

TRIGGERS FOR REPORTING ACCIDENTS AND INCIDENTS VERSION 11

An accident or incident has occurred
Accident: an unexpected event resulting in death or injury to a person.
Incident: an unexpected event that is hazardous in nature and has the potential to harm a person or property. (*Hazardous incident reporting is useful for assessing the effectiveness of control measures.*)

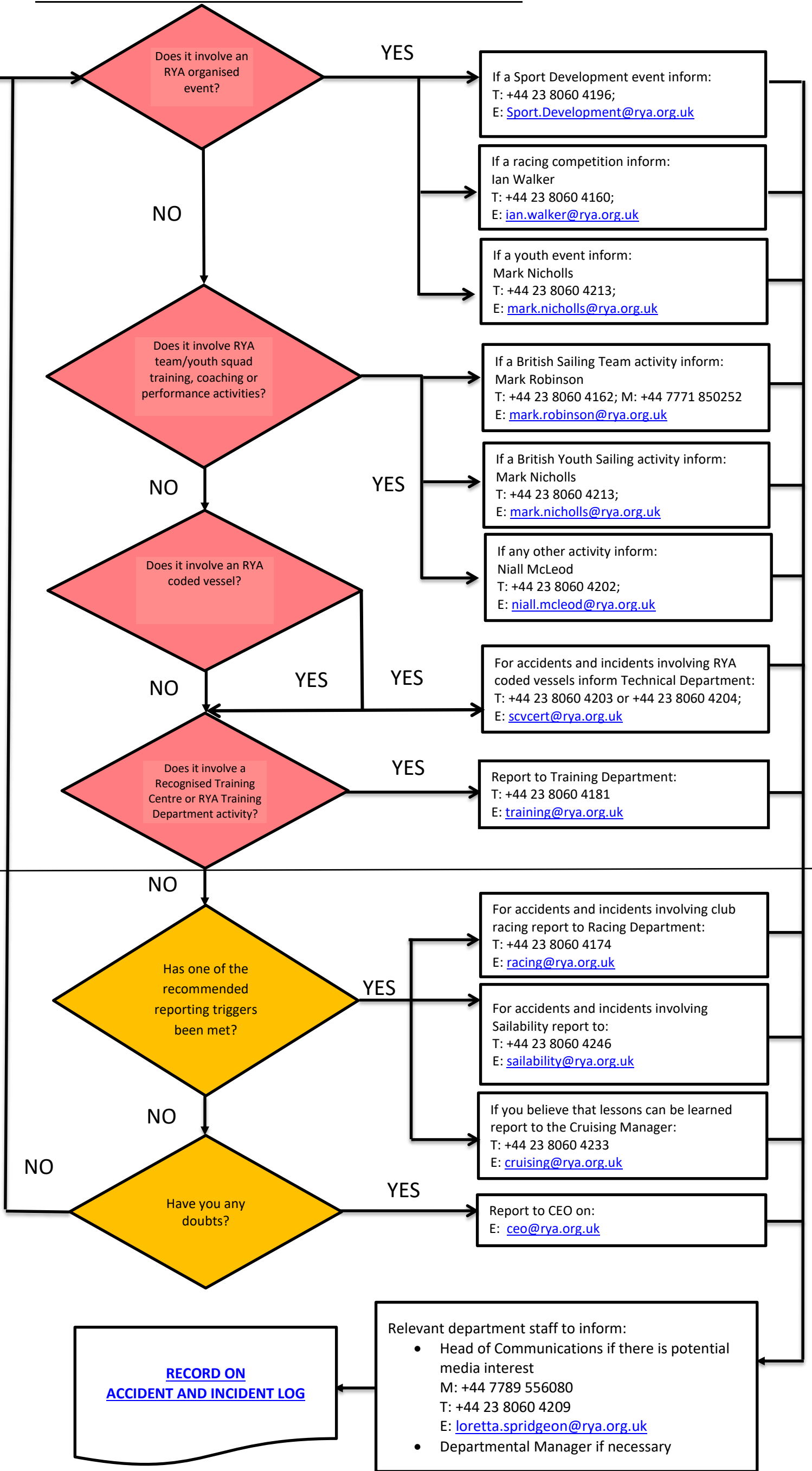
MANDATORY RYA REPORTING TRIGGERS
 The RYA requires that an accident or incident must be reported to the relevant department if it involves:

- An RYA organised event
- RYA training, coaching and performance activities
- Recognised Training Centre
- A boat coded by the RYA as CA

RYA organised events are controlled by Officials who will be conversant with the RYA Safety Management System. They should use their judgement on what and when to report.
 RTC Principals should refer to RGN Section B6.5 for advice on reporting to the Training Department.
 Owners/Managing Agents of SCVs should refer to their SCV2 and SCV certificate for advice on reporting to the Technical Department.

RECOMMENDED REPORTING TRIGGERS
 If an accident or incident happens elsewhere and involves any of the following then the RYA wishes to be informed in case of:

- Fatality
- Hospitalisation required
- Statutory reporting to MAIB
- If useful lessons can be learned
- If in doubt



Feedback of lessons learned This might include:

- Amending rules
- Amending RYA policies and procedures
- Further (re) training for staff and volunteers
- Articles in RYA Magazines and newsletters
- Reporting outcomes to the Sport and Recreational Alliance, Sport England, UK Sport, BOA, RYA regions and home countries
- Case study at conferences
- Emailing of any urgent findings to those concerned
- Proposals for amending ISO standards
- Communication to the wider boating public through SAN/yachting press