



Texas Department
of Motor Vehicles

Time Permits Application

Information and Instructions

For *faster processing* of your permit, order your permit online through the Texas Permitting & Routing Optimization System (TxPROS) at TxPROS.TxDMV.gov.

The following permit types may be self-issued through TxPROS:

- 30/60/90 Day and Annual Length
- 30/60/90 Day Width
- Annual Cylindrical Bales of Hay
- Annual Fracing Trailer
- Annual Implement of Husbandry
- Annual Manufactured Housing
- Annual Mobile Crane
- Annual Utility Pole
- Annual Water Well Drilling Machinery & Related Equipment
- Annual Well Servicing Unit

You may also apply for the Annual Rig-Up Truck permit through TxPROS

You may also submit your application by mail using the procedure below.

1. Complete application Form 302. Please fill out the form completely and legibly.
2. Mail your permit application to the Motor Carrier Division at the following address: TxDMV-MCD, Time Permits Section, P.O. Box 5020, Austin, Texas, 78763-5020. Only payment by check, cashier's check, or money order, made payable to the Texas Department of Motor Vehicles, are accepted by mail.

To pay by credit card or ACH, apply for your permit via the Texas Permitting and Routing Optimization System (TxPROS).

Please do not call for permit renewals or to add trucks. All permit requests will be processed in the order of the date/time they are received in our office, including telephone requests. Please limit phone calls to questions only.

In order to be assured that you have a valid permit issued prior to the expiration of the current one, we strongly encourage you to submit your renewal request at least one week prior to expiration of your current permit.

When truck license numbers have changed, you do not need to call us to make changes. Please include new license number at the time of renewal.

For more information about Time Permits, visit our website at www.TxDMV.gov.



Texas Department of Motor Vehicles

Application for Time Permits

P.O. Box 5020 - Time Permits Section
Austin, Texas 78763-5020
Phone: 800/299-1700

Permit/Wire Service (if applicable)	
Permit/Wire Service Name	Contact Person

Company Information			
Company Name	Customer Account Number		
Contact Person	Phone Number		
Mailing Address	City	State	Zip
Fax Number	Email Address		

I attest* to having one of the following:

USDOT Number **Number** _____

Current Texas Surety Bond on file with TxDMV (Bond option only available if not required to have a USDOT Number)

Current Retailer/Installer Number **R/I Number** _____

Current Installer Number **Installer Number** _____

Current Manufacturer Number **Manufacturer Number** _____

Current Retailer/Broker/Installer Number **R/B/I Number** _____

*Not required for the following permit types:
 - Annual Hay
 - Annual Well Servicing Unit
 - Annual Rig-Up Truck
 - Annual Mobile Crane
 - Annual Fracing Trailer

Permit Type Information	
Gross weight must be provided for permit types with a "W" and the Weight Information must be completed (page 2). The overall width is required for an Annual Rig-Up Truck Permit request and number of axles is required for a Fracing Trailer Permit request. If requesting a permit for more than one vehicle with different weights or axle configurations, a separate application must be submitted for each.	
Width:	<input type="checkbox"/> 30 Day <input type="checkbox"/> 60 Day <input type="checkbox"/> 90 Day
Length:	<input type="checkbox"/> 30 Day <input type="checkbox"/> 60 Day <input type="checkbox"/> 90 Day <input type="checkbox"/> Annual
<input type="checkbox"/> Annual Hay Permit	
<input type="checkbox"/> Annual Utility Pole Permit	
<input type="checkbox"/> Annual Manufactured Housing Permit	
<input type="checkbox"/> Annual Mobile Crane Permit - W	Gross Weight _____
<input type="checkbox"/> Annual Fracing Trailer Permit	Number of axles other than steer _____
<input type="checkbox"/> Annual Implement of Husbandry Permit - W	Gross Weight _____
<input type="checkbox"/> Annual Water Well Drilling Machinery Permit - W	Gross Weight _____
<input type="checkbox"/> Annual Rig-Up Truck Permit - W	Overall Width _____ Gross Weight _____
<input type="checkbox"/> Annual Well Servicing Unit Permit - W	Gross Weight _____

Fracing Trailer Permit ONLY	
<input type="checkbox"/>	Hauling liquid oil well waste products or unrefined liquid petroleum products from oil wells not connected by a pipeline and returning empty.
<input type="checkbox"/>	Hauling liquid products related to oil well production to an oil well and returning empty.
<input type="checkbox"/>	Hauling liquid products related to oil well production to an oil well and return with liquid oil well waste products or unrefined liquid petroleum products from an oil well not connected to a pipeline.



Application for Time Permits cont.

Weight Information

	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Axle Spacing (Feet Only)														
Weight (x1000)														
Number of Tires														
Tire Tread Width														
Gauge														
Steerable or Fixed (S/F)														

Payment

Check, cashier's check, or money order. **(Make payable to Texas Department of Motor Vehicles.)**

To pay by credit card or ACH apply online via TxPROS.

Vehicle Information

Unit Number	Year and Make	Last Five of VIN	License Plate	State	Permit Start Date

For more information about Time Permits, visit our website at www.TxDMV.gov. For comments concerning the application process contact (800) 299-1700 or email MCD_SizeWeight@TxDMV.gov.

The Texas Department of Motor Vehicles maintains the information collected on this form. With a few exceptions, you are entitled upon request to be informed about the information that we collect about you. Under §§552.021, 552.023 and 559.004 of the Texas Government Code, you are entitled to receive and review this information, and to have us correct erroneous information.