



मुख्यालय / HEADQUARTER  
कर्मचारीराज्यबीमानिगम  
(श्रमएवंरोजगारमंत्रालय]भारतसरकार)  
EMPLOYEES' STATE INSURANCE  
CORPORATION  
(Ministry of Labour & Employment, Govt. of  
India)



मुख्यालय / HEADQUARTER  
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No V/14/11/6/2018/Med I/Misc

Date:- 22.04.2021

To,

All Deans/Medical Superintendents/RDs/DIMSs  
DMD/DMN  
ESIC Medical and dental College /ESIC Hospital  
/Regional office/State ESI Scheme

**Subject: -Regarding provision of adequate Covid and other medical services to ESI Beneficiaries at ESIC Hospitals during ongoing resurgence of Covid pandemic**

Madam/Sir,

As the country is currently dealing with resurgence of Covid pandemic, provision of adequate capacity for dealing Covid patients in ESI Hospitals and Dispensaries is the utmost priority while duly ensuring other medical services to IPs.

In this regard, it is reiterated that instructions issued vide letter no. A/48/15/3/2017 Med-1 dated 11.06.2020(copy enclosed) on strengthening various medical services in ESIC Hospitals are to be given top priority on continuous basis.

Further, the competent authority has approved following:-

- Each ESIC hospital is to functionalise as per requisite SoPs, a minimum of 20% of its bed capacity as dedicated Covid beds for ESI IPs, beneficiaries, staff & Pensioners which may swiftly be enhanced as per prevailing local needs.
- Continuation of provision for availing medical services by ESI beneficiaries attached to dedicated Covid ESI hospitals through empanelled private Hospitals as communicated earlier vide letter no. A/48/15/3/2017 Med-1 dated 08.04.2020(copy enclosed).
- In order to continue relief to IPs, beneficiaries, pensioners and staffs etc., instructions on purchase of prescribed medicine directly as detailed in this office letter no. V-14/11/5/2012/Med I/Policy dated 03.04.2020(copy enclosed) has been reinstated with immediate effect till 31<sup>st</sup> July 2021.

Accordingly, you are requested to take all necessary actions with immediate effect.

Yours Sincerely,

Dr. Naveen Saxena  
OSD (Medical)

**Copy to:**

1. PPS to Director General, ESIC
3. WCM with request to upload on ESIC website.



**HEADQUARTERS OFFICE  
EMPLOYEES' STATE INSURANCE CORPORATION  
(ISO 9001-2008 CERTIFIED)  
PANCHDEEP BHAWAN, C.I.G. MARG, NEW DELHI-110002**

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File No. PT No. A/48/15/3/2017 Med-1

Date: 11.06.2020

To,

All Deans/Medical Superintendents  
ESIC Medical and dental Colleges /Hospitals

**Sub: provision of prompt medical services to ESI beneficiaries at ESIC hospitals during Covid pandemic**

Sir/Madam,

It has come to the notice of the competent authority that some sick ESI patients are being referred to empanelled/government Hospital without being provided with emergency/initial line of treatment or proper work-up for Covid in suspected cases, thereby adding to the agony of the patient. Further, difficulty is being faced by some ESI patients in availing medical services from empanelled hospitals at certain locations, once being referred. Such patients are either not being considered for admission by the empanelled hospital or being further referred to some other Hospital.

This practice has the potential of causing death of sick patient due to lack of timely medical intervention when the patient is losing precious time in transit from hospital to hospital for need of emergency medical care.

In order to avoid such a situation to develop, competent authority has instructed following actions to be taken so that required medical services are available to ESI beneficiaries in a hassle-free swift manner:

- All patients to be provided with emergency/initial line of treatment even if they are suspected/confirmed case of Covid.
- In this regard, Isolation beds may be made functional at select departments/emergency/ICU/labour room facilities for managing Covid suspected/confirmed cases requiring Covid or other emergency medical/surgical treatment.
- For cases requiring Covid testing, instructions issued by this office vide letter no.U-16/30/18-COVID-19/2020-SST(27) dated 11.05.2020 are to be diligently followed so that there is no delay in patient management. Further, for critically sick patients, rapid diagnosis test for Covid (CB NAAT) may also be judiciously used through private empanelled labs (in case

there is delay in report from govt lab) so that further treatment is not put on hold, pending RT PCR report for Covid.

- When needed, referring ESIC hospital should pre-ensure/reserve availability of required treatment/bed/ventilatory support etc. in the selected referred hospital, before actually referring and transporting sick patients.
- Adequately equipped Ambulance/patient transport service (in-house or hired) must be readily available in all ESIC Hospitals on 24\*7 basis along-with due backup arrangement. Further, It is to be constantly ensured that ambulance services are functional and available for transfer of sick patient on very short notice.
- Utilization of medical services of nearby intra-state/inter-state ESIC Dedicated Covid Hospital may be considered for management of Covid patients, in consultation with respective State health authority, if needed.

This issues with the approval of competent authority for immediate, strict and continuous compliance.



Dr. Naveen Saxena  
OSD(Medical)

Copy to:

1. DIMS, all State ESI Scheme for information and corresponding necessary action in respective ESIS Hospitals
2. ESIC website
3. All regional offices for information



**HEADQUARTERS OFFICE**  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
**(ISO 9001-2008 CERTIFIED)**  
**PANCHDEEP BHAWAN, C.I.G. MARG, NEW DELHI-110002**

File No. PT No. A/48/15/3/2017 Med-1

Date: 08.04.2020

To,

All Deans/Medical Superintendents/RDs/DIMS

ESIC Medical and dental Colleges /ESIC Hospitals /Regional offices/State ESI Medical Scheme

**Sub: Regarding alternate provision for secondary/SST treatment to ESIC beneficiaries in terms of ESIC Hospitals declared as dedicated Covid-19 Hospitals**

Sir/Madam,

As you are aware, India is in the midst of Corona virus pandemic and its scenario is evolving at a very rapid pace. In this regard, as per MoH&FW, GoI guidelines and State/District authority requirement, a number of ESIC Hospitals across the country are being converted/planned to function as dedicated Covid-19 Hospitals so as to exclusively cater to Corona virus suspected/confirmed cases.

Considering the potential hardship which may be faced by ESIC beneficiaries attached to such declared Covid-19 ESIC Hospital while seeking required non-Covid medical services, Competent Authority has given approval for providing such services through Tie-up Hospitals, as under:

- ESIC beneficiary may be referred by ESIC/ESIS Dispensary to Tie-up Hospital for providing prescribed secondary/SST consultation/admission/investigation, during the period for which concerned ESIC Hospital functions as dedicated Covid-19 Hospital.
- During this period, ESIC beneficiary may also seek Emergency/non Emergency medical treatment from Tie-up Hospital directly without referral letter, in accordance with his entitlement.
- ESIC beneficiaries may be provided prescribed/required treatment by Tie-up Hospital if the same is available in the Hospital even if no ESIC tie-up exist for that specific treatment/procedure. Details of all such patients including complete diagnosis, planned treatment/applicable package rates etc is to be immediately emailed to concerned MS for information.
- A separate record is to be maintained by concerned Tie-up Hospital for all such cases. The tie-up hospital shall raise bills of all such patients after treatment and send to concerned ESIC hospital for payment.
- All above provisions shall cease to exist with immediate effect once dedicated ESIC Covid Hospital is reversed back to ESIC Hospital with/without Covid Isolation beds catering to non-Covid medical services

This issues with the approval of Competent Authority.

Dr. Naveen Saxena  
OSD(Medical)



(HEADQUARTERS OFFICE)  
EMPLOYEES' STATE INSURANCE CORPORATION  
PANCHDEEP BHAWAN, C.I.G. MARG, NEW DELHI-110002.  
(ISO 9001-2008 CERTIFIED)

No. No. PF V-14/11/5/2012/Med I/Policy

Dated 3/4/2020

To

The All Deans/ D(M)D / Director (Noida) / All Medical Superintendents /  
Regional Directors / Directors, SRO, ESI Corporation / All DIMS.

Subject: Reimbursement of OPD Medicines: Special Sanction in view of COVID-19.

Sir/ Madam,

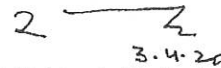
With reference to subject cited above, ESIC Hqrs. Office, has received representations from Stakeholders of ESIC to adopt the Office Memorandum No. Z-15025/12/2020/DIR/CGHS dated 27<sup>th</sup> March, 2020 wherein it is mentioned that CGHS beneficiaries getting medicines for chronic diseases may purchase medicines based on the prescription held (prescribed by CGHS Medical officers / CGHS Specialists / Other Govt. Specialists / Specialist of empanelled hospital) till 30<sup>th</sup> April, 2020 irrespective of Non-availability certificate from CGHS or otherwise. The idea behind the measures is that CGHS beneficiaries need not visit CGHS Wellness Centres to collect medicines till 30<sup>th</sup> April, 2020 (copy enclosed).

Owing to the instructions of Govt. of India during complete lockdown and severity of epidemic of COVID-19, the visit of patients who are entitled to get medical treatment from ESI Dispensary should be minimized.

Accordingly, the guidelines of ibid Office Memo. dated 27<sup>th</sup> March, 2020 of CGHS is adopted for IPs, beneficiaries, pensioners and staffs etc., with the modification that CGHS Medical Officer / CGHS Specialist / Other Government Specialists of empanelled hospitals may be read as ESI Medical Officer / Specialists / Specialists of ESI empanelled hospitals etc., while the medical claim bill shall be submitted to respective ESI Dispensary for reimbursement.

This issue with the approval of Competent Authority.


Yours faithfully,

  
3.4.20

(Dr. Subhash Chokra)

Dy. Medical Commissioner

Encl. : As above.

<p>मुख्यालय कर्मचारी राज्य बीमा निगम पंचदीप भवन, सी.आइ.जी.मार्ग नई दिल्ली-110002</p>		<p>Headquarters Employees' State Insurance Corporation Panchdeep Bhawan, C.I.G. Road New Delhi-110002</p>
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No V-15/15/1/2006- Medical I (MS)

Date: 08.01.2021

To,

All Dean, Director (Medical) Delhi & Noida, All Medical Superintendent  
All Regional Office, Sub Regional Office,  
ESI Corporation.

**Subject: Reimbursement of OPD medicines Special sanction in view of COVID-19.**

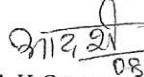
Madam/Sir,

Please refer to this office letter no PF V-14/11/5/2012/Med I/Policy dated 03.04.2020 (Copy enclosed) and successive letter issued in this regard.

In this regard, it is informed that the Director General has approved the applicability of said instruction till 28<sup>th</sup> February 2021. Copy of Ministry of Health and Family Welfare instruction dated 29<sup>th</sup> December 2020 enclosed for ready reference.

Enclosures: As Above

Yours Sincerely,

  
A K Gautam  
08/01/2021

Asstt Director ( Med I)

Copy to:

1. Website Content Manager, with request to upload the same in ESIC Website.



Z 15025/12/2020/DIR/CGHS  
Government of India  
Ministry of Health & Family Welfare  
Directorate General of CGHS

Nirman Bhawan, New Delhi  
Dated the 29<sup>th</sup> December, 2020.

OFFICE MEMORANDUM


Sub: Reimbursement of cost of OPD Medicines: Special Sanction in view of COVID-19-  
till 28<sup>th</sup> February 2021- regarding

In view of the Corona Virus Disease(COVID-19) all out efforts are made by the Government to contain its impact by instituting measures at community as well as at individual level.

2. In this regard the undersigned is directed to draw attention to the OM of even number dated 27.03.2020, 29.04.2020, 29.05.2020, 24<sup>th</sup> August 2020 and 30<sup>th</sup> September 2020 vide which an option has been provided to CGHS beneficiaries getting medicines for Chronic diseases, to purchase medicines based on the prescription held (prescribed by CGHS Medical Officers/CGHS Specialists /other Govt. Specialists/ Specialist of empanelled hospital) till 31<sup>st</sup> December 2020, irrespective of Non-Availability certificate from CGHS or otherwise. However, several representations are received in the Ministry seeking extension of the period in view of the COVID-19 Pandemic.

3. The matter has been reviewed by the Ministry and it is now decided, in continuation of the earlier OM on the subject, that CGHS beneficiaries getting medicines for Chronic diseases shall be permitted to purchase medicines based on the prescription held (prescribed by CGHS Medical Officers/CGHS Specialists /other Govt. Specialists/ Specialist of empanelled hospital) till 28<sup>th</sup> February, 2021 on the same conditions as per the earlier OM dated 27.03.2020. It is also clarified that the CGHS Wellness Centres are functional and CGHS beneficiaries also have the option to collect medicines through CGHS Wellness Centres as per normal practice, instead of purchasing from market.

4. Issued with the approval of Integrated Finance Division, MoHFW vide CD No 2255 dated 29.12.2020.

  
(Dr. Arvind Kumar)

Addl. Director(HQ), CGHS

To:

- 1 All Ministries / Departments, Government of India
- 2 Director, CGHS, Nirman Bhawan, New Delhi