

NCOE Foundation

The NCOE Foundation will hold a regular meeting on Wednesday, August 28, 2019, at 12:00 p.m. in **Room A** at the **NCOE, 2121 Imola Avenue, Napa, CA.**

1. ORGANIZATION

- A. Call to Order
- B. Welcome to Visitors
- C. Approval of the Agenda
- D. Approval of Minutes – July 31, 2019
- E. Comments by the Public: Suggestions, comments, and requests may be presented to the Board on those subjects over which the Board has jurisdiction. Normally, the Board will take no action at this time. Individuals may be limited to three minutes for their presentations.

2. CORRESPONDENCE, COMMUNICATIONS, AND REPORTS

The Board Chair and/or Board members may report miscellaneous items for information purposes.

3. CONSENT AGENDA ITEMS

Background information on these items is provided to the Board prior to the meeting. Action is taken by a common motion without discussion unless discussion of an item(s) is requested by a Board member(s).

- A. Gift Approval: Approval of donations/gifts from Tony Apolloni as follows: \$1,000 to Community School Program

All donation/gift acceptance requests will be submitted to the Board Secretary for approval. Approval will take the form of a consent agenda item where all gifts are listed and then the board takes action to accept them. Items that the Board Secretary thinks might be controversial will be held for discussion or action. (Julie McClure, Secretary)

- B. Grant Approval: All grant submission requests will be submitted to the Board Secretary for approval. Approval will take the form of a consent agenda items where all grant requests are listed and then the board takes action to accept them. Items that the Board Secretary thinks might be controversial will be held for discussion or action. (Julie McClure)

- C. Event Approval: All event approval requests will be submitted to the Board Secretary for approval. Approval will take the form of a consent agenda item where all event requests are listed and then the board takes action to accept them. Items that the Board Secretary thinks might need further discussion will be held for discussion or action. (Julie McClure, Secretary)

4. ACTION ITEMS

- A. Board approval of Donations/Gift Policy to include grants. The Board will be asked to approve the Donations/Gift Policy. (Julie McClure, Secretary)

- B. Adopt 2019-20 budget. The Board will be asked to adopt the 2019-20 budget. (Josh Schultz, Treasurer)

5. INFORMATION ITEMS

- A. NCOE Foundation Monthly Financial Statement (Josh Schultz, Treasurer)
- B. Liability Insurance update (Josh Schultz, Treasurer)
- C. Upcoming Grants and Opportunities (Julie McClure, Secretary)
 - Napa Valley Vintners 2020
 - Bill Dodd Fundraiser

6. FUTURE AGENDA ITEMS

7. NEXT MEETING OF THE NCOE FOUNDATION September 25, 2019

8. ADJOURNMENT

In compliance with the American with Disabilities Act, if special assistance is needed to participate in this meeting, contact the NCOE Foundation at 253-6810. Notification forty-eight hours prior to the meeting will enable the NCOE to make reasonable arrangements to ensure accessibility to this meeting. I HEREBY CERTIFY THE AGENDA FOR THE STATED MEETING WAS POSTED ON THE NCOE WEBSITE AND IN NCOE'S DISPLAY CASE AT 2121 IMOLA AVENUE, NAPA, CA 94559, Thursday, August 22, 2019. Informational material is available for review at the NCOE.

Ellen Sitter, Recording Secretary
NCOE Foundation