

# **REGULAR MEETING OF THE NCOE Foundation**

## **Wednesday, September 25, 2019**

### **Members present**

Julie McClure, Caroline Wilson, Sara Sitch, Gillie Miller, Tony Apolloni, Lynne Vaughan

Participated via Zoom: Josh Schultz, Connie Silva

## **1. ORGANIZATION**

### **A. CALL TO ORDER**

Dr. Apolloni called the meeting to order at 3:35 p.m.

### **B. FLAG SALUTE**

### **C. VISITORS**

Dr. Nemko and Kelly Bucy were welcomed to the meeting.

### **D. APPROVAL OF THE AGENDA**

The Agenda was approved on a motion by Ms. McClure and a second by Ms. Sitch. Ayes - Ms. Silva, Dr. Apolloni, Ms. Vaughan, Ms. Wilson, Mr. Schultz, Ms. Miller, Ms. McClure, and Ms. Sitch. Noes - None.

### **E. APPROVAL OF MINUTES**

The Minutes of August 28, 2019 were approved on a motion by Ms. McClure and a second by Ms. Sitch. Ayes - Ms. McClure, Mr. Schultz, Ms. Wilson, Dr. Apolloni, Ms. Silva, Ms. Vaughan, Ms. Miller, and Ms. Sitch. Noes - None.

### **F. COMMENTS BY THE PUBLIC**

There were no comments from the public.

## **2. CORRESPONDENCE, COMMUNICATIONS, AND REPORTS**

Ms. McClure reminded the board to sign onto Amazon Smile if they haven't already done so. Ms. McClure noted that she will send everyone the instructions how to sign on with Amazon Smile.

## **3. CONSENT AGENDA ITEMS**

**A.** On a motion by Mr. Schultz and a second by Ms. McClure, the Board approved Consent Agenda Item 3.A. (Gift Approval - \$100. from Congressman Mike Thompson to benefit the Preschool Program). Ayes - Ms. McClure, Mr. Schultz, Ms. Wilson, Dr. Apolloni, Ms. Silva, Ms. Miller, Ms. Vaughan, and Ms. Sitch. Noes - None.

**B.** No action was taken on Consent Agenda Item 3.B. (Grant Approval).

**C.** No action was taken on Consent Agenda Item 3.C. (Event Approval).

## **4. ACTION ITEM**

**A. Board Approval to purchase Directors and Officers and General Liability Insurance**

On a motion by Ms. Vaughan and a second by Ms. Sitch, the Board approved to purchase Directors and Officers and General Liability Insurance. Ayes – Ms. McClure, Mr. Schultz, Ms. Wilson, Dr. Apolloni, Ms. Silva, Ms. Vaughan, Ms. Miller, and Ms. Sitch. Noes – None.

**B. Board Approval of Grants to Napa County Office of Education Programs**

Board Approval of Grants to the Napa County Office of Education programs was tabled to the next meeting.

**5. INFORMATION ITEMS**

**A. NCOE Foundation Monthly Financial Statement**

Mr. Schultz reported that we have a donation from Mike Thompson, and these donations are in the process of being deposited. These reports will always be behind because of the bank statements.

**B. Process for Grant Distributions from the Foundation**

Process for Grant Distributions from the Foundation was tabled to the next meeting.

**C. Upcoming Grants and Opportunities**

- Ms. McClure reported that going forward Napa Valley Vintners will be an Information Item on the agenda with updates and timelines for the grant.

Ms. Wilson noted that the Court and Community School needs a new field for activities such as soccer.

- Ms. McClure thanked Barbara Nemko for creating the opportunity for the Napa After School programs to benefit from the proceeds of the annual Bill Dodd Holiday Party fundraiser at Silverado Country Club on December 9. We have hired Sean Dempsey of Sean Dempsey & Associates to coordinate the fundraiser event.

Ms. McClure noted that last year the money from the Bill Dodd fundraiser went to the Arts Council and the Napa Valley Education Foundation.

**D. Funded Grants**

- a. Ms. McClure reported that the \$5,000. Syar grant was funded. The funding will provide funds for the Cellar Rats travel and registration for the competition events. The Cellar Rats parents had reached out to Syar and worked with the NCOE Foundation on the grant, submitted the application, and were awarded the grant.

**6. FUTURE AGENDA ITEMS** (1) Board approval of Grants to Napa County office of Education Programs; (2) process for Grant Distributions from the Foundation; and, (3) Bill Dodd Fundraiser updates.

**7. NEXT MEETING OF THE NAPA COUNTY BOARD OF EDUCATION**

The next meeting of the NCOE Foundation will be held October 23, 2019 at 3:30 p.m. at the NCOE.

**8. ADJOURNMENT**

There being no further business, the meeting was adjourned at 4:25 p.m.

Respectfully submitted,

Julie McClure, Secretary

Approved \_\_\_\_\_

Date \_\_\_\_\_

APPROVED