The City College of New York

Office of Human Resources

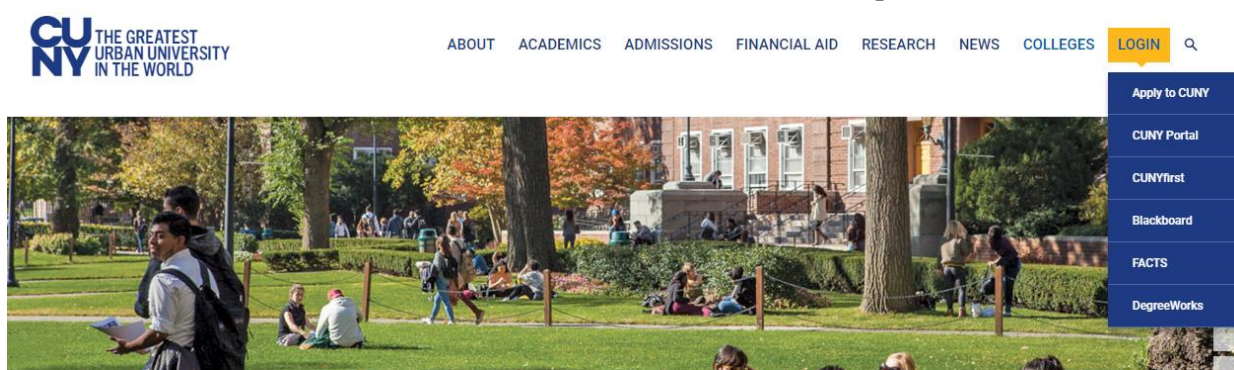# Workplace Violence Awareness and Prevention Training Access Instructions

Step 1. Log in to Blackboard

1. Go to www.cuny.edu
2. On the menu bar under **LOGIN** click on the **Blackboard** option

3. Use your CUNYfirst login credentials to login to Blackboard

If you have not claimed your CUNYfirst account on https://home.cunyfirst.cuny.edu/, you must do so before accessing Blackboard. Your CUNY Login username is your CUNYfirst username followed by @login.cuny.edu and your CUNYfirst password. For example, if you log into CUNYfirst as george.washington76, your CUNY Login will be george.washington76@login.cuny.edu

Step 3. Access & complete Workplace Violence Awareness and Prevention Training

1. Under the **My Organizations** module click on "City College WVP 2020-2021"
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2. Read all instructions
3. Click on Workplace Violence Prevention Training Module on the blue MENU on the left side of the screen and complete the training program