



Paid Family Leave

NOTICE TO EMPLOYEES

Paid Family Leave Insurance Coverage Provided by:

THE STANDARD LIFE INSURANCE COMPANY OF NEW YORK

INSERT INSURER NAME HERE

Covering Employees of:

The City University of New York

INSERT EMPLOYER NAME HERE

Paid Family Leave is insurance that provides job protected paid time off to:

- **Bond** with a newly born, adopted, or fostered child
- **Care** for a family member with a serious health condition
- **Assist** loved ones when a family member is deployed abroad on active military service

How to File:

- **Notify** your employer at least 30 days in advance, if foreseeable, or as soon as possible
- **Submit** the Request for Paid Family Leave form to your employer
- **Complete** and attach the additional documentation as instructed on the request form and submit to the insurance carrier listed below

Employers should NEVER discriminate or retaliate against anyone who requests or takes Paid Family Leave

FOR MORE INFORMATION AND HELP:
Visit ny.gov/PaidFamilyLeave
or call (844) 337-6303

You can get forms to take Paid Family Leave from

- *Your employer,*
- *The insurance carrier below, or*
- *ny.gov/PaidFamilyLeave*

The Standard Life Insurance Company of New York
333 Westchester Avenue, West Building, Suite 300
White Plains, New York 10604
800-378-2409

Policy #: 758949-B

Effective From: 1/1/2022

To: 12/31/2022

Statutory Under a Plan or Agreement

Class(es) of Employees Covered: An employee of the Policyholder who is also a New York Senior College member of Skilled Trades and/or Blue & White Collar local unions in eligible titles in one of the following local unions: DC37 375, DC37 384, DC37 924, DC37 983, DC37 1087, DC37 1407, DC37 1597, DC37 1797, DC37 2054, DC37 2627, IATSE 306, IBEW 3, IBT 237, IUOE 30, NYSNA, SEIU 300 and SEIU 246

NOTICE OF COMPLIANCE

PRESCRIBED BY THE CHAIR, WORKERS' COMPENSATION BOARD

THIS NOTICE MUST BE POSTED CONSPICUOUSLY IN AND ABOUT THE EMPLOYER'S PLACE OR PLACES OF BUSINESS.