

REGULAR MEETING OF THE NCOE Foundation

Wednesday, February 26, 2020

Members present

Josh Schultz, Julie McClure, Sara Sitch, Lynne Vaughan

Participated via Zoom: Tony Apolloni

Absent: Connie Silva, Gillie Miller, Caroline Wilson

1. ORGANIZATION

A. CALL TO ORDER

Mr. Schultz called the meeting to order at 3:30 p.m.

B. VISITORS

Dr. Barbara Nemko was welcomed to the meeting.

C. APPROVAL OF THE AGENDA

The Agenda was approved on a motion by Ms. Vaughan and a second by Ms. McClure. Ayes - Mr. Schultz, Ms. Vaughan, Dr. Apolloni, Ms. McClure, and Ms. Sitch. Noes - None.

D. APPROVAL OF MINUTES

The Minutes of January 22, 2020 were approved on a motion by Mr. Schultz and a second by Ms. McClure. Ayes - Mr. Schultz, Ms. Vaughan, Dr. Apolloni, Ms. McClure, and Ms. Sitch. Noes - None.

E. COMMENTS BY THE PUBLIC

There were no comments from the public.

2. PRESENTATION

Kathleen Montgomery, Director, Teacher Resource Center, summarized for the board the history and purpose of the Teacher Resource Center. In addition to her overview, Ms. Montgomery plans to retire as Director of the Teacher Resource Center and is recruiting for her replacement. The Board suggested newly retired teachers as possible replacement for the position. The Board also suggested that AmeriCorps volunteers might be able to help in some capacity.

3. CORRESPONDENCE, COMMUNICATIONS, AND REPORTS

Ms. Vaughan reported that Griffin Technology Academies', four charter middle and high schools in Vallejo, is recruiting for the position of Superintendent/Chief Executive Officer. Applications are available on Edjoin. Ms. Vaughan will send the job announcement to Ellen Sitter and asked Ms. Sitter to forward the announcement to the board.

4. CONSENT AGENDA ITEMS

A. On a motion by Ms. Sitch and a second by Ms. Vaughan, the Board approved Consent Agenda Item 3.A. Gift Approval for transactions posted on the NCOE Foundation Monthly Financial Statement: Approval of donations/gifts as follows. Ayes - Mr. Schultz, Ms. Vaughan, Dr. Apolloni, Ms. McClure, and Ms. Sitch. Noes - None.

B. No action was taken on Consent Agenda Item 3.B. (Grant Approval).

C. On a motion by Ms. Sitch and a second by Ms. Vaughan, the Board approved Consent Agenda Item 3.C. Event Approval for event as follows: Mariposa Paint Night. Ayes - Mr. Schultz, Ms. Vaughan, Dr. Apolloni, Ms. McClure, and Ms. Sitch. Noes – None.

D. No action was taken on Consent Agenda Item 3.D. (Fund Distribution).

5. ACTION ITEMS

A. On a motion by Ms. Vaughan and a second by Ms. McClure, the Board approved the Resource Services Sharing Agreement between the Napa County Office of Education and the NCOE Foundation. Ayes - Mr. Schultz, Ms. Vaughan, Dr. Apolloni, Ms. McClure, and Ms. Sitch. Noes – None.

B. On a motion by Ms. Vaughan and a second by Mr. Schultz, the Board approved the AmeriCorps Emergency Fund, with purpose statement and advisory committee nominees, to support AmeriCorps members in an emergency situation. Ayes - Mr. Schultz, Ms. Vaughan, Dr. Apolloni, Ms. McClure, and Ms. Sitch. Noes – None.

6. INFORMATION ITEMS

A. NCOE Foundation Monthly Financial Statement

Ms. McClure reported that she will confer with Kelly about proceeding to make transfers to programs. Ms. McClure will facilitate getting the Acceptance of Funds form signed and in place for programs.

B. Upcoming Grants and Opportunities

Ms. McClure reported that we looked into the requirements for the Napa Valley Vintners grant, and decided not to pursue at this time but we will keep it in mind for the future.

C. Update Superintendent's Fund

Mr. Schultz reminded the Board that once all Superintendent's Fund checks written have been reconciled, the appropriate appointee will need to write a check for deposit into the NCOE Foundation fund.

7. FUTURE AGENDA ITEMS: (1) Approving grants to programs, and (2) Review gifts to individuals.

8. NEXT MEETING OF THE NAPA COUNTY BOARD OF EDUCATION

The next meeting of the NCOE Foundation will be held March 25, 2020 at 3:30 p.m. at the NCOE.

9. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:30 p.m.

Respectfully submitted,
Julie McClure, Secretary

Approved _____

Date_____