NAPA VALLEY COLLEGE
UPPER VALLEY CAMPUS

ONLINE REGISTRATION FOR COMMUNITY ED AND NONCREDIT

1. Go to **www.napavalley.edu**

2. Select **WebAdvisor** at the top of the page.

WebAdvisor | Class Schedule | College Catalog | Library | Calendars | Campus Maps | A-Z

NAPA VALLEY COLLEGE

SEARCH...

ABOUT NVC   REGISTRATION   ACADEMICS   COLLEGE GOVERNANCE   STUDENTS   COMMUNITY   FACULTY & STAFF

ENROLL NOW

3. On the WebAdvisor page select the WebAdvisor button.

Click here to access WebAdvisor

WebAdvisor₃.₂
POWERED BY ellucian.

4. Scroll down and select the **Continuing Education** button. **DO NOT LOGIN. The Continuing Education option allows you to register for these classes without logging in to WebAdvisor.**

Continuing Education   Prospective Students   Current Students   Faculty

Employees   Vendors   Advancement Officers
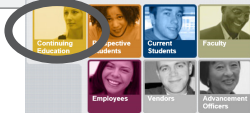
5. Then select "**Register and Pay for Continuing Education Classes**".

Registration

Register and Pay for Community Education Classes

6. If you know the 5-digit course number, enter it in the Course Code Number field, scroll to the bottom of the page and click "**Submit**".
***If you don't know the course number or would like to register for multiple classes, scroll to the bottom of the page and click "Submit".**

CONTINUING EDUCATION

Register and Pay for Community Education Clas

You may enter as many search criteria as you wish, but you will see only classes that meet ALL of your criteria, so start with a only 1 or 2 fields.)

Note: Computer (online) registration is not available for courses that have already had their first class meeting. Call 70 classes that have already started.

Search For (Key Word)

Course Code Number

Starting On/After Date   Ending By Date

Classes Meeting After
Classes Ending Before

Mon ☐   Tue ☐   Wed ☐   Thu ☐   Fri ☐   Sat ☐   Sun ☐

Topic Code
Location
Instructor's Last Name

SUBMIT

7. When you have found classes you want to register for, check the "**Select Box**" in the first column of the class list and then click "**Submit**" at the bottom of the page.

8. Complete the Personal Identification page information. At the bottom of the page, check the box "**YOU MUST CERTIFY IN ORDER TO PROCEED...**" and then click "**Submit**".

9. You will be asked a couple of general questions before the Pay for Class page opens. On the Pay for Class page, click on the "**Choose one of the following**" dropdown and select "**Register Now (Checkout)**".

10. When you are ready to pay for your classes, choose payment type from the dropdown and enter your payment information, then click "**Pay Now**". No payment required for noncredit classes.