

**APPLICATION FOR THE POST OF
DIRECTOR GENERAL, NATIONAL INFORMATICS CENTRE (NIC)**

PART – I

PROFORMA FOR APPLICATION

Mode of Recruitment : (A) Promotion
(B) Deputation (including short term contract)
(C) Direct Recruitment

(Please tick the relevant option)

1. Name in full :
(in Block letters)

Affix passport size
photograph

2. Address :
(In Block Letters)

3. Father's name :

4. Sex : Male / Female

5. Nationality :

6. Date of Birth :
(Proof of Date of Birth must be enclosed)

7. Age: : _____ Y _____ M _____ D
(As on closing date of application)

8. Marital Status :

9. Whether belong to :
SC/ST/OBC/PH/General
(in case of SC/ST/OBC/PH proof may be enclosed)

10. Address for correspondence (with pin code):
(Tel.No., Mobile No. FAX & e-mail, if any)

11. Permanent Address :

12. Academic & Professional Qualifications:
(Beginning with Graduation)

Name of the Institute/Board/University	Year of passing	Examination / Degree	Percentage of marks in Aggregate and Division

(Specify the gap, if any, with reasons in Education career)

13. Field of Specialization:

14. Resume of Research work and publications:
(One set of reprints to be furnished, if available)

15. International and/or National Honours/Awards/Recognition received from reputed organisations/institution:

16. International level Scientific Paper and National level Scientific Paper published:
(One set of reprints to be furnished, if available)

17. Patents/Copyrights/Trademarks/IPR granted for technological development or licences and or commercialisation :-

18. Whether you are heading a Govt. organisation/Autonomous Body/PSUs or its unit/units or any major Division or major Project, give complete details:

19. In case you are a Private candidate, provide information related to number of manpower and financial turnover of last two years of the organisation in which you are currently working along with a clarification whether the post held by you is equivalent to Member of Board of Directors of the organisation:

20. Employment history in chronological order (descending order, starting from current job) & experience:

(Attach separate sheet in following format, if necessary)

Name & address of employer/Organisation / Institution	Period of service		Designation of the post held	Scale of pay and Basic Pay (with Pay Band & GP)	Brief description of work	Reasons for leaving each post
	From	To				

21. Professional Training:

Organization	Details of Training	Period	
		From	To

22. Experience (in detail) :

23. Achievements in the career which may support your candidature :

24. Details of present employment :

i.	Designation of the post held	
ii.	Scale of pay of the post	
iii.	Total emoluments per month now drawn (with break up – Basic, GP, HRA, DA, TA etc.)	
iv.	Whether present post is held on regular/tenure/Deputation or ad-hoc basis and since when	
v.	If on deputation, details of post held on Regular basis / scale of pay and since when	
vi.	Name of the Organization with full address indicating Name and Designation of the contact person and Telephone / FAX number	
vii.	Whether working in the same Department and in the feeder grade or feeder to feeder grade	
viii.	Category of the Organization : (a) Government / State Government (b) PSU / Autonomous Body (c) Private	

25. A Vision Statement as to how you plan to take NIC forward as its Director General:

(Separate sheet may be annexed, if required)

26. Any other information :

Note: Candidates are requested to enclose copies of documents for substantiating all the above given information.

Declaration: I hereby solemnly declare that all the above statements are true and correct to the best of my knowledge and belief. Nothing is false or has been concealed / distorted. If at any time, I am found to have concealed / distorted any material information my appointment shall be liable to summary termination without notice.

Place: _____

Signature: _____

Date: _____

Name of the applicant: _____

E-mail ID: _____

Tel. No.: _____

Mobile No.: _____

PART - II

(To be filled in by the Competent Authority in the case of candidates who are presently working in Government / PSU / Autonomous Organizations only)

Certified that :

- (i) The information given above by the officer is correct.
- (ii) No Vigilance / Disciplinary Proceedings are either pending or contemplated against the above mentioned officer.

Date: _____

Signature: _____

Name: _____

Designation: _____

Department: _____

Organization: _____

PART - III

**PROFORMA FOR QUALIFICATIONS, EXPERIENCE FOR THE POST OF DG, NIC
[For Deputation (including Short-term contract)/Direct Recruitment]**

	Educational Qualifications (Essential)	Please state the relevant qualification	List of supporting documents enclosed for relevant qualification
1.	Degree in Engineering or Technology from a recognized University or Institute or M.Sc. (Electronics) or M.Sc. (Applied Electronics) or Masters' Degree in Computer Applications or M.Sc. (Computer Science / Information Technology).		
	Educational Qualifications (Desirable)	Please state the relevant qualification	List of supporting documents enclosed for relevant qualification
2.	Masters' Degree in Engineering or Technology or Doctorate Degree in Computer Science or Information Technology or Electronics.		
	EXPERIENCE	List of supporting documents enclosed for relevant experience	
3.	Twenty-five years experience in the area of Information Technology or System Implementation or e-Governance, in the case of Government servants.		
4.	<p>Twenty-five years of experience (in case of non-Government servants) in the area of Information Technology or System Implementation or e-Governance, of which at least five years as:</p> <p>The Chief Executive of an Information Technology related organization during the preceding ten years.</p> <p>NOTE: The Information Technology related organization shall mean a private entity registered under any law for the time being in-force, with annual sales turn-over of at least twenty-five crore rupees during the association of the candidate with the said organization as its Chief Executive; Or</p>		
5.	The Director or Head of the Department of a recognized academic institution, engaged in education or research in the field of Information Technology.		

(For All India Services Officers)

1.	Service of Cadre/Batch	
2.	Date of empanelment of batch at Centre	