

REGULAR MEETING OF THE NCOE Foundation

Wednesday, March 23, 2022

Members present

Participated via Zoom: Josh Schultz, Gillie Miller, Julie McClure, Connie Silva, Caroline Wilson, Kelsey Petithomme, Sara Sitch, Lynne Vaughan
Absent: Tony Apolloni

1. ORGANIZATION

A. CALL TO ORDER

Ms. McClure called the meeting to order at 3:32 p.m.

B. VISITORS

Visitors were welcomed to the meeting.

C. PUBLIC PARTICIPATION

Ms. McClure read the instructions regarding Public Participation. There were no comments by the public.

D. APPROVAL OF THE AGENDA

The Agenda was approved on a motion by Mr. Schultz and a second by Ms. Wilson. A roll call vote was taken: Ayes - Ms. Silva, Ms. Sitch, Mr. Schultz, Ms. Wilson, Ms. Miller, Ms. McClure, Ms. Petithomme. Noes - None. Ms. Vaughan not present to vote.

E. APPROVAL OF MINUTES

The Minutes of February 23, 2022 were approved on a motion by Dr. Apolloni and a second by Ms. Sitch. A roll call vote was taken: Ayes - Ms. Sitch, Ms. Silva, Mr. Schultz, Ms. Wilson, Ms. Miller, Ms. McClure, Ms. Petithomme. Noes - None. Ms. Vaughan not present to vote.

F. COMMENTS BY THE PUBLIC

There were no comments by the public.

2. CORRESPONDENCE, COMMUNICATIONS, AND REPORTS

Kelsey Petithomme provided an overview of *Raising a Reader*, a grant-funded family literacy program, and what it provides for local families. Ms. Petithomme noted that the grant comes from the CDE and is part of the Early Childhood Program's CSPP contract.

Ms. McClure asked Ms. Petithomme to provide a write-up of what her needs are, and Ms. McClure will write a letter to solicit local funding for this program. Ms. McClure also suggested that AmeriCorps could consider getting involved somehow in a service project capacity.

3. CONSENT AGENDA ITEMS

A. On a motion by Ms. Vaughan and a second by Mr. Schultz, the Board approved Consent Agenda Item 3.A. (Gift Approval): ***Refer to the Transaction List on the NCOE Foundation Monthly Financial Statement.*** A roll call vote was taken: Ayes - Ms. Silva, Mr. Schultz, Ms. Sitch, Ms. Wilson, Ms. Vaughan, Ms. Miller, Ms. McClure, Ms. Petithomme. Noes - None.

B. On a motion by Ms. Vaughan and a second by Mr. Schultz, the Board approved the Sonoma County Vintners Foundation Community Grants – Community Foundation Sonoma County. Ayes - A roll call vote was taken: Ayes - Ms. Silva, Mr. Schultz, Ms. Sitch, Ms. Wilson, Ms. Miller, Ms. Vaughan, Ms. McClure, Ms. Petithomme. Noes – None.

C. No action was taken on Consent Agenda Item 3.C. (Event Approval).

D. No action was taken on Consent Agenda Item 3.D. (Fund Distribution).

4. ACTION ITEMS

There were no Action Items at this time.

5. INFORMATION ITEMS

A. NCOE Foundation Monthly Financial Report

The NCOE Foundation Monthly Financial Report was accepted as presented.

B. Upcoming Grants and Opportunities

- Mr. Schultz reported on a recent meeting with Carla Bryant DIAL EE (Center for District Innovation and Leadership in Early Education). Mr. Schultz noted that the NCOE is trying to figure out where best to house this new program. Dr. Bryant is looking for a new home for DIAL EE and is interested in working with the NCOE particularly because of our work with all-inclusive preschool and the statewide recognition our program has received.

C. NCOE Foundation Compliance Calendar

Ms. McClure reported that Ellen Sitter will send out the annual Conflict of Interest forms to the NCOE Foundation Board members.

D. Planning Committee Update

Ms. McClure reported that Kay Sprinkel has been invited to the April meeting for a wider conversation with regard to her work on behalf of the NCOE Foundation.

6. FUTURE AGENDA ITEMS: 1) Planning Committee Update to include department project reports, and 2) Kay Sprinkel statement.

7. NEXT MEETING OF THE NAPA COUNTY BOARD OF EDUCATION

The next meeting of the NCOE Foundation will be on Wednesday, April 27, 2022 at 3:30 p.m.

8. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:05 p.m.

Respectfully submitted,
Julie McClure, Secretary

Approved _____

Date _____