

NCOE Foundation

The NCOE Foundation will hold a regular meeting on Tuesday, November 19, 2019, at 3:30 p.m. in **Room A** at the NCOE, **2121 Imola Avenue, Napa, CA.**

1. ORGANIZATION

- A. Call to Order
- B. Welcome to Visitors
- C. Approval of the Agenda
- D. Approval of Minutes – October 23, 2019
- E. Comments by the Public: Suggestions, comments, and requests may be presented to the Board on those subjects over which the Board has jurisdiction. Normally, the Board will take no action at this time. Individuals may be limited to three minutes for their presentations.

2. CORRESPONDENCE, COMMUNICATIONS, AND REPORTS

The Board Chair and/or Board members may report miscellaneous items for information purposes.

3. ACTION ITEMS

- A. Second Reading and approval of Policy: Fund Distribution. The board will be asked to approve Policy: Fund Distribution. (Julie McClure, Secretary).

4. CONSENT AGENDA ITEMS

Background information on these items is provided to the Board prior to the meeting. Action is taken by a common motion without discussion unless discussion of an item(s) is requested by a Board member(s).

- A. Gift Approval: Approval of donations/gifts as follows:

- \$500.00 Donation from Napa Stem Academy (JMAC Enterprises) for Robotics
- \$250.00 Donation from Stephen Orndorf (general fund)
- \$1,000.00 Donation from Chaudhary & Associates for the Bill Dodd Event
- \$300.00 Donation from E. Richard Jones for the Bill Dodd Event
- \$5,000.00 Donation from Santa Ynez Band of Mission Indians for the Bill Dodd Event
- \$200.00 Donation from Ann Cash for tickets to the Bill Dodd Event
- \$2,500.00 Donation from Castello di Amorosa and V. Satuii Winery for Bill Dodd Event
- \$1,000.00 Donation from CA Refuse Recycling Council North PAC
- \$5,000.00 Donation from the Craig and Kathryn Hall Foundation for the Bill Dodd Event
- \$1,000.00 Donation from Darioush Khaledi Winery for Bill Dodd Event
- \$1,000.00 Donation from Napa Valley Vintners for Bill Dodd Event
- \$2,500.00 Donation from Sutter Home Winery for Bill Dodd Event

All donation/gift acceptance requests will be submitted to the Board Secretary for approval. Approval will take the form of a consent agenda item where all gifts are listed and then the board takes action to accept them. Items that the Board Secretary thinks might be controversial will be held for discussion or action. (Julie McClure, Secretary)

B. Grant Approval: All grant submission requests will be submitted to the Board Secretary for approval. Approval will take the form of a consent agenda item where all grant requests are listed and then the board takes action to accept them. Items that the Board Secretary thinks might be controversial will be held for discussion or action. (Julie McClure, Secretary)

C. Event Approval: All event approval requests will be submitted to the Board Secretary for approval. Approval will take the form of a consent agenda item where all event requests are listed and then the board takes action to accept them. Items that the Board Secretary thinks might need further discussion will be held for discussion or action. (Julie McClure, Secretary)

- Bill Dodd Holiday Party and Fundraiser, Dec. 9, 2019, Silverado Resort & Spa (ABC License)

D. Fund Distribution Approval: Funds received through grants or donations for the purposes of a particular department or activity will be transferred to that department upon acceptance of NCOE Foundation terms. Approval will take the form of a consent agenda item where all event requests are listed and then the board takes action to accept them. (Julie McClure, Secretary):

- \$1,100 to support the educational mission of the Camille Creek Juvenile Court and Community School program.
- \$1,100 to support the educational mission of the Community Programs department.
- \$100 to support Early Childhood programs.
- \$100 to support the educational mission of the College and Career Readiness program.
- \$8,000.00 from the NCOEF College and Career Readiness Fund to the NCOE Napa High Robotics Enterprise Fund.

5. INFORMATION ITEMS

A. NCOE Foundation Monthly Financial Statement (Josh Schultz, Treasurer)

B. Confirm Indirect Policy (Josh Schultz, Treasurer)

C. Upcoming grants and opportunities (Julie McClure, Secretary)

- Napa Valley Vintners 2020

D. Legal Maintenance Manual for the NCOE Foundation (Josh Schultz, Deputy Superintendent)

E. Superintendent's Fund Move to NCOE Foundation (Josh Schultz, Treasurer)

6. FUTURE AGENDA ITEMS

7. NEXT MEETING OF THE NCOE FOUNDATION to be determined

8. ADJOURNMENT

In compliance with the American with Disabilities Act, if special assistance is needed to participate in this meeting, contact the NCOE Foundation at 253-6810. Notification forty-eight hours prior to the meeting will enable the NCOE to make reasonable arrangements to ensure accessibility to this meeting. I HEREBY CERTIFY THE AGENDA FOR THE STATED MEETING WAS POSTED ON THE NCOE WEBSITE AND IN NCOE'S DISPLAY CASE AT 2121 IMOLA AVENUE, NAPA, CA 94559, Thursday, November 14, 2019. Informational material is available for review at the NCOE.

Ellen Sitter, Recording Secretary
NCOE Foundation