



Salvage Pool Operator Statement of Fact

| Information |
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| <p>This form may only be used by a salvage pool operator, licensed to do business in Texas, which acquired possession of a motor vehicle on request of an insurance company. The insurance company subsequently denies coverage or does not take ownership of the motor vehicle, and the motor vehicle is not removed from the salvage pool operator's possession by the owner or lienholder following notification by the salvage pool operator. Additionally, the application must be for a Salvage or Nonrepairable Vehicle Title in the name of the salvage pool operator.</p> <p>At least one written notice to the owner(s) and any lienholder(s) of record requesting they remove the vehicle from the salvage pool operator's facility is required. This notice is required before the 31st day following the insurance company notification to the salvage pool operator that the insurance company denied claim or does not take ownership of the vehicle. The notice sent to the owner(s) and any lienholder(s) must be by registered mail or certified mail, return receipt requested.</p> <p>The salvage pool operator may apply to the department for a Salvage or Nonrepairable Vehicle Title if the vehicle is not removed from the salvage pool operator's facility before the 31st day after the notice was mailed to the owner(s) and any lienholder(s).</p> |

| Vehicle Information | | | | |
|--------------------------------|----------------------|------|---|-------|
| Vehicle Identification Number | Year | Make | Body Style | Model |
| Previous Title/Document Number | Previous Title State | | License Plate State and Number (if any) | |

| Salvage Pool Operator Information | | | |
|-----------------------------------|-------------|--------------------------------------|-----------------|
| Name | | Salvage Pool Operator License Number | |
| Address | City | State | Zip |
| Authorized Agent First Name | Middle Name | Last Name | Suffix (if any) |
| Email (optional) | | Phone Number (optional) | |

| Vehicle Acquisition/Notification Information | | | |
|--|---------------------|---|---|
| Insurance Company | Name | | |
| | Address | City | State Zip |
| Dates | Date of Acquisition | Date of Insurance Company Notification Received | Date Salvage Pool Notified Owner/Lienholder |

| Certification – State law makes falsifying information a third degree felony |
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| <p>I certify I am an authorized agent of the above named salvage pool operator, the insurance company named above requested possession of this vehicle and either denied payment of a claim against it or will not take any other possession, notice was sent to the owner(s) and any lienholder(s) to remove the vehicle from our facility, and the vehicle has not been retrieved. The statements on this form for the above described vehicle are true and correct to the best of my knowledge.</p> <p><input type="checkbox"/> This vehicle was previously titled out of state. Therefore, I certify the salvage pool operator has made a physical inspection of the vehicle and found the permanent vehicle identification number to be as indicated above.</p> |
| <p>Signature of Authorized Agent _____ Printed Name (Same as Signature) _____ Date _____</p> |

Salvage Pool Operator Statement of Fact

Required Documents to Transfer Ownership

1. ***Application for Salvage or Nonrepairable Vehicle Title (Form VTR-441)***
2. ***Salvage Pool Operator Statement of Fact (Form VTR-331-SPO)***
3. **Verification of Title and/or Registration** – Verification of title and/or registration is required from the state of record. If not available, the following must be provided:
 - Original letter(s) from the state of record and receipts for each notification sent to that state if a salvage pool operator sends a request for title and registration verification to the state of record and is informed by letter that due to the Driver's Privacy Protection Act restrictions the state will forward the notification to the owner(s) and lienholder(s) for notification purposes or
 - Receipts for the request sent to that state if a salvage pool operator sends a request for title and registration verification to the state of record and does not receive a response on or before the 21st day after the date the request was mailed.
4. **Proof of Notifications**
 - Notice Received from the Insurance Company – Proof consists of a copy of this notice.
 - Notice Sent to the Owner(s)/Lienholder(s) – Proof consists of evidence of mailing for registered mail or the date stamped receipts for certified mail and return receipt, together with any unopened certified letter(s) returned as undeliverable, unclaimed, refused, or no forwarding address.
5. **Vehicles Last Title Outside of Texas**
 - Vehicle identification number (VIN) verification. The VIN can be verified by checking the applicable box in the “Certification” section. Alternatively, the *Law Enforcement Identification Number Inspection* (Form VTR-68-A) be provided in lieu of making the certification.