

REGULAR MEETING OF THE NCOE Foundation
Wednesday, March 24, 2021

Members present

Participated via Zoom: Josh Schultz, Julie McClure, Connie Silva, Sara Sitch, Lynne Vaughan, Tony Apolloni, Caroline Wilson
Absent: Gillie Miller, Kelsey Petithomme

1. ORGANIZATION

A. CALL TO ORDER

Mr. Schultz called the meeting to order at 3:37 p.m.

B. VISITORS

Visitors were welcomed to the meeting.

C. PUBLIC PARTICIPATION

Mr. Schultz noted that no public was on the call, so the Public Participation instructions were not read.

D. APPROVAL OF THE AGENDA

The Agenda was approved on a motion by Ms. Vaughan and a second by Ms. McClure. Ayes - Ms. Silva, Dr. Apolloni, Ms. Miller, Ms. Vaughan, Mr. Schultz, Ms. McClure, Ms. Sitch. Noes - None.

E. APPROVAL OF MINUTES

The Minutes of January 27, 2021 were approved on a motion by Ms. Silva and a second by Ms. Sitch. Ayes - Mr. Schultz, Dr. Apolloni, Ms. Silva, Ms. Wilson, Ms. Sitch, Ms. McClure, Ms. Vaughan. Noes - None.

F. COMMENTS BY THE PUBLIC

There were no comments by the public.

2. CORRESPONDENCE, COMMUNICATIONS, AND REPORTS

There were no comments.

3. CONSENT AGENDA ITEMS

A. On a motion by Mr. Schultz and a second by Ms. McClure, the Board approved Consent Agenda Item 3.A. (Gift Approval): ***Refer to the Transaction List on the NCOE Foundation Monthly Financial Statement*** which includes the \$103,303.29 donation from Barbara and Marty Nemko to the Superintendent's Fund. Ayes - Mr. Schultz, Dr. Apolloni, Ms. Silva, Ms. Wilson, Ms. Sitch, Ms. McClure, Ms. Vaughan. Noes - None.

B. On a motion by Mr. Schultz and a second by Ms. McClure, the Board approved Consent Agenda Item 3.B. (Grant Approval): Olympic Club Foundation Grant, and the Sonoma County Vintners Foundation Grant. Ayes - Mr. Schultz, Dr. Apolloni, Ms. Miller, Ms. Silva, Ms. Sitch, Ms. McClure, Ms. Vaughan. Noes - None.

Ms. Sitch noted that the Olympic Club Foundation Grant application is for \$12,000 to cover equipment costs of a physically distanced activity for students.

Ms. Sitch further noted that they requested \$20,000 from Sonoma County Vintners Foundation Grant to support student programming for their partners in Sonoma County.

C. No action was taken on Consent Agenda Item 4.C. (Event Approval).

D. On a motion by Mr. Schultz, with an amendment to the motion noting that the *Mural for Calistoga Preschool* distribution amount is \$1,300 instead of \$1,000, and a second by Ms. McClure, the Board approved Consent Agenda Item 3.D. (Fund Distribution): Superintendent's Fund \$2,000 for Mother Goose Artwork for Calistoga Preschool; and, Superintendent's Fund \$1,300 for Mural for Calistoga Preschool). *Ayes* - Mr. Schultz, Dr. Apolloni, Ms. Miller, Ms. Silva, Ms. Sitch, Ms. McClure, Ms. Vaughan. *Noes* - None.

4. INFORMATION ITEMS

A. NCOE Foundation Monthly Financial Report

Mr. Schultz noted that one item needs to be corrected on the financial statement to reflect the change in fund distribution from \$1,000 to \$1,300 for the Mural for Calistoga Preschool.

Ms. McClure noted that on the last page of the report, her donation of \$100 is on Barbara Nemko's line. Ms. McClure, for recordkeeping purposes, asked Ellen Sitter to share the corrections to be made with Kelly Bucy.

B. Upcoming grants and opportunities

Ms. McClure had nothing to report at this time.

Ms. Sitch noted that things are starting to pick up, and she will reach out to the Board as opportunities present. They are having good success with a few grant applications each month.

C. NCOE Foundation Compliance Calendar

Ms. McClure reminded the Board that the Conflict of Interest forms are due, so please be sure to send your completed form to Ellen Sitter.

Ms. McClure reported that *Review of Board Positions* will be on the next agenda. Board members will have a chance to think about additional board members we may want to invite. Ms. McClure noted that she will send out the term positions prior to the April meeting.

5. FUTURE AGENDA ITEMS: 1) Board nominations; and 2) Distribution of \$100,000 from the Superintendent's Fund to the Calistoga Preschool Project.

6. NEXT MEETING OF THE NAPA COUNTY BOARD OF EDUCATION

The next virtual meeting of the NCOE Foundation will be on Wednesday, April 28, 2021 at 3:30 p.m.

7. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:53 p.m.

Respectfully submitted,
Julie McClure, Secretary

Approved _____

Date _____