTION			
1.1 <i>5 mins</i>	Welcome by the Chair	For information		MR
1.2 <i>5 mins</i>	Declarations of Interest - Confirmation of Board declaration of interest forms.	For approval		ALL
2. <i>100 mins</i>	STRATEGY REVIEW			
2.1	Strategy Review May 2023	For approval	BOD.22052023.P7 BOD.22052023.P8	SS/NR
3. <i>10 mins</i>	NON-EXECUTIVE DIRECTORS SESSION			
	<i>Note: to continue over lunch (or at end of meeting) if necessary</i>			
<i>30 mins</i>	LUNCH			

4	STANDING ITEMS			
4.1 5 mins	Minutes of meeting 1 March 2023 Minutes of Board call on 26 April 2023	Both for approval	BOD.010323.Draft BOD.260423.Draft	ALL
4.2 10 mins	Actions register	For information		ALL
4.3 10 mins	Executive Report	For information	BOD.22052023.P1	SS
4.4 10 mins	Management commentary 2022/23	For information	BOD.22052023.P2	NR
5	SIGNIFICANT DECISIONS REQUIRED AND PRINCIPAL DISCUSSION ITEMS			
5.1 30 mins	Business Plan 23/24	For approval	BOD.22052023.P3	NR/SS
5.2 30 mins	BDO Governance and Finance Reports - Response to BDO and draft action plans	For decision	BOD.22052023.P4	ALL
5.3 15 mins	Annual Report	For approval	BOD.22052023.P5	NR
5.4 30 mins	Year-end report - draft statutory accounts (*) - auditors' report - letter of representation (*) - risk management & internal controls (*) - risk register - going concern (cash flow forecast) paper (*) - Report from F&R Board Chair <i>Note: whilst there are a number of papers here to support the approvals required, these will have been reviewed by F&R and the F&R Chair's report will include recommendations re the approvals required.</i>	For approval (*)/discussion	Papers pending FRAC on 17th May.	JC/RB
5.5	Policies - Treasury - Reserves	Both for approval	<i>Papers included are from March Board folder, where F&R put them forward for recommendation.</i>	JC/RB
6	UPDATES			
6.1 20 mins	Performance Update Presentation	For information		MF

<p>6.2</p> <p>30 mins</p>	<p>Updates from Advisory Boards and Steering Groups</p> <p><i>Nominations Committee</i></p> <p><i>Player Development Board</i></p> <p><i>EDI</i></p>	<p>For approval</p> <p>For information</p> <p>For information</p>	<p>BOD.22052023.P4</p> <p>BOD.22052023.P6</p> <p>Verbal</p>	<p>MR/SS</p> <p>PE/SS/NR</p> <p>JN</p>
<p>7</p> <p>10 mins</p>	<p>ANY OTHER BUSINESS</p>			
<p>8</p>	<p>NEXT MEETING:</p> <p>Annual General Meeting – 24 June 2023</p> <p>Board of Directors (NBC) - 26 July 2023</p> <p>Board of Directors (Sheffield) Overnight with dinner – 26 September 2023</p>			
<p><i>Overall timing</i></p>	<p><i>Note: The suggested timings imply the meeting will end at 4.20pm, but these do not include any contingency – it would be helpful if you would allow for some flexibility, when you are making your personal travel arrangements.</i></p>			