

NPAIHB Behavioral Health Program

SUB-AWARDEE APPLICATION

Application Due: July 1, 2021

Overview: The Northwest Portland Area Indian Health Board is funding 4 Northwest tribes to adapt and/or implement the intervention Screening, Brief Intervention and Referral to Treatment (SBIRT) in their communities. Tribes may also develop their own or use a different screening tool if deemed appropriate by the Tribe.

Goal: SBIRT is a comprehensive, integrated, public health approach to the delivery of early intervention and treatment services for persons with substance use disorders, as well as those who are at risk of developing these disorders. Primary care centers, hospital emergency rooms, trauma centers, and other community settings provide opportunities for early intervention with at-risk substance users before more severe consequences occur.

- Screening quickly assesses the severity of substance use and identifies the appropriate level of treatment.
- Brief intervention focuses on increasing insight and awareness regarding substance use and motivation toward behavioral change.
- Referral to treatment provides those identified as needing more extensive treatment with access to specialty care.

Objective: To improve the clinical capacity of AI/AN in the Northwest to screen and treat people for substance use disorder

Request for Proposals: The NPAIHB Behavioral Health Program is recruiting 4 Tribes from Idaho, Oregon and Washington – to submit proposals for **\$100,000** to carry out the adaptations of SBIRT, or another screening tool if deemed appropriate by the Tribe.

Funded projects will focus on one or more of the following:

- Pilot and evaluate SBIRT in IHS or Tribal facility. Screening tools for SBIRT exist in RPMS and can be made for other EHRs
- For tribes who choose to develop their own SBIRT model and program, work with NPAIHB team to pilot and evaluate other screening tools.
- Integrate SBIRT or other substance use and wellness screeners into justice programs, which may include: Oregon Measure 110 programming, Healing to Wellness Courts etc.
- Other ideas, with appropriate justification, may also be considered by NPAIHB Behavioral Health Program for approval.

To submit your completed application or for additional information please contact: Email: bwerm@npaihb.org or call 503-416-3252.

Funds for this RFA are made possible by the Public Health Improvement and Training: CDC COVID 19 Supplemental grant, 6 NU38OT000255-02-03, CDFA 93.772.

NPAIHB Behavioral Health Program

SUB-AWARDEE APPLICATION

Application Due: July 1, 2021

Project Requirements

- Recipients must represent one or more of NPAIHB's 43 member Tribes.
- Tribe must have an existing, or hire, a behavioral health program staff representative or point of contact to be the technical lead for carrying out proposed activities and reporting.
- Tribe must submit a project narrative (no more than 5 pages) and budget with a plan for carrying out proposed activities and reporting.
- Recipients must participate in evaluation activities to be determined upon award.

Applicant Scoring Criteria

- Impact of intervention on Tribal community
- Ability to implement proposed project tasks and within the stated timeline

Funding Agreement

All funded Tribes will need to sign a [Subrecipient-Contract Agreement](#) with the NPAIHB. [Prior to issuance of the subrecipient agreement NPAIHB will conduct a risk assessment of selected Tribes. Completion and submission of the attached subrecipient commitment form will facilitate the risk assessment process at NPAIHB. If a Tribe is deemed to be high risk, NPAIHB may incorporate additional terms or conditions to the subrecipient agreement to mitigate risk. ~~and complete a risk assessment.~~](#) The [subrecipient agreement](#) ~~is~~ will include a commitment to share evaluation data and work progress with Behavioral Health staff. Recipients will provide interim reporting and quarterly invoicing as well as an end-of-year finance and project report.

Quarterly invoices and reports will be requested by the following dates:

- December 1, 2021
- March 1, 2022
- June 1, 2022
- August 29, 2022
- Final 5-page report due September 20, 2022

All project activities and invoicing must be completed by August 29, 2022 unless approved for an extension.

NPAIHB Behavioral Health Program

SUB-AWARDEE APPLICATION

Application Due: July 1, 2021

Application Instructions:

Completed Application will include:

- Brief Project Narrative (details below)
- Budget Justification and details (financial sheet detailing expenditures of funding below)
- Attached Work plan
- [Subrecipient Commitment Form](#)

Optional: Letter of Support, or if required by the Tribe/Organization, a Tribal Resolution (if applicable)

| | |
|------------------------------------|--|
| Tribe | |
| Agency Name | |
| Full Location Address | |
| Full Mailing Address, if different | |
| Program/Subcontract Contact Name | |
| Telephone Number | |
| E-mail | |
| Amount of Funding Requested | |

NPAIHB Behavioral Health Program

SUB-AWARDEE APPLICATION

Application Due: July 1, 2021

Project Narrative: (no more than 5 pages)

In your narrative, please include:

1. Background on the population and tribe you currently serve. Please provide information of the programmatic areas and scopes of work in the areas of substance use disorder and behavioral health.
2. Please select the primary aims of your project:
 - Pilot and evaluate SBIRT in IHS or Tribal facility. Screening tools for SBIRT exist in RPMS and can be made for other EHRs
 - For tribes who choose to develop their own SBIRT model and program, work with NPAIHB team to pilot and evaluate other screening tools.
 - Integrate SBIRT or other substance use and wellness screeners into justice programs, which may include: Oregon Measure 110 programming, Healing to Wellness Courts etc.
 - Other ideas, with appropriate justification, may also be considered by NPAIHB Behavioral Health Program for approval.
3. Please describe the activities you will carry out during your project.
4. This grant will require quarterly activity reporting. Please describe systems or processes you currently use (or plan to use) to collect data and monitor project reach, impact, and outcomes; Or any experience you have working with other organizations to collect data (if you don't have current capacity).
5. Please outline current programs and community strengths you will leverage, including project staffing.
6. Please describe any perceived challenges or barriers that could delay your Workplan.

NPAIHB Behavioral Health Program

SUB-AWARDEE APPLICATION

Application Due: July 1, 2021

Budget

Applicants are required to submit a one-year budget of no more than \$100,000.

If needed, personnel, with the exception of consultants, contributing their time to the project should be listed on lines 1 and 2.

- Title
- Salary
- Fringe benefits
- Time spent on this project as a proportion of one full time equivalent (FTE)
- Role and responsibilities within the project

On line 3, consultants brought in to support the project, number of hours anticipated and total contract amount, and the roles/responsibilities of the contractor within the project should be listed.

Each piece of equipment to be purchased should be listed on line four, along with a justification of need within the project. Equipment costing less than \$5,000 should be included in the supplies category.

Training costs should be listed on line 5 with justification of need within the project.

Supplies should be listed on line six, along with justification of need within the project. Routine office supplies can be listed as one item.

Estimated cost of travel, purpose of travel, and title/roles of staff members who will be travelling should be listed on line 6, along with justification of need relative to the project goals. Travel expenses should not exceed GSA rates.

Indirect expenses should be listed on line 13. If Indirect expenses are requested, please include a current signed indirect cost rate agreement with the application.