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Log in to <u>https://myapps.microsoft.com</u>. Click Next to start the setup of MFA.

Click on the install button (Note: Click Google Play Store or Apple Store to download the app to your phone)



Get the app on your phone

select next.

Keep your account secure Your organization requires you to set up the following methods of proving who you are.
Microsoft Authenticator Set up your account If prompted, allow notifications. Then add an account, and select "Work or school".
Back Next
I want to set up a different method

In this step, you will work with your mobile device and computer.



Open Microsoft Authenticator on your mobile device. (Note: the app you downloaded on your mobile device). Click the plus sign in the upper right corner of your mobile device. A new window will open on your mobile device.



On your mobile device, select Work or School account.



A small window on your mobile device will pop up, and the option to add a Work or School account select scan the QR code.

Scan the QR code with your mobile device, displayed on your computer screen.

Keep your account secure
Your organization requires you to set up the following methods of proving who you are.
Microsoft Authenticator
Scan the QR code
Use the Microsoft Authenticator app to scan the QR code. This will connect the Microsoft Authenticator app with your account.
After you scan the QR code, choose "Next".
Can't scan Image?

Once the mobile device is set up, click next.

NAPA VALLEY COLLEGE	
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	After you scan the QR code, choose "Next",
	Can't scan image? Back Next
	Lwant to set up a different method

Enter the number shown on the computer screen on mobile devices.



Click done and close the screen. The account is set up for MFA.



Once you have successfully set up MFA on your mobile device, you should see your Napa Valley College account on the Microsoft Authenticator

