

**REGULAR MEETING OF THE NAPA COUNTY BOARD OF EDUCATION  
Tuesday, January 8, 2019**

**Members present**

Janna Waldinger, Sindy Biederman, Don Huffman, Steve Orndorf, Ann Cash,  
Jennifer Kresge  
Absent: Jim Haslip

**1. ORGANIZATION**

**A. CALL TO ORDER**

President Kresge called the meeting to order at 3:30 p.m.

**B. FLAG SALUTE**

The salute to the Flag was led by Ellen Sitter.

**C. VISITORS**

Visitors were welcomed to the meeting.

**D. APPROVAL OF THE AGENDA**

The Agenda was approved on a motion by Mrs. Waldinger and a second by Mrs. Cash. Ayes - Mrs. Waldinger, Mrs. Kresge, Mrs. Cash, Mrs. Biederman, Mr. Huffman, Mr. Orndorf. Noes – None.

**E. APPROVAL OF MINUTES**

The Minutes of the December 4, 2018 meeting were approved on a motion by Mrs. Biederman and a second by Mrs. Cash. Ayes – Mr. Huffman, Mrs. Waldinger, Mrs. Kresge, Mrs. Biederman, Mrs. Cash, and Mr. Orndorf. Noes – None.

**F. COMMENTS BY THE PUBLIC**

There were no comments from the public.

**2. PRESENTATION**

Michael D. Ash, CPA, of Christy White Associates, presented NCOE’s audit report for the period ending June 30, 2018. Mr. Ash announced the report has been given an unmodified opinion (“unmodified” opinion is the new accounting term replacing “unqualified” opinion, which was used in previous audits), and this is the highest rating possible. Mr. Ash noted that out of the 165 LEA’s they audit, the NCOE is one of the most professional offices they work with.

On a motion by Mr. Huffman and a second by Mrs. Waldinger, the Board approved the NCOE’s audit report for the period ending June 30, 2018.

At the request of Mr. Huffman, Mr. Ash will send an original hard copy cover letter for the audit report to the Board.

Dr. Nemko thanked the NCOE staff for their hard work and the Board for setting up OPEB (Other Postemployment Benefits) fund. We are very fortunate to have our OPEB fully funded because of the Board decision years ago to do so.

**3. CORRESPONDENCE, COMMUNICATIONS, AND REPORTS**

- Dr. Nemko reported that we received a \$1,500 grant from the Napa Valley Community Foundation for the Bridging Brothers program.
- Dr. Nemko reported that we received a \$5,000 donation from the Barbara Brogliatti Trust Fund to provide needed clothing for the (JCCS) Juvenile Court and Community Schools students. The Barbara Brogliatti Trust Fund provides the sum of \$5,000 every year in perpetuity for needed clothing for the JCCS.
- Dr. Nemko reported that she attended the swearing in of Tony Thurmond, newly elected State Superintendent of Public Instruction.
- Dr. Nemko reported that Ron Kraft, President, Napa Valley College, approached the NCOE to discuss the possibility of the NCOE running the Napa Valley College's state childcare center. We are waiting to hear back from Dr. Kraft.
- Dr. Nemko reported that she had the opportunity to be a part of the hiring committee for the new Director of Health and Human Services and noted that a good person was hired for the position. Nancy Watt, former Napa County CEO, was also on the interview panel, and she went out of her way to say how impressed she is with Josh Schultz.
- Dr. Nemko reported that the County of Napa has hired Jim Hudak as the new Napa County Treasurer-Tax Collector. Mr. Hudak replaced Tammie Frasier who retired in September.
- Dr. Nemko invited the Board to come to the *What School Could Be* book club on January 31 from 4:00 to 6:00 at the NCOE. We will have a speaker from **TEDEd** who will present on student TED talks and how to get our districts involved. Please RSVP to Lucy Edwards at the NCOE. Dinner will be served.
- Dr. Nemko reported that she attended the NapaLearns Board meeting this morning followed by the Superintendents' Council meeting. The superintendents each took a *What School Could Be* book with them in support of the book club and the teachers who are participating.
- Dr. Nemko invited the Board to the *FOCUS on Children* event with law enforcement officials and superintendents on March 13 from 12:00 noon to 2:00 p.m. at the NCOE. The FOCUS program supports children exposed to violence and trauma through improved communications between first responders and schools. Vickie Bauman from Stanislaus County will be the guest speaker.
- Mr. Schultz noted that the NCOE was a pilot for the Secure Education Consultants (Firestorm Solutions Division) site assessment. The NCOE, Juvenile Court and Community School, and the Napa Preschool Program were both part of the drill. We have the SEC on retainer for a year, and they will give feedback on the Child Development Center including any particular recommendations. It was not included in the initial drill because the CDC will be relocating to the current NPP location in the future. Mr. Schultz provided a demonstration of the blackout shades located on the windows of doors designed to block all visibility in the event of a threat. Also noted was a key to lock the push bars on doors.
- Mr. Schultz reported that he sent the Firestorm Solutions report to Cabinet. Cabinet will be asked to review and provide feedback on the recommendations and form a committee noting what we agree with, prioritize, and find funding. In addition, he has had discussions with Seana Wagner regarding updating our procedural manuals. This will be part of the process with training programs and updating flip charts.

- Mr. Orndorf reported that Travis Credit Union is having a “financial intelligence class” at New Tech High on January 18 from 9:30 to 12:30. with real-life training on how to budget and understand finances.
- Mrs. Waldinger reported that *If Given a Chance* is focusing on helping students who are unclear about student loans, accrued interest and what it means to take out a loan. We are trying to catch them earlier as juniors to make sure they make good choices for college loans.
- Dr. Nemko reported that at a recent NapaLearns Board meeting a discussion ensued about the college American dream. Most at the meeting agreed it was probably the most important discussion they ever had. Discussions will continue and will focus on how to do things differently.
- Dr. Nemko reported the Napa County library, will have a *How To Festival* on January 12<sup>th</sup> with fun things to learn how to do, e.g., line dancing, how to find legal services, and origami. The Napa High robotics class will be there to show how to build your own competition robot.
- Dr. Nemko noted that Gillie Miller, Director of College and Career Readiness, described how the robotics students are getting ready for a First Robotics competition. After they’ve finished building their robot, they “bag and tag” the project prior to shipping it to the competition.

#### **4. CONSENT AGENDA ITEMS**

A. Consent Agenda Item 4.A. (Temporary County Certificates) was passed on a motion by Mr. Huffman and a second by Mrs. Cash. Ayes – Mrs. Waldinger, Mrs. Biederman, Mr. Orndorf, Mrs. Cash, Mrs. Kresge, and Mr. Huffman. Noes – None.

B. No action was taken on Consent Agenda Item 4.B. (Board Member Compensation).

#### **5. ACTION ITEMS**

A. On a motion by Mrs Waldinger and a second by Mr. Orndorf, the Board authorized to issue an RFQ/RFP for Lease-Leaseback Contractors for the Community School Project. Ayes – Mr. Orndorf, Mrs. Waldinger, Mrs. Cash, Mrs. Biederman, and Mr. Huffman. Noes – Mrs. Kresge.

Mrs. Waldinger asked for a report at the February meeting.

Mrs. Kresge encouraged us to look at the CASBO PowerPoint on Lease-Leaseback plans.

#### **6. SCHEDULED MATTER**

A. Mrs. Cash provided an update on AB-6 Early Childhood Education: Office of Early Childhood Education noting that the bill would ensure a holistic implementation of early childhood education programs and universal preschool.

Mrs. Cash noted three additional Assembly Bills:

AB 123 Early Childhood Education, state preschool, and TK. The bill would make various findings and declarations regarding early childhood education and would provide that it is the intent of the Legislature to enact legislation that would do certain things relating to early childhood education including expanding the state preschool program and enabling local education agencies to blend the program with TK.

AB-124 Preschool Facilities Bond Act of 2020, if approved by the voters, would authorize the issuance of bonds in the amount of \$500 million dollars to finance preschool facility grant program.

AB-125 Early Childhood Reimbursement Rates, would provide that it is the intent of the Legislature to enact legislation that would establish a single regionalized state reimbursement rate system for childcare, preschool, and early learning services that would achieve specified objectives.

## **7. INFORMATION ITEMS**

A. The Board accepted the Personnel Activity Report as presented.

B. Ms. McClure reviewed policy updates to reconsider Board Bylaw 9223 – Filling Vacancies and recommended the policy be presented to the Board for a second reading and approval at the February 5, 2019 meeting. The primary changes to this bylaw are the added additional detail regarding what constitutes a vacancy.

The Board asked Ms. McClure to consider a reminder or policy that reminded us to put together a welcome kit or welcome binder that the Board agrees upon to get a new board member up to speed as soon as possible. Additionally, the Board requested to add to Board Bylaw 9223 language stating that the board would assign an ad hoc committee to train or welcome a new board member.

Mr. Huffman requested clarity on the term “quo warranto”.

Mr. Orndorf asked that language be changed in section 8 to clarify language regarding Failure to Elect.

Mr. Orndorf asked that changes be made to Provision Appointments to clarify the language around notices.

C. Mr. Schultz distributed the 2018-2019 Fiscal Year Budget Calendar and reported the Local Control and Accountability Plan (LCAP) and Budget Public Hearings will be held at the regularly scheduled meeting on June 4, 2019. The adoption of the final budget and LCAP report will be presented at a second meeting in June.

Dr. Nemko suggested Tuesday, June 18 as the second meeting in June. Ellen Sitter will check on room availability for the meeting.

D. Mr. Schultz reported that two Napa County districts were identified on the California School Dashboard as needing differentiated assistance. Lucy Edwards is working with both districts on data analysis and devising ways that the NCOE can help the districts. If we decide to bring in outside sources or have professional development, we will do this for all districts. Mr. Schultz noted that the system is working the way it is supposed to work in that the Dashboard highlights the problem, and now we are aware of the problem and can help districts fix it.

E. Mr. Schultz reported that he had a meeting with the architects on December 17 where a proposed timeline from the architects was discussed. The design is being finished now, and concrete estimate numbers are forthcoming. If everything clicks in place we could be ready to open for the 2021 school year.

F. Mr. Schultz, on behalf of Lucy Edwards, reported no complaints under the Williams Uniform Complaints Procedures Quarterly Report.

G. Review of the Brown Act regarding general public comments was tabled to the February 5, 2019 meeting.

H. Mrs. Kresge will contact a presenter she met at a conference who gave a presentation on board leadership. Mrs. Kresge suggested topics for the Board Retreat might include developing a collaborative voice of knowledge, reenergize board commitment, create a board mission statement, and develop a plan for how to be ambassadors for the Napa County Office of Education. Mrs. Kresge asked the Board to think about dates they would be available for a Board Retreat.

**8. FUTURE AGENDA ITEMS**

**9. NEXT MEETING OF THE NAPA COUNTY BOARD OF EDUCATION**

The next regular meeting of the Napa County Board of Education will be on February 5, 2019.

**10. ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:00 p.m.

Respectfully submitted,

Barbara Nemko, Secretary  
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Approved \_\_\_\_\_

Date\_\_\_\_\_