

PG Cert ULT application guidance

Applications to the Postgraduate Certificate in University Learning and Teaching (PG Cert ULT) are via the College [online application system](#). Applications open at 09.00 on Monday 15 March and will close at 17.00 on Friday 30 April. **We will not be able to accept applications after this deadline.**

As part of the application process, you will be asked to choose from the PG Cert, PG Dip or MEd ULT. You should select the programme that corresponds to your intended award – i.e. if you know you would like to complete the full Masters in University Learning and Teaching, you would select MEd here. The Masters is three-stage programme that takes a minimum of three years to complete and you will start with the PG Cert year regardless of your intended final award.

If you initially register only for the PG Cert, you will still be eligible to progress to the PG Dip and MEd upon successful completion of the previous stage. Similarly, if you register for the MEd, you would be eligible to take an exit award of PG Cert or PG Dip provided you had successfully passed these stages.

Please note that your contract with Imperial must run for the full duration of the programme – this means it must last until at least July 2022 for entry to the PG Cert, July 2023 for entry to the PG Dip and July 2024 for entry to the MEd.

To apply online:

- Start by creating an online account. Once you have done this, click on 'Create new application'.
- Under 'application type', select 'Short Courses and Visiting Student (Non Degree)' and **not** 'Postgraduate Taught'.
- On the next page, under 'course type', select 'Visiting Student (Non Degree), Summer School, Pre-sessional English, University Learning and Teaching'.
- Under 'academic programme' select 'University Learning and Teaching (PG Cert)'
- Under 'entry term' select 'Autumn 2021-22'.
- On the next page, under 'application category', select 'University Learning and Teaching'.
- Under 'mode of study', select 'part time'.
- Under 'academic programme', you will need to select either 'PG Cert', 'PG Dip' or 'MEd'. Please apply to the programme that corresponds to your intended award.
- Complete the remainder of the application with your own information. You will need to complete sections on your personal details, higher education qualifications, EDU workshops you have completed, details of your current and previous teaching and your contract end date. You will also need to provide a supporting statement to outline the value of the PG Cert for you and the Imperial students you teach.

Please note that as members of Imperial or NHS staff, you will not be required to provide evidence of your higher education qualifications as part of the application process.

Information on the PG Cert is available on the [PG Cert ULT website](#).

If you have any questions, please contact pgcertult@imperial.ac.uk.