

**REGULAR MEETING OF THE NAPA COUNTY BOARD OF EDUCATION
Tuesday, April 7, 2020**

Members present

Sindy Biederman, Steve Orndorf, Jennifer Kresge, Ann Cash, Janna Waldinger, Jim Haslip, Don Huffman

1. ORGANIZATION

A. CALL TO ORDER

President Orndorf called the meeting to order at 3:30 p.m.

B. FLAG SALUTE

The salute to the Flag was led by Josh Schultz.

C. PUBLIC PARTICIPATION

President Orndorf read the instructions for public participation via teleconference.

D. WELCOME VISITORS

Visitors were welcomed to the meeting.

E. APPROVAL OF AGENDA

The Agenda was approved on a motion by Mr. Huffman and a second by Mrs. Kresge. Ayes – Mrs. Kresge, Dr. Haslip, Mr. Huffman, Mrs. Waldinger, Mrs. Cash, Mrs. Biederman, Mr. Orndorf. Noes – None.

F. APPROVAL OF MINUTES

The Minutes were approved on a motion by Mrs. Waldinger and a second by Mrs. Biederman. Ayes – Mrs. Kresge, Dr. Haslip, Mrs. Waldinger, Mrs. Cash, Mrs. Biederman, Mr. Orndorf. Noes – None. Abstained – Mr. Huffman.

G. COMMENTS BY THE PUBLIC

There were no comments made by the public.

2. CORRESPONDENCE, COMMUNICATIONS, AND REPORTS

- Dr. Nemko asked the following NCOE directors to provide a brief update for the Board on how their programs are adjusting to the new protocols associated with the COVID-19 pandemic:
- Ginny Maiwald, SELPA Director, reported that SELPA will continue to support families through coaching, training, and implementing high fidelity curriculum to support the families. Ms. Maiwald noted from a SELPA perspective they have deployed a lot of technology and are providing LEA's with guidance and support by continuing to get resources and equipment to them.
- Kelsey Petithomme, Director Early Childhood Services, reported that her program is trying to shift to a virtual world for very young students. They've developed a parent coaching model to support parents and young children in their natural environment with emphasis on the things they can do at home that are developmentally appropriate in the routine of their day.

- Gillie Miller, Director College and Career Readiness, reported that students are taking hands-on classes through digital learning with teachers having developed lesson plans to go across this sector. Teachers have developed interest profilers for students to see what their interests are and then interview companies that fit with their interests. They plan to have guest speakers via Zoom meetings. Ms. Miller noted they are supporting teachers and are encouraging them to share ideas with each other
- Caroline Wilson, Director Juvenile Court and Community Schools reported that her staff was asked to put together a plan. The teachers are delivering online lessons to the students who all have Chromebooks. Vince Piombo, Instructional Technology Coach, put together a website for parents and students and a separate website for staff, so everyone has access to two comprehensive sites where families and students can find out where their lessons are and have accessibility to resources in the community.
- Ms. McClure thanked the directors and noted how well they all transitioned their entire workforce to remote work and made plans for all their student learning programs that the Board is hearing about today. Ms. McClure has been keeping track of all the different resources they've been creating by program, as well as for staff who aren't here today.
- Dr. Nemko thanked the directors as well as the entire Business Services and Fiscal Services Departments for managing payroll for the entire county as well as keeping up with STRS and PERS reporting while working from a remote location. These departments are also being trained remotely and online on our new financial platform, Escape. In the middle of all the new remote workplace protocols, we received a commendation on an audit too.
- Dr. Nemko reported that we are entitled to get supper and snacks for students in the After School program, but we are not running the program now. We initially could only use that food for a program but, thankfully, the USDA gave us a waiver. We are trying to figure out how to distribute the food. At the moment we're looking at low income housing complexes as a distribution site. Our goal is trying to get food in the hands of families who might not have enough to eat.
- Dr. Nemko reported that we have been in contact with NapaLearns. We are transitioning our Digital Innovators Series Program, and we will start a series of talks by different digital innovators including Alice Keeler a phenomenal teacher who has been doing online teaching for a long time, our own teachers, NVUSD teachers, as well as other educators and presenters.
- Dr. Nemko reported that Congressman Mike Thompson will do a live Q&A session on Monday April 20 for kindergarten through eighth grade students to ask him questions regarding the role of Congress in our federal government from his vantage point.
- Dr. Nemko reported that we have been working with CAAASA and attended their conference on March 12 where we did a presentation. Josh Schultz worked with CAAASA all last year. They came up with a guide on how to improve services for African American students. They are putting in a proposal on how educators do work online with impoverished students with challenges to make sure these students are moving along and making up what they need to do, because they are behind. They know they will get funded through CCEE and want us to be involved again.

- Dr. Nemko reported that she is on the State Superintendent’s Advisory Committee, and their challenge is how do you continue the essential work to close the achievement gap when you’re doing online remote learning. The advisory committee meets once a week, and she is also on a subcommittee that meets in between the advisory committee meetings from 4:30 to 5:30.
- Dr. Nemko reported that she will be on the County of Napa Facebook live for a half hour at 3:00 on April 9. The same show will be done in Spanish at 5:00, and we are hoping that Ginny Maiwald, who speaks Spanish, can present the Spanish version. She will have a chance to hear Dr. Nemko and say something similar. The purpose of the Facebook live event is to let parents and the community know that all five districts are working together.
- Kelsey Petithomme reported that she had a very positive outcome with a parent who shared with Ms. Petithomme that parents of young children with disabilities often feel overwhelmed and not sure what to do and tend to rely on professionals. At the end of this crisis, parents are going to feel a lot more empowered about teaching their children.

3. CONSENT AGENDA ITEMS

A. Consent Agenda Item 4.A. (Temporary County Certificates) was passed on a motion by Mrs. Biederman and a second by Mrs. Kresge. *Ayes* – Mrs. Cash, Mr. Huffman, Mrs. Biederman, Mr. Orndorf, Mrs. Waldinger, Dr. Haslip, Mrs. Kresge. *Noes* – None.

B. No action was taken on Consent Agenda Item 4.B. (Board Member Compensation).

4. ACTION ITEMS

A. On a motion by Mr. Huffman and a second by Mrs. Waldinger, the board approved the Adoption of Resolution 2020-5 (Declaration of Need for Fully Qualified Educators). *Ayes* – Mrs. Cash, Mrs. Biederman, Mr. Huffman, Mr. Orndorf, Mrs. Waldinger, Dr. Haslip, Mrs. Kresge. *Noes* – None.

B. On a motion by Mrs. Waldinger and a second by Mrs. Kresge, the board approved the California Basic Education Skills Test (CBEST) Waiver Blanket Statement. *Ayes* – Mrs. Cash, Mrs. Biederman, Mr. Huffman, Mr. Orndorf, Mrs. Waldinger, Dr. Haslip, Mrs. Kresge. *Noes* – None.

C. Second Reading and Board Approval of AR 5117 Interdistrict Attendance Appeals was tabled to the May meeting.

D. Board Approval Award of Bid for the New Camille Creek Community School Site Work was tabled to a Special Meeting at the end of April to vote on whether to approve the Award of Bid.

E. On a motion by Dr. Haslip and a second by Mrs. Kresge, the board approved Award of Bid for the New Calistoga Preschool Site Work. *Ayes* – Mrs. Cash, Mrs. Biederman, Mr. Huffman, Mr. Orndorf, Mrs. Waldinger, Dr. Haslip, Mrs. Kresge. *Noes* – None.

F. On a motion by Mrs. Waldinger and a second by Mrs. Biederman, the board approved the Adoption of Resolution 2020-6 Fiscal (FY) 2019 School Communications

Interoperability Grant Program. Ayes – Mrs. Cash, Mrs. Biederman, Mr. Huffman, Mr. Orndorf, Mrs. Waldinger, Dr. Haslip, Mrs. Kresge. Noes – None.

G. On a motion by Mrs. Waldinger and a second by Dr. Haslip, the board approved the adoption of Resolution 2020-7 Resolution of Emergency Due to Coronavirus (COVID-19). Ayes – Mrs. Cash, Mrs. Biederman, Mr. Huffman, Mr. Orndorf, Mrs. Waldinger, Dr. Haslip, Mrs. Kresge. Noes – None.

5. SCHEDULED MATTER

Mrs. Cash reported that SB 117 passed and includes protections for school districts, county offices of education, and charter schools due to COVID-19 pandemic. The Governor took emergency action to make sure local agencies continue receiving funding as well as to provide LEA's with flexibility so education options can be provided to students. This legislation takes effect immediately. The legislation will provide one hundred million dollars to a portion of LEA's to purchase protective equipment, materials, and labor required for cleaning of school sites.

Josh Schultz, Deputy Superintendent, reported with regard to SB 117, allocations for Napa County Office of Education included approximately \$2,000, and we will use these funds toward service fees for WiFi hotspots for students for as long as it lasts.

6. INFORMATION ITEMS

A. Josh Schultz, Deputy Superintendent, reported that student programs are closed as of March 15th and that is true countywide. At this point all the districts and most of the districts in the state have announced expectations that we are not going to physically open before the end of the 2019-2020 school year. However, we are flexible if the situation changes. All of our facilities are closed to the public. All classroom facilities are closed.

B. Josh Schultz presented a report to the Board on the 2019-20 Collective Bargaining Agreements and Salary Schedules.

C. The Board accepted the Personnel Activity Report as presented.

D. Josh Schultz presented a report to the Board on the 2020-21 Preliminary Budget and the NCOE's anticipated revenues and expenditures for the coming fiscal year. Between now and June, staff will be adjusting the budget to reflect changes in ADA, health costs, the Governor's May revise budget, and ongoing internal efforts to appropriate and efficiently allocate resources.

E. Josh Schultz, on behalf of Lucy Edwards, reported no complaints under the Williams Uniform Complaints Procedures Quarterly Report.

F. Mrs. Kresge reported on behalf of Dr. Nemko as a reminder to the Board, CSBA puts out a call for proposals for anyone who wants to make a presentation at the CSBA conference in December. Dr. Nemko typically submits a presentation and includes some of our technology staff. The deadline to submit a proposal has been extended to June 1.

G. Mrs. Kresge has not contacted the board retreat presenter due to COVID-10. Mrs. Kresge will contact the presenter next week.

7. FUTURE AGENDA ITEMS (1) Board Approval Award of Bid for Camille Creek School Site work, and (2) Board Retreat.

8. NEXT MEETING OF THE NAPA COUNTY BOARD OF EDUCATION

The next regular meeting of the Napa County Board of Education will be on Tuesday, May 5, 2020.

9. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Barbara Nemko, Secretary
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Approved _____ Date _____