CHILDREN'S RESIDENTIAL UPDATE

Children's Residential Licensing Program Mission:
The Children's Residential Licensing Program licenses and monitors Adoption Agencies, Foster Family Agencies and Certified Family Homes, Foster Family Homes, Resource Family Homes, Group Homes, Crisis Nurseries, Runaway and Homeless Youth Shelters, Small Family Homes, Transitional Housing Placement Programs, and Short-Term Residential Therapeutic Programs in an effort to ensure that they provide a safe and healthy environment for children who are in residential care.

A Note from Pamela Dickfoss, Deputy Director

Welcome to our Fall 2018 Children's Residential Program (CRP) Quarterly Update. As we head towards the end of 2018, I want to personally applaud all providers, advocates, counties, and licensing program staff for their ongoing efforts to implement the Continuum of Care Reform (CCR). It has been a massive task for many of those involved. We are now seeing the results of these great efforts. Group homes are successfully transitioning to Short-Term Residential Therapeutic Programs, counties and foster family agencies are finding their stride in the resource family approval process and Intensive Services Foster Care is ramping up capacity to provide home based care to children that would otherwise be in congregate care.

The Children's Residential Program Office (CRPO) announced the appointment of two new Assistant Program Administrators: Lenora Scott for Southern California and Angela Carmack for Northern California and the Sacramento CRPO. Both Angela and Lenora have extensive licensing experience leading field operations in their respective regions, collaborating closely with stakeholders and playing vital roles in contributing to children's policy development.

A joint effort by the CCR Branch and the CRPO Training Unit, resulted in a beneficial training on Trauma Informed Care (TIC).The training was accompanied by the release of ACIN I-29-18 (May 16, 2018), ACIN I-28-18E (July 2, 2018) and PIN 18-08-CRP, which describe in-depth the principles of TIC. The development of TIC principles and policy will be a continuous, outcome driven, collaborative process that will be at the core of CCR's success.

Important Provider Information Notices

PIN 18-03-CRP Closure Plan for Community Care Licensing (Group Homes, Short-Term Residential Therapeutic Programs, and Foster Family Agencies).

PIN-18-07-CRP Foster Family Agency Emergency Contact Information.

PIN 18-09-CRP Continuum of Care Reform (CCR) Group Home (GH) Extension Request to Continue Placements and Current Rate Classification Level (RCL) Rate.

Be Alert! It's Fire Season

According to the California Drought website, California has been experiencing extreme drought conditions for the past six years. With these bone-dry conditions, wildfires have been raging and affecting regions across the state. There are a number of things you can do to prepare yourself if a fire threatens your home or facility:

- Have an evacuation plan. Practice evacuating your home or facility with your youth. Everyone in the home should be aware of what to do in case there is a need to evacuate. Staff must be well equipped and ready to provide whatever assistance is necessary to each individual in care. For more information on preparing your home, go to Preparing Your Home For Wild Fires.
- Make sure that your emergency plan includes where you would relocate if necessary. Plan two ways out of your neighborhood in case a fire is threatening one of your evacuation routes.
- Prepare an emergency kit in case of evacuation and keep all important documents, medications, personal identification, and authorized representative contact information handy.
- Make sure that fire suppression systems, along with required smoke detectors and carbon monoxide detectors, are in place and working at all times.
- Create a defensible space around your home or facility by clearing away dead branches, wood piles and vegetation. Keep your rain gutters free of debris.
- Monitor the Cal Fire website to be aware of the proximity of fires that may be near you.
- Notify your Licensing Program Analyst as soon as possible if you do have to relocate. Have a current LIC 9020, Register of Facility Clients/Residents, available to assist in tracking who is in care and where they have been relocated.

Community Care Licensing tracks fires that may pose a danger to facilities on a seven day a week, 24-hour basis. By notifying us if you have to relocate, we can assist you in ensuring that your residents and staff are safe and able to get the services they need.

Healthy Habits – Good Oral Health

The American Dental Association notes that no two people are the same. Help youth take charge of their oral health with these tailored evidence-based recommendations.

- Brush teeth twice a day with toothpaste
- Clean between teeth daily
- Limit sugary beverages and snacks.
- See a dentist regularly for prevention and treatment of oral disease

Active Shooter

In light of recent tragic events involving individuals targeting people with the use of firearms, it is crucial to increase our ability to ensure our personal safety and that of those around us. These situations are, by their very nature, unpredictable and occur with little or no warning. Knowing what to do can save lives! The Department of Homeland Security has prepared information on what to do if faced with an active shooter. The Department of Homeland Security offers free courses, materials, and workshops to better prepare you to deal with an active shooter situation, including a quick reference brochure entitled, *Active Shooter Event: Quick Reference Guide*.

PAID Program

The U.S. Department of Labor's Wage and Hour Division (WHD) has instituted a new nationwide pilot program, the Payroll Audit Independent Determination (PAID) program, to facilitate resolution of potential **overtime and minimum wage** violations under the Fair Labor Standards Act (FLSA). The program's primary objectives are to resolve such claims expeditiously and without litigation, to improve employers' compliance with overtime and minimum wage obligations, and to ensure that more employees receive the back wages they are owed—faster.

Under the PAID program, employers are encouraged to conduct audits and, if they discover overtime or minimum wage violations, to self-report those violations. Employers may then work in good faith with WHD to correct their mistakes and to quickly provide 100% of the back wages due to their affected employees.

CWS/Cares Project

The Child Welfare System-California Automated Response and Engagement System (CWS-CARES) is the new system being created to replace the CWS/CMS child welfare system. There are several development priorities on the radar this fall.
- Snapshot: Gives staff the ability to search for people across CWS/CMS from a single field, see each person's current contact information and demographics, and view an at-a-glance summary of their CWS history.
- Cognito: A new identity management system that allows for the ability to login securely, and access applications and view information in CWS CARES.
- Facility/Home Search and Profile: A tool that searches three essential production systems for critical information that social workers and licensing analysts need to do their jobs. By connecting data that has historically not been matched in this way, it will not only save time, but reveal at a single glance, connections that currently require multiple searches or cross-agency collaboration to find.

For a more detailed description see: Product Increment (PI) 8 Development Priorities.

De-Escalation Techniques

When considering emergency interventions of potentially intensifying situations, de-escalation plays a key role in ensuring the physical and emotional health and safety of all youth. Behavioral de-escalation is often associated with crisis-communication at the time something is just about to happen. Common scenarios may include heated verbal exchanges between youth or between youth and staff. It is the responsibility of the facility staff to help restore calm to the situation by using the techniques they have been authorized and trained to use.

Successful de-escalation techniques include but are not limited to several factors:
- The effectiveness of the techniques, how often they are reviewed and if the organizational culture supports them.
- Staff's abilities to exercise empathy, compassion, and professionalism.
- Staff's knowledge of the youth's needs and concerns through regular observation, interaction, and case review with other facility staff.
- Staff's ability to exercise self-awareness, including emotional triggers and tendencies towards engaging in power-struggles—and knowledge of back-up plans for when help is needed.
- Staff's ability to prioritize their actions, respond quickly and provide safe alternatives for the youth.
- Staff's ability to prioritize all courses of actions according to how they best secure the youth's health and safety.

For related regulatory information see:
Foster Family Homes:
Personal Rights: CRP, Title 22, Section 89372(a)(8) & (a)(9)

Group Homes:
Personnel Duties: CRP, Title 22, Section 84065.2(b)(1)
Personal Rights: CRP, Title 22, Section 84072(d)(10)
Emergency Intervention Plan: CRP, Title 22, Section 84322(d)(2)
Emergency Intervention Staff Training: CRP, Title 22, Section 84365(b)(2)

Short-Term Residential Therapeutic Programs:
Personnel Duties: CRP, ILS Section 87065.2(b)(1)
Personal Rights: CRP, ILS Section 87072(d)(10)
General Provisions: CRP, ILS Section 87095.00(b)
Emergency Intervention Staff Training: CRP, ILS Section 87095.65(b)(2)

Resource Family Homes:
Personal Rights: Written Directives 11-08(b)(5) & (b)(7)
Responsibility for Providing Care and Supervision: Written Directives 11-13(a)

Screen Time Fun

Spending quality time with children is encouraged. Screen time can be a fun and valuable tool for children if used in moderation. Child Trends 5 lists five ways screen time can be beneficial for children.

- Certain kinds of digital tools can support family interactions.
- Support children's healthy development through co-viewing and co-playing.
- Parents can choose high-quality digital content for their child's viewing.
- Digital tools can promote school readiness.
- Digital tools can support parent and child togetherness.

Fingerprint Requirements

Before an individual can obtain a community care license, provide services, work or reside in a licensed community care facility, he or she must receive a criminal record clearance or exemption from the Caregiver Background Check Bureau (CBCB).

Criminal Record Clearance: New staff/caregivers (not previously associated to any CCL facility) must be Live Scanned. Individuals who have a clearance from another CCL facility must have their clearance transferred to the new facility with an LIC 9182. The LIC 9182 must be submitted to the licensing Regional Office with a photo ID of the new staff. An LIC 508 form must be retained in the staff file along with a copy of the LIC 9182. A newly fingerprinted individual's clearance will be listed on the California Background Clearance Listing for 30 days. A licensee may verify clearances older than 30 days by calling the local Community Care Licensing Division Regional Office.

Exemption Transfer: To transfer an exemption, the facility must submit an LIC 9188, LIC 508, duty statement and a photo ID to CBCB. The individual cannot work or reside in the facility until they have received notice that the transfer has been granted. For further information, go to the CBCB web page. Click for a list of Live Scan sites.

New Inspection Process Project Updates

CCLD launched a three-month Senior Care Inspection Tool Pilot on July 1st, 2018 to field test new comprehensive and specialty tools along with Field Automation System features designed to streamline inspection procedures. More information regarding the pilot can be found on the Inspection Process Project website. Data from this pilot will help inform and guide development for future inspection tools.

CCLD will begin development on comprehensive and specialty inspection tools for the Children's Residential Program in the coming months. We look forward to working with you in the development and implementation of these tools.

Management Information

Monica Filice was promoted to Bureau Chief – Centralized Complaint Information Bureau, effective 7/1/18.
Cynthia Gray was promoted to LPM I, San Diego and Orange County Regional Offices, effective 5/18/18.

Are you interested in becoming part of the Community Care Licensing team?
Please apply at: CalCareers
- Information on how to apply for a State job can be found at the Cal Career website.

Please remember to check for new Provider Information Notices (PINS).

Program Administrator- Jean Chen
Assistant Program Administrators:
Angela Carmack- North
Lenora Scott- South

IMPORTANT INFO AND PHONE NUMBERS	
Centralized Complaint Information Bureau (CCIB)	1-844-538-8766
Foster Care Rates	916-651-9152
Caregiver Background Check Bureau (CBCB)	1-888-422-5669
Foster Care Ombudsman	1-877-846-1602
CCL Public Inquiry and Response	916-651-8848
Technical Support Program	916-654-1541