

## GiveWell Board Meeting Agenda

July 29, 2019

1:00pm – 3:30pm PST

### ADMINISTRATIVE ITEMS (1:05 – 1:45pm)

1:05 Annual Review Items - The Board will review the following administrative annual due diligence items and Whitney will field Q/A as necessary:

1. Conflict of interest forms
2. Review of compensation arrangements and benefits; partnerships, joint-ventures, and arrangements with management organizations
3. Roster of Officers and Directors
4. Mission and vision statements
5. Document Retention and Destruction Policy
6. Insurance coverage

*Related Document: Attachment A: 2019 Insurance and Sundries Review*

1:15 Update on Past Subjects – Elie and Whitney will discuss progress on recent topics of board attention

- A. GiveWell roadmapping - *Related Document: Attachment B - GiveWell's Recent Progress and Future Plans*
- B. Staff feedback – *Related Document: Attachment C – Draft Organizational Feedback Plan*

### KEY SUBSTANTIVE TOPICS (1:45 – 3:00 pm)

1:45p Financial Review

*Related Document: Attachment D – GiveWell Financial Summary  
Attachment E – Financial Summary Slides  
Attachment F – 2018 Audit Package*

2:30 Break

2:40p Executive Compensation (E.D. and staff recused and absented)

*Related Document: Attachment G – Executive Comparables Data*

### BOARD VOTES (3:00 – 3:30 pm)

The Board will vote individually on the following resolutions:

1. Executive Director Comp  
**Recommendation:** Approve requested compensation increase.
2. Budget  
**Recommendation:** Approve the proposed budget.

3. Restricting unrestricted funds to regranting  
**Recommendation:** Approve restricting \$3.85M in unrestricted funds to regranting.
4. 2018 Audit  
**Recommendation:** Approve the 2018 audit and authorize publication

The Board will be asked to vote in aggregate on the following resolutions:

5. Prior Meeting Minutes  
**Recommendation:** Approve the minutes
6. Signing Authority  
**Recommendation:** Approve contract signing authorization for the Executive Director, Director of Operations, Senior Research Manager, Head of Growth, and Office Manager.

*Related Document: Attachment H – Resolutions for Board Vote*