

# **REGULAR MEETING OF THE NCOE Foundation**

## **Wednesday, July 28, 2021**

### **Members present**

Participated via Zoom: Gillie Miller, Kelsey Petithomme, Julie McClure, Connie Silva, Sara Sitch, Caroline Wilson, Tony Apolloni

Ms. Vaughan arrived late.

Mr. Schultz arrived late.

## **1. ORGANIZATION**

### **A. CALL TO ORDER**

Ms. McClure called the meeting to order at 3:30 p.m.

### **B. VISITORS**

Visitors were welcomed to the meeting.

### **C. PUBLIC PARTICIPATION**

Ms. McClure read the instructions regarding Public Participation. There were no comments by the public.

### **D. APPROVAL OF THE AGENDA**

The Agenda was approved on a motion by Dr. Apolloni and a second by Ms. Wilson.

Ayes - Dr. Apolloni, Ms. Silva, Ms. Petithomme, Ms. Wilson, Ms. Miller, Ms. McClure, Ms. Sitch. Noes - None. Ms. Vaughan not present to vote. Mr. Schultz not present to vote.

### **E. APPROVAL OF MINUTES**

The Minutes of June 23, 2021 were approved on a motion by Dr. Apolloni and a second by Ms. Miller. Ayes - Dr. Apolloni, Ms. Silva, Ms. Petithomme, Ms. Wilson, Ms. Miller, Ms. McClure, Ms. Sitch. Noes - None.

### **F. COMMENTS BY THE PUBLIC**

There were no comments by the public.

## **2. PRESENTATION**

Ms. McClure reported on the operation of the NCOE Programs in trying to prepare for all the possibilities that may occur because of COVID. The NCOE continues to seek out all COVID testing and vaccine options for staff and students, and we are fortunate to have partnerships in place for testing and vaccine options moving forward.

## **3. CORRESPONDENCE, COMMUNICATIONS, AND REPORTS**

### **4. CONSENT AGENDA ITEMS**

A. On a motion by Dr. Apolloni and a second by Ms. Silva, the Board approved Consent Agenda Item 3.A. (Gift Approval): **Refer to the Transaction List on the NCOE Foundation Monthly Financial Statement.** Ayes - Dr. Apolloni, Ms. Silva, Ms. Petithomme, Ms. Wilson, Ms. Miller, Ms. McClure, Ms. Sitch. Noes - None.

B. On a motion by Dr. Apolloni and a second by Ms. Silva, the Board approved Consent Agenda Item 3.B. (Grant Approval): 2021-22 GiveGuide - Arts & Culture category for

Mariposa. Ayes - Dr. Apolloni, Ms. Silva, Ms. Petithomme, Ms. Wilson, Ms. Miller, Ms. McClure, Ms. Sitch. Noes – None. Ms. Vaughan not present to vote.

C. No action was taken on Consent Agenda Item 3.C. (Event Approval).

D. No action was taken on Consent Agenda Item 3.D. (Fund Distribution).

## **5. ACTION ITEM**

A. On a motion by Ms. McClure, and a second by Ms. Sitch, the Board approved the nomination of Dr. Apolloni as Board Chair for another year. Ayes – Dr. Apolloni, Ms. Silva, Ms. Petithomme, Ms. Wilson, Ms. Miller, Ms. McClure, Ms. Sitch. Noes – None.

## **6. INFORMATION ITEMS**

### **A. NCOE Foundation Monthly Financial Report**

The NCOE Foundation Monthly Financial Report was accepted as presented.

### **B. Upcoming grants and opportunities**

Ms. McClure reported that Barbara Nemko and she met with If Given a Chance representative to seek out advice on pursuing grants and opportunities for the NCOE Foundation. They connected us with someone who can discuss future planning.

Dr. Apolloni suggested Ms. McClure contact Lynne Vaughan and ask her to research the question of which companies are gearing up to let nonprofits associated with school systems and how they are tapping into the proposed federal funding the current administration is trying to push through.

Ms. Vaughan joined the meeting.

### **C. NCOE Foundation Compliance Calendar**

Ms. McClure reported that the NCOE Foundation is on track with our compliance calendar.

### **D. Schedule Future Planning Time**

Ms. McClure reported that our next regularly scheduled meeting conflicts with Back to School on September 22. Dr. Apolloni suggested holding the meeting on September 29. Ms. McClure agreed to look into the availability of that date and will schedule if there are no conflicts.

Mr. Schultz joined the meeting.

### **E. Annual Reports on the Expenditures of Funds**

Ms. McClure reported that the Annual Reports on the Expenditures of Funds is included in the Board packet and asked those who submitted reports to comment on the reports they submitted.

Ms. Miller reported that funding College & Career Readiness received will be carried over because of COVID to the 2021-22 school year for robotics competitions.

Ms. McClure noted that the Superintendent's Fund provided reports based on items the Board has already approved. These reports are included in the Board packet.

Ms. Sitch reported that \$52,000 of the \$92,000 funding they received went to scholarships to students who could not otherwise afford to participate in the child care and after school programs last year. The balance of the funding will be held over for the 2021-22 school year.

Ms. McClure noted that Ms. Wilson will present the Camille Creek expenditure report at the next meeting.

**F. Confirmation of the RR-1 Filing with the Attorney General's Office**

Mr. Schultz confirmed that the delayed report to the Attorney General's Office has been submitted and now our registration is current. Mr. Schultz noted that going forward the goal is to have the RR-1 submitted by the November 15 deadline each year.

**7. FUTURE AGENDA ITEMS:** 1) Annual Report on Expenditure of Funds (Caroline Wilson); 2) Moving September meeting date; 3) Need Statement; and 4) Report on agencies that can help us identify the new federal funding environment.

**8. NEXT MEETING OF THE NAPA COUNTY BOARD OF EDUCATION**

The next meeting of the NCOE Foundation will be on Wednesday, August 25, 2021 at 3:30 p.m.

**9. ADJOURNMENT**

There being no further business, the meeting was adjourned at 4:15 p.m.

Respectfully submitted,  
Julie McClure, Secretary

Approved \_\_\_\_\_

Date \_\_\_\_\_