

**2021 SUB-AWARDEE FUNDING APPLICATION**  
**ENVIRONMENTAL HEALTH RESPONSE, RECOVERY, MITIGATION AND OTHER EXPENSES RELATED TO**  
**2018/2019 DECLARED DISASTERS**

The Northwest Portland Area Indian Health Board (NPAIHB) Environmental Public Health Program will consult with Tribes to identify the environmental health hazards associated with disasters, document and distribute lessons-learned on your responses to the disasters, and provide technical assistance on disasters. Tribes will incorporate traditional ecological knowledge in understanding the environmental health hazards associated with disasters.

The Environmental Public Health (EPH) Program is able to provide **4 subcontracts of up to \$50,000 each** to federally-recognized Tribes in Idaho, Oregon, and Washington that will strengthen Environmental Health data use and informatics capacity, and identify, prevent, and control Environmental Health hazards in disasters.

**ELIGIBILITY REQUIREMENT:** The requirement from the Centers for Disease Control and Prevention (funding agency), states that any work completed, or materials developed for this program must focus on the jurisdictions that declared a federal disaster or reside within a jurisdiction in which a disaster was declared in 2018 or 2019. Eligible Tribes have been pre-identified by the EPH Program, and include 18 Washington Tribes, 7 Oregon Tribes, and the Nez Perce Tribe in Idaho. The 2018-2019 federal disaster declarations can be found at the Federal Emergency Management Agency's website, <https://www.fema.gov/disasters/disaster-declarations>.

Additional criteria for identifying and selecting tribal sub-contractors includes the following:

- Tribe must identify and environmental health program staff representative or point of contact to be the technical lead for carrying out the proposed activities and reporting, and
- Tribe must have an existing emergency management program staff identified to assist with the project.

Activities will address tribal health departments' needs for strengthening capacity to respond to, recover from, and mitigate Environmental Health related impacts resulting from, or exacerbated by, covered disasters or emergencies. **Expected outcomes:**

- **The NWTEC will leverage current expertise and work on improving EH data and informatics capacity to strengthen tribal data and data systems for monitoring, diagnosing, investigating, and mitigating EH hazards resulting from disasters.**
- **The NWTEC and tribes will develop standard templates and forms for data collection of EH hazards in disasters.**
- **The project shall incorporate local indigenous knowledge to understand historical, EH-related disaster impacts and design the appropriate tribal Environmental Health interventions.**
- **The NWTEC will develop standard templates and forms for tribal lessons-learned reports, community EH hazard assessments, and disaster surveillance to build capacity in preparedness and response to EH hazards in disasters.**

Applicants are welcome to contact the EPH Team with proposal ideas for guidance between 12/23/20 and 1/29/21. The EPH Program will hold informational webinars to answer questions about the application process on **January 12<sup>th</sup> 3:00-4:00 PT**, & **January 14<sup>th</sup> 11:00-12:00**.

To register, please visit the following link: <https://www.surveymonkey.com/r/Hazards2021>

**To submit your completed application or for additional information please contact:**

Email: [ehteam@npaihb.org](mailto:ehteam@npaihb.org)

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**NPAIHB EPH PROGRAM 2021 Funding Request for Applications**

**Funding Amount:**

- \$50,000 total

**Applicant Information:**

- Informational webinar: **January 12<sup>th</sup> & January 14<sup>th</sup> 2021**
- Open question period: **January 4<sup>th</sup> – March 4<sup>th</sup>, 2021**

**Applications Due:**

- **March 4th, 2021**

**Anticipated Notice of Award by:**

- **March 22, 2021** (note that final award issuance may depend on CDC review and approval)

**Project Requirements**

- Recipients must represent one or more of NPAIHB's 43 member Tribes.
- Recipients must have declared a disaster or reside within a jurisdiction in which a disaster was declared in 2018 or 2019.
- Tribe must have an existing environmental health program staff representative or point of contact to be the technical lead for carrying out proposed activities and reporting.
- Tribe must have an existing emergency management program staff identified to assist with the project.
- Tribe must submit a project narrative and budget with a plan for carrying out proposed activities and reporting.
- Recipients must participate in evaluation activities to be determined upon award.
- This opportunity is for one year of funding.

**Applicant Scoring Criteria**

- Impact of the disaster(s) – health, quality of life, environmental damage, infrastructure/property damage, etc.
- Include number of structures and estimated population impacted by the disaster(s)
- Known/documenting existing hazards related to the disaster(s)
- Strength of project narrative

**Funding Agreement**

All funded Tribes will need to sign a Contract Agreement with the NPAIHB. This will include a commitment to share the environmental health data and work with the Environmental Public Health staff. Recipients will provide interim reporting and quarterly invoicing as well as an end-of-year finance and project report.

**All project activities and invoicing must be completed by August 29, 2021 unless approved for extension.**

Upon award, the Environmental Public Health team will work with recipients to create performance measures that align with their chosen activities and assist in identifying available and feasible data for these measures within the community. Recipients will need to identify or collect baseline data and follow up data in order to evaluate the impact of their work.

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**Application Instructions**

Completed Application will include:

- Brief Project Narrative (details below)
- Budget Justification and details (financial sheet detailing expenditures of funding below)
- Letter(s) of Support or Commitment and/or Tribal Resolution

Tribe	
Agency Name	
Full Location Address	
Full Mailing Address, if different	
Program/Subcontract Contact Name	
Telephone Number	
E-mail	
Amount of Funding Requested	\$50,000

**Project Narrative**

Briefly describe how the EPH Program funds will be used within your community (**1 to no more than 3 pages**). This award is for one year with the opportunity to apply for continued funding if it becomes available.

In your project narrative, please include:

1. Background of the health challenge your project will address in your community
2. Existing programs and community strengths upon which this project will build
3. The target population
4. Purpose and overall objective
5. An overview of the activities to be completed in year one
6. Anticipated outcomes of the project

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**Budget**

Applicants are required to submit a **one-year budget of no more than \$50,000**.

Applicants should complete the budget template below including a brief budget on the right.

Personnel, with the exception of consultants, contributing their time to the project should be listed on lines one and two.

- Title
- Salary and Fringe benefits (only if requesting funds for salary and fringe benefits)
- Role and responsibilities within the project

On line three, list consultants brought in to support the project, the number of hours anticipated and total contract amount, and the roles/responsibilities of the contractor within the project should be listed.

Each piece of equipment to be purchased should be listed on line four, along with a justification of need within the project. Equipment costing less than \$5,000 should be included in the supplies category.

Training costs should be list on line 5 with justification of need within the project.

Supplies should be listed on line six, along with justification of need within the project. Routine office supplies can be listed as one item.

Estimated cost of travel, purpose of travel, and title/roles of staff members who will be travelling should be listed on line six, along with justification of need relative to the project goals. Travel expenses should not exceed GSA rates. Indirect expenses should be listed on line 13.

Itemized Costs		Justification
Salary and Wages		
Fringe Benefits		
Consultant Costs		
Equipment		
Training		

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Supplies		
Travel		
Subcontract Costs		
<b>TOTAL DIRECT COSTS</b>		
Indirect Costs (\$)		
<b>TOTAL INDIRECT COSTS</b>		
<b>TOTAL FOR CONTRACT</b>		

