## What Type of Student Are You?

# Find your enrollment category and follow the easy steps to enroll.

### Dual Enrollment/ High School Students

## Dual Enrollment/High School Students must follow this High School Checklist:

- 1. Complete the NVC online application
- 2. Search for Sections on WebAdvisor
- 3. Complete Permit to Attend form with student, parent, and principal signatures
- 4. Complete additional paperwork, if needed
- 5. Register for classes during open registration

**Note:** The \$46/unit enrollment fees have been waived by the Napa Valley College Board of Trustees. High school students are still responsible for paying mandatory fees and materials fees.

All K-12 students taking courses at NVC who enroll for more than 11 units per semester would not be exempt from enrollment fees as specified in Education code 76001, 763001F.

# Personal Development/ Lifelong Learning

Students taking 1 or 2 classes for personal development, without the goal of transferring or earning a degree or certificate:

- 1. Complete the NVC online application
- 2. Log into WebAdvisor to view available classes
- 3. Register and pay for classes during open registration.

# 4-Year College and University Students

#### 4-Year Students new to NVC must:

- 1. Complete the NVC online application
- 2. Log into WebAdvisor to view available classes
- 3. Register and pay for classes during open registration.

#### **Graduating Seniors in High School must:**

- 1. Complete the NVC online application
- 2. Complete online orientation
- 3. Complete the placement process
- 4. Attend A Counseling/Advising Ed Planning session
- 5. Notify Admissions and Records that you are graduating, so your record can be updated to register online. This can be done by phone 707-256-7201, via email: ANRMAIL@NapaValley.edu, or inperson: 1300 Building.
- Register and pay for classes during continuing or new student registration.

**Note:** Students who have completed NVC courses while in high school as part of dual or concurrent enrollment programs will maintain priority registration status as continuing students. All college enrollment fees apply. Qualifying courses for continuing students, must be designated as college credit.

#### New Student Enrollment

## Students new to NVC must follow the 5-Steps to Enroll:

- 1. Complete the NVC online application
- 2. Complete online orientation
- 3. Complete the placement process
- 4. Attend a Counseling/Advising Ed Planning session
- 5. Register and pay for classes during new student registration.

## Transfer Student Enrollment

## Students who have attended another college or university must:

- 1. Complete the NVC Online Application
- 2. Complete online orientation
- 3. Complete the placement process\*
- 4. Attend a Counseling/Advising Ed Planning Session\*
- 5. Register and pay for classes during new student enrollment.
- \* Students who have attended other colleges and/or universities may submit official transcripts to be considered for credit toward Napa Valley College programs and degrees.

### Continuing Student Enrollment

#### **Continuing students must:**

- Make successful academic progress and have fewer than 100 degree applicable units in order to maintain good standing and remain eligible for priority registration
- 2. Refer to the "Priority Registration" calendar for registration dates
- 3. Register and pay for classes during continuing student registration.

### Returning Student Enrollment

Returning Students in good standing with fewer than 100 degree applicable units who have stopped attending for one or more primary terms must:

- 1. Complete a new NVC online application if absent for 1 or more years
- 2. Attend a Counseling/Advising Ed Planning session
- 3. Complete the 5-Steps to Enroll if absent for more than 3 years
- 4. Register and pay for classes during returning student registration.