

Against Malaria Foundation (AMF)



Senior Operations Manager Full time

Job Description

AMF profile

Against Malaria Foundation (AMF) was founded in 2004 and is a charity that fights malaria in a highly effective, accountable and transparent way.

We do this by purchasing and distributing multiple millions of long-lasting insecticide-treated nets (LLINs) at a time in nationwide universal coverage campaigns. This is the most cost effective way of preventing malaria. AMF receives donations from the public and in the last financial year received US\$120m. AMF is particularly data-focused and monitors and reports on net use and drives and supports innovation to improve the effectiveness of malaria programmes.

AMF is the world's third largest funder of nets.

AMF has been rated a top charity for all of the last 14 years by independent charity evaluators GiveWell and The Life You Can Save who focus on cost-effectiveness and impact.

We are a team of ten highly motivated individuals with different skills and experience. Each person has an important role to play. All team members work remotely with constant communication between them. While the team is small, the impact is big - our net distributions protect millions of people. Our largest programme is in the Democratic Republic of Congo (DRC), where we are funding 52 million nets to protect 95 million people for distribution during 2021 to 2023. We have ongoing multi-million net programmes in other countries including Uganda, Nigeria, Guinea and Togo.

Role Description

Our activities and commitments are steadily increasing, and 2023 will be a particularly busy year of distributions, with over 50m nets planned for distribution. In light of this, AMF is recruiting a Senior Operations Manager to join the operations team and to play an important role in ensuring the success of the net distributions. We are looking for someone who has strong interpersonal and intellectual skills who is able to work collaboratively. The ideal candidate will be comfortable taking on significant responsibility by leading on several of AMF's programmes.

The role will include involvement in all stages of a distribution campaign (pre-agreement, net procurement, post-agreement, during distribution, and post distribution) across two main areas:

1. Work with National Malaria Control Programmes (NMCPs)
2. Work with AMF's independent monitoring partners

Further information

The Senior Operations Manager will lead on several of AMF's programmes, including in countries where AMF is distributing nets for the first time. They will work closely with NMCPs, in country partners, AMF independent monitors, the AMF Operations and Technology teams to ensure the success of AMF distributions.

More specifically, they will manage the distributions through the following stages

1. Pre agreement
 - Establishing the funding gap
 - Establishing the net need, malaria burden, insecticide resistance data
 - Working with the Ministry of Health to negotiate and put in place an agreement for the programme
2. Net procurement
 - Working with AMF's procurement lead to order nets in time for the distribution
3. Post-agreement
 - After signature of the agreement, working with countries to put in place the plans for key elements, in particular
 - o Electronic data collection
 - o 5% re-visits
 - o Net tracking
 - Tender for and select an independent partner for distribution monitoring, and work closely with this partner that will be AMF's eyes and ears in country
4. During the distribution
 - Track information coming from monitoring partners
 - Analyse with the Head of Analytics registration and distribution data and take actions if needed
 - Account for all AMF nets
5. Post distribution
 - Tender for and select an independent partner for post distribution monitoring, and work closely with this partner to carry out surveys at 9, 18 and 27 months post-distribution
 - Share results with in-country partners and encourage appropriate actions to be taken

Through these stages, it will be important to maintain strong relationships with the key partners, notably the National Malaria Control Programmes, distribution partners and cofounding partners to ensure that distributions are carried out according to the agreements signed between the Ministry of Health and AMF.

These relationships will ensure that solutions can be found constructively to issues that arise during implementation of AMF's programmes.

Aside from the areas above there will be other significant work related to AMF Group Operations, dependent on the candidate's skill set, such as assisting with documentation, preparing and reviewing reports for key donors and wider fundraising initiatives, and updating our website.

Characteristics of the successful candidate

We are looking for someone who has strong interpersonal and intellectual skills, who works collaboratively in a team and relishes responsibility and the opportunity to learn and develop their abilities. The ideal candidate will be motivated to help improve the lives of those affected by the wider impacts of malaria.

Required

- Fluent French and English
- Excellent interpersonal skills to build and maintain strong working relationships
- Strong analytical skills and be able to use Excel confidently

- A self-starter who is highly organised with the ability to work independently and manage working time effectively
- Strong project management skills and comfort handling meetings with senior staff
- Comfort in dealing with and learning about financial matters, willing to examine budgets in detail
- At least 4 years work experience. The skills and potential of the candidate take priority over prior experience and we welcome applications from a range of backgrounds and experiences.
- An interest in driving down malaria rates through procedure changes and the use of technology

Of interest (but not required)

- Experience working on projects based in Africa or in international development
- Malaria knowledge or background in malaria prevention or other global health campaigns

Other role details

Reporting to: Operations Director

Location: Remote working (all the AMF team work remotely) within Africa/UK/Europe time zones. Please note that applications from outside these time zones will not be reviewed.

The cost of any co-working office space will be covered by AMF. Trips to London during the first three months are encouraged to spend time working with the Operations Director and AMF team.

Initial salary: £50,000 to £60,000

Company contributed pension scheme

25 holiday days per year + bank holidays

Candidates are expected to have a fully functioning computer or laptop of at least moderate specifications and reliable internet connectivity. However, we also have access to a technology grant as we do not wish anyone to be disadvantaged.

Travel: travel to Africa will be expected. Trips are planned flexibly in discussion with the team. The number and duration will vary year on year, and range from approximately 3 to 6 weeks per year.

Equal opportunities

AMF is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

Applying

Applicants should send a) a one-page cover letter explaining why they are interested in and suitable for the position, and b) their CV to operationsmanagerfeb23@againstmalaria.com.

Early applications are encouraged as we will be reviewing applications on an ongoing basis.