

TIPS ON CLEANING AND DISINFECTING YOUR PERSONAL/SHARED WORKSPACE

Cleaning helps prevent the spread of COVID-19

In addition to the routine custodial cleaning cadence, the University has implemented an enhanced cleaning frequency to clean and disinfect common areas and commonly touched surfaces in our buildings; they are being cleaned at least once daily, five days a week by our custodial staff, using EPA-registered disinfectants. Below are tips for your personal work area.

Surfaces to Clean

- Door Handles & Knobs
- Keyboards/Mice
- Monitors
- Desktops
- Remotes
- Light Switches
- Desk & Cell Phones
- Shared Workstations
- Chair Arms

Disinfectants

EPA-approved cleaning products (such as Lysol and Clorox wipes, link below) which are effective against the novel coronavirus. Follow manufacturer's instructions for all cleaning and disinfection products (e.g. concentration, application method, contact time, personal protective equipment, etc.).

Cleaning Tips

- 1) Where surfaces are visibly dirty, clean w/ soap and water prior to disinfection.
- 2) After cleaning, dispose of used cleaning materials, immediately wash hands.
- 3) Disinfect frequently, at a minimum daily.



Waste Disposal

Items used for cleaning like disposable towels can be discarded in the regular trash. Excess waste from chemical disinfectants should be disposed of appropriately.

Web Links and Resources



EPA List of Registered Disinfectants effective against SARS-CoV-2
<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>



Stanford Guidelines Regarding COVID-19 Contacts
<https://healthalerts.stanford.edu/covid-19-information-and-resources/covid-19-prevention/>