



CITY OF  
**PALO  
ALTO**

# City Council

**Monday, May 4, 2020**

Special Meeting  
Virtual Teleconference  
**5:00 PM**

**REVISED**

*Agenda posted according to PAMC Section 2.04.070. Supporting materials are available in the Council Chambers on the Thursday 11 days preceding the meeting.*

**\*\*\*BY VIRTUAL TELECONFERENCE ONLY\*\*\***

**<https://zoom.us/join> Meeting ID: 362-027-238 Phone No.:1(669)900-6833**

Pursuant to the provisions of California Governor’s Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of Covid-19, this meeting will be held by virtual teleconference only, with no physical location. The meeting will be broadcast on Cable TV Channel 26, live on YouTube at <https://www.youtube.com/c/cityofpaloalto>, and Midpen Media Center at <https://midpenmedia.org>. Members of the public who wish to participate by computer or phone can find the instructions at the end of this agenda. To ensure participation in a particular item, we suggest calling in or connecting online 15 minutes before the item you wish to speak on.

**TIME ESTIMATES**

Time estimates are provided as part of the Council's effort to manage its time at Council meetings. **Listed times are estimates only and are subject to change at any time, including while the meeting is in progress.** The Council reserves the right to use more or less time on any item, to change the order of items and/or to continue items to another meeting. Particular items may be heard before or after the time estimated on the agenda. This may occur in order to best manage the time at a meeting or to adapt to the participation of the public.

**HEARINGS REQUIRED BY LAW**

Applicants and/or appellants may have up to ten minutes at the outset of the public discussion to make their remarks and up to three minutes for concluding remarks after other members of the public have spoken.

Call to Order

Closed Session

5:00-6:00 PM

*Public Comments: Members of the public may speak to the Closed Session item(s); three minutes per speaker.*

1. CONFERENCE WITH LABOR NEGOTIATORS

**City Designated Representatives:** City Manager and his Designees Pursuant to Merit System Rules and Regulations (Ed Shikada, Rumi Portillo, Molly Stump, Monique LeConge Ziesenhenn, Nick Raisch, Kiely Nose, Gina Rocanova)

**Employee Organizations:** Utilities Management and Professional Association of Palo Alto (UMPAPA); Service Employees International Union, (SEIU) Local 521; Service Employees International Union, (SEIU) Local 521, Hourly Unit; Palo Alto Police Officers Association

(PAPOA); Palo Alto Fire Chiefs' Association (FCA) and Employee Organization: International Association of Fire Fighters (IAFF), Local 1319; Palo Alto Police Manager's Association (PAPMA)  
**Authority:** Government Code Section 54957.6(a)

Action Item

6:00-6:45 PM

- Public Comment 2. Update and Discussion of the COVID-19 Health Emergency and the City's Response

Presentation Study Session

3. ~~Update to the City's Transportation Analysis Methodology to Comply With Senate Bill 743, Including use of Vehicle Miles Traveled (VMT) for California Environmental Quality Act (CEQA) Review and Level of Service (LOS) Standard for Local Transportation Analysis~~ **(THIS ITEM HAS BEEN MOVED TO LATER IN TONIGHT'S AGENDA)**

Agenda Changes, Additions and Deletions

Oral Communications

6:45-7:00 PM

*Members of the public may speak to any item NOT on the agenda. Council reserves the right to limit the duration of Oral Communications period to 30 minutes.*

Minutes Approval

7:00-7:05 PM

4. Approval of Action Minutes for the April 13 and 20, 2020 Council Meetings

Consent Calendar

7:05-7:10 PM

*Items will be voted on in one motion unless removed from the calendar by three Council Members.*

- Public Comment 5. Adoption of Amendments to the City of Palo Alto Tobacco Retail Ordinance (Municipal Code Chapter 4.64) to Further Restrict Electronic Cigarette Products and Flavored Tobacco Products; Direct Staff to Discuss Amending the Tobacco Retail Permit (TRP) Agreement With the County; and Updates to Council's Previous Questions on Reducing Youth Tobacco use

Q & A

6. Approval of the Acceptance and Appropriation of the State of California Citizens Options for Public Safety (COPS) Funds, and Approval of a Budget Amendment (Requires 2/3 Approval) in the Supplemental Law Enforcement Services Fund
7. Adoption of a Resolution Authorizing Staff to Submit a Cal OES COVID-19 Financial Assistance Application

8. SECOND READING: Adoption of an Ordinance Temporarily Suspending the Expiration of and Automatically Extending all Planning Entitlements, Building Permits, and Building Permit Applications Valid as of March 16, 2020; the Ordinance Also Suspends and Extends Municipal Code Application Processing Timelines. This Action is Exempt From the California Environmental Quality Act (CEQA) in Accordance With CEQA Guidelines Section 15061(b)(3) (FIRST READING: April 20, 2020 PASSED 7-0)
- 8A. Review and Approval of the City Auditor Request for Proposals Evaluation Process

City Manager Comments

7:10-7:20 PM

Action Items

*Include: Reports of Committees/Commissions, Ordinances and Resolutions, Public Hearings, Reports of Officials, Unfinished Business and Council Matters.*

7:20-8:00 PM

- Presentation
9. Adoption of a Resolution Waiving the Business Registration Fee Including Late Fees for Calendar Year 2020; Adoption of a Resolution Rescinding the Levy of Assessments for the Downtown Business Improvement District (BID) for Fiscal Year (FY) 2020; and Approval of the Reimbursement of Business Registration Fees and BID Assessments Due in 2020

8:00-8:45 PM

- Public Comment
10. Review of the Potential Financial Scenarios due to the Current COVID-19 Emergency and Direction to Staff on the Continued Development of the Fiscal Year (FY) 2021 Budget

Presentation

8:45-9:30 PM

- Public Comment
11. Staff Update and Request for Direction on the Details of a Small Business Grant Program Including Grant Amounts, Eligibility and Selection Criteria, Donor Involvement, and Allocation of City Funds in the amount of \$500,000

Presentation

Study Session

9:30-10:30 PM

- Presentation
3. Update to the City's Transportation Analysis Methodology to Comply With Senate Bill 743, Including use of Vehicle Miles Traveled (VMT) for California Environmental Quality Act (CEQA) Review and Level of Service (LOS) Standard for Local Transportation Analysis

Council Member Questions, Comments and Announcements

*Members of the public may not speak to the item(s)*

## Adjournment

AMERICANS WITH DISABILITY ACT (ADA) Persons with disabilities who require auxiliary aids or services in using City facilities, services or programs or who would like information on the City's compliance with the Americans with Disabilities Act (ADA) of 1990, may contact (650) 329-2550 (Voice) 24 hours in advance.

# Additional Information

## Standing Committee Meetings

Finance Committee Meeting May 5, 2020

## Schedule of Meetings

Schedule of Meetings

## Tentative Agenda

Tentative Agenda

## Informational Report

Proclamation of the Council of the City of Palo Alto Honoring William Warrior Upon his Retirement

2019 Annual Palo Alto Airport Noise Report Identifying Noise Trends in the Surrounding Areas and Determining Compliance With Established Voluntary Noise Abatement Procedures

## Public Letters to Council

Set 1

## Public Comment Instructions

Members of the Public may provide public comments to teleconference meetings via email, teleconference, or by phone.

1. **Written public comments** may be submitted by email to [city.council@cityofpalto.org](mailto:city.council@cityofpalto.org).
2. **Spoken public comments using a computer** will be accepted through the teleconference meeting. To address the Council, click on the link below to access a Zoom-based meeting. Please read the following instructions carefully.
  - A. You may download the Zoom client or connect to the meeting in-browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
  - B. You may be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
  - C. When you wish to speak on an Agenda Item, click on "raise hand." The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
  - D. When called, please limit your remarks to the time limit allotted.
  - E. A timer will be shown on the computer to help keep track of your comments.
3. **Spoken public comments using a smart phone** will be accepted through the teleconference meeting. To address the Council, download the Zoom application onto your phone from the Apple App Store or Google Play Store and enter the Meeting ID below. Please follow the instructions B-E above.
4. **Spoken public comments using a phone** use the telephone number listed below. When you wish to speak on an agenda item hit \*9 on your phone so we know that you wish to speak. You will be asked to provide your first and last name before addressing the Council. You will be advised how long you have to speak. When called please limit your remarks to the agenda item and time limit allotted.

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