



NATIONAL SAFEGUARDING PANEL

| | |
|-----------------------------|---|
| Position: | Legal Member |
| Accountable to: | The Chair of Sport Resolutions (contractual accountability) The President of the NSP (judicial accountability) |
| Term of Appointment: | 3 Years |

Overall Responsibilities

Legal members shall be appointed to chair NSP Tribunals. The Tribunal's role is to assess risk, actual or potential, in the context of the duty of sport governing bodies to protect and safeguard children, young people, and adults at risk. The aim of such appointments is to improve the quality and consistency of decision making in respect of safeguarding concerns arising in the sports context.

Specific Responsibilities

- To be available for appointment to NGB tribunals and panels, to make decisions in respect of concerns about staff or volunteers' performance, capability or conduct in working with children, young people, or adults at risk.
- To prepare for hearings by reading and assimilating papers before the tribunal or appeal commences, including the study of written documents and reports.
- To issue directions and control the manner in which cases are conducted in accordance with the relevant rules and procedures.
- To ensure that the tribunal is conducted in an impartial, fair, calm and transparent manner.
- To ensure that parties are able to present their case for consideration, as fully and as fairly as possible, including, where appropriate, taking the initiative at the hearing, to ensure that all relevant matters are covered, whether specifically raised by the parties or not.
- To ensure that witnesses and parties are supported in giving evidence with particular attention to children and other vulnerable individuals who may be witnesses of abuse, giving consideration to special measures.
- To decide on issues of law and procedure which may arise during a tribunal.

E6

- To work collaboratively with other tribunal members to decide cases by finding facts, applying the relevant rules and giving a reasoned written decision.
- To contribute to the development of, and keep abreast of, best practice in safeguarding in sport.

Selection Criteria

- Principal professional practice/residence is in the United Kingdom.
- Judge, barrister, solicitor or arbitrator of seven years standing.
- Recent experience of chairing tribunals, panels or case management groups which have powers to decide on the suitability of individuals to work with children, young people or vulnerable adults.
- Knowledge of employment law and other relevant legislation which concerns equality, disability discrimination, human rights law, and the safeguarding of vulnerable groups.
- Knowledge of best practice in conducting disciplinary proceedings and in particular those of sports governing bodies.
- An understanding and appreciation of the support required for vulnerable witnesses and those accused of unsafe practice in working with children, young people and adults at risk.
- An understanding and appreciation of the impact which abusive behaviour can have on children, young people and adults including the additional vulnerability to abuse of some young people and the impact of peer abuse.
- An understanding and appreciation of behaviour which is indicative of 'grooming' with the intention to abuse a child.

Application Process

All applicants will be required to provide the following documents in support of their application:

- Completion of all sections of the Sport Resolutions online application form.
- A sport-specific CV, containing references to any relevant decisions or awards which are in the public domain.
- A cover letter, detailing your suitability for the role, reasons for wanting to join the panel, and how you meet the selection criteria.
- Contact details for two referees to support the application. Sport Resolutions may approach the referees for references prior to the application being submitted for consideration by the PARC. Provision of the contact details is evidence of consent of the applicant to the request for a reference being made.
- A copy of any relevant accreditation certificate.
- Evidence of current professional indemnity insurance cover applicable to the work to be carried out under the auspices of the NSP, subject to the right of PARC to waive/amend these requirements.