

8. Department managers have been asked to keep employee references _____ .
 A confidential C confidentially
 B confidentiality D confidence
9. "How much money did you spend?"
 "As much as there _____."
 A were C was
 B are D has
10. _____ people came than I expected.
 A Another C Few
 B Other D Fewer
11. I know it's not important but I can't help _____ about it.
 A thinking C to think
 B think D except to think
12. Ireland's capital Dublin _____ particularly strong growth in house prices in the past three years.
 A sees C is seeing
 B saw D has seen
13. Mr. Higgs was shocked when he learnt that his car _____ into.
 A broke C had been broken
 B had broken D has been broken
14. Running short of time on the test, _____ .
 A all the questions couldn't be asked
 B questions not answered
 C I couldn't answer all the questions
 D left some questions blank by me
15. Ever since 1988 people _____ with hope and expectations.
 A have been fuelled C will be fuelled
 B were fuelled D are fuelling
16. A new Russian political system _____ from day to day. At the moment, the new sits uneasily alongside the old, and the old is not giving way without a fight.
 A was created C is creating
 B is being created D has been created
17. Had the companies been notified of the possibility of a strike, _____ .
 A they will take more precautions.
 B they will be taking more precautions.
 C they would have taken extra measures.
 D they would take more precautions.
18. In contrast to China tuition at an American University runs _____ two or three thousand dollars a semester.
 A so high as C as high as
 B as high to D as high than

19. "Can the doctor see me today?"
 "She's pretty busy. I'll ask her _____."
 A how much time does she have
 B she has how much time
 C how much does she have time
 D how much time she has
20. "Are earthquakes common in this region?"
 "Almost never _____."
 A do they occur
 B they do occur
 C they occur
 D are they occurring
21. "That antique desk is exactly what I need."
 "Would you consider _____ it?"
 A buy
 B buying
 C about buying
 D to buy
22. "These cars are very economical and fast."
 "We saw _____ at the local car-producing plant."
 A making them
 B them made
 C make them
 D they made
23. "Did you get your pilot's license?"
 "No, I didn't. But I wish I _____."
 A have
 B had
 C will have
 D would had
24. "Is your engineering project ready?"
 "No, and _____ today, I won't pass the course."
 A if I got finished
 B if I'm not finishing
 C unless I get finished
 D unless I get finish
25. "Is your cat afraid of me?"
 "A little. It's not used to _____."
 A being petted
 B be petted
 C pet
 D to have petting
26. "My car needs an oil change."
 "_____ the mechanic do it."
 A Have
 B Get
 C Tell
 D Ask
27. You can give me a receipt if you want to, but your word is _____ for me.
 A enough good
 B good enough
 C good as enough
 D good than enough
28. _____ occasions for congratulations.
 A Birthdays that usually considered
 B Usually considering birthdays
 C Birthdays are usually considered
 D That considered birthdays usually

29. "Are you upset that you failed your exam?"
 "Yes, I _____ harder."
 A should study C can't have studied
 B ought to study D should have studied
30. He was thinking about _____ at the station on the highway.
 A having his car washed C to wash his car
 B having washed his car D his car washed
31. "I dropped your watch in the pool."
 "Don't worry, it's _____."
 A waterproofing C waterproven
 B waterproof D waterproofed
32. Mr. Werner hasn't completed _____ of the two assignments given to him.
 A none C neither
 B both D either
33. Please, speak _____, they're having a class right now.
 A quietly C quiet
 B slower D slowly
34. That's the _____ I can do for you.
 A least C little
 B most little D less
35. I _____ to leave now.
 A 've got C had
 B 'll have D got
36. He'd rather look for a different job than move to another city, _____?
 A wouldn't he C hadn't he
 B isn't he D doesn't he
37. You _____ English for seven months by the time you take the admission exam.
 A will have been studying C is studying
 B would study D has studied
38. He _____ lost his way. He knows the city so well.
 A would have C must have
 B might have D can't have
39. It was just announced that the plane flight 505 from Paris would be boarding at _____.
 A gate seventh C seventh gate
 B the seven gate D gate seven
40. "What did the doctor tell Mrs. Murrey about her health?"
 "He recommended _____ less."
 A that she worked C her work
 B that she work D that she working

53. The cat's fur feels soft.
54. A pessimist is a person who always expects bad things to happen.
55. "New York is a fascinating city."
"Yes, so interesting people live there."

Task 2 – Missing Words Quiz (20 points)

Directions: Choose the word, phrase or preposition which best completes each sentence below.
Then, on your answer sheet, find the number of the problem
and mark the letter you have chosen.

56. I have a small car because it's more _____ to run.
A economical C economic
B economize D economically
57. We were able to _____ \$100,000 through subscriptions.
A arise C rise
B raise D risen
58. "Instead of Blackpool, why don't we go to the South of France for our holiday this year?"
"Now you are _____!"
A speaking C telling
B talking D saying
59. Despite fears, the new line _____ to be a huge success.
A turned out C got down to
B brought up D called off
60. Bob wanted to _____ a good impression on his new friends.
A present C give
B do D make
61. Some people believe humans _____ from apes.
A involved C related
B evolved D behaved
62. Our basketball team has never been _____.
A defeated C extinguished
B erased D distracted
63. The car seems too small. I don't think there is enough _____ for four.
A sits C room
B seats D place
64. That song reminds me _____ my youth.
A of C on
B for D with

65. "What is that book about?"

"It _____ investing your money."

- A deals
- B refers
- C concerns
- D relates

66. At first _____, the place seemed utterly deserted.

- A eyesight
- B view
- C look
- D glance

67. When we are planning a late conference, I try to _____ down on my office couch after lunch, so I'll be fresh.

- A lay
- B lain
- C lie
- D laid

68. More and more people are having satellite dishes _____ on their roofs.

- A introduced
- B installed
- C implanted
- D inserted

69. This dog is dangerous. It has already _____ me.

- A beaten
- B bitten
- C bit
- D beat

70. This car uses so much petrol you can _____ afford to run it.

- A harder
- B hardly
- C nearly
- D almost

71. Let's take our client somewhere else. I _____ for Indian food that much.

- A don't mind
- B am not interested
- C don't care
- D am not keen

72. If you don't revise for the exam, you are sure to _____ it..

- A pass
- B take
- C do
- D fail

73. _____ I think we have had a very successful year even if we have had a number of difficult problems.

- A The whole
- B All of
- C On the whole
- D All

74. They travelled to the island _____ a boat.

- A at
- B on
- C by
- D for

75. It's only a small flat but it _____ my need perfectly.

- A meets
- B fills
- C supplies
- D provides

Task 3 – Reading Comprehension and Translation Quiz (25 points)

Section I: General English (13 points)

Directions: Read the text carefully. Try to understand it properly and follow the directions for parts I and II below the text.

I am now more than glad that I did not pass into the grammar school five years ago, although I was disappointed at the time. I was always good at English, but not so good at the other subjects. I am glad that I went to the secondary modern school, because, it was only constructed the year before. Therefore, it was much more hygienic than the grammar school.

I am seventeen years of age, and left school two years ago. I had my A certificate for typing, so I got my first job in a solicitor's office. Mum was pleased with this, and Dad said it was a first-class start, as it was an old-established firm. I must say that when I went for the interview, I was surprised at the windows, and the stairs up to the offices were also far from clean.

I was to start on the Monday, so along I went. They took me to the general office, where there were two senior hand-typists and a clerk. You should have seen the mess! There was no floor covering whatsoever, and it was so dusty everywhere. The box files were falling to pieces and all the old papers inside them were crumpled. The worst shock of all was the tea-cups. It was my duty to make tea, mornings and afternoons. Miss Bewlay showed me where everything was kept. It was kept in an old orange box, and the cups were all cracked. There were not enough saucers to go round, etc. After three days I told Mum and she was upset, most of all about the cracked cups. So Mum gave me my own cup to take to the office.

PART I.

Directions: Mark the statements below as “true” or “false”, according to the text. Then, on your answer sheet, find the number of the problem and write down your answer.

76. If the girl had been good at all the subjects she would have passed into the grammar school.
77. The building of the secondary modern school was much newer than that of the grammar school.
78. The girl was good at typing.
79. The girl's parents thought she was lucky to get a job in a solicitor's office.
80. The girl was surprised at the clean windows of the office.
81. The girl didn't like the office because it was very untidy.
82. The girl's mother was upset because her daughter's duty was to make tea mornings and afternoons.

PART II.

Directions: Choose the appropriate Russian equivalents for the following English phrases and sentences selected from the text. Then, on your answer sheet, find the number of the problem and mark the appropriate letter you have chosen.

83. I am more than glad...

- A Я более рада...
- B Я более, чем рада...
- C Я больше не рада...

84. ... although I was disappointed at the time.

- A хотя какое-то время я испытывала разочарование.
- B хотя в то время я испытала разочарование.
- C хотя мое разочарование было недолгим.

85. ... left school two years ago.

- A оставила школу 2 года назад.
- B ушла из школы 2 года назад.
- C окончила школу 2 года назад.

86. It was a first-class start.

- A Это был первоклассный старт.
- B Это было прекрасным началом.
- C Это было лишь самое начало.

87. I was to start on the Monday.

- A Я приступила к работе в понедельник.
- B Я была готова в понедельник.
- C Я должна была приступить к работе в понедельник.

88. There were not enough saucers to go round.

- A Не хватало на всех блюдец.
- B Не было достаточно блюдец для круглого стола.
- C Не хватало блюдец, куда ни посмотри.

Section II: Business English (12 points)

Note: This section of the test assesses your ability to read and comprehend written passages related to business topics which are similar to those that students deal with in the Academy of National Economy.

Directions: Read the passage carefully. Try to understand it properly and follow the directions below the passage.

Travelling to all corners of the world gets easier and easier. We live in a global village, but how well do we know and understand each other? Here is a simple test. Imagine, you have arranged a meeting at four o'clock. What time should you expect your foreign business colleagues to arrive? If they're German, they'll be bang on time. If they're American, they'll probably be 15 minutes early. If they are British, they'll be 15 minutes late, and you should allow up to an hour for the Italians.

When the European Community began to increase in size, several guidebooks appeared giving advice on international etiquette. At first many people thought this was a joke, especially the British, who seemed to assume that the widespread understanding of their language meant a corresponding understanding of English customs. Very soon they had to change their ideas, as they realized that they had a lot to learn about how to behave with their foreign business friends.

For example:

The British are happy to have a business lunch and discuss business matters with a drink during the meal; the Japanese prefer not to work while eating. Lunch is a time to relax and get to know one another, and they rarely drink at lunchtime.

The Germans like to talk business before dinner; the French like to eat first and talk afterwards. They have to be well fed and watered before they discuss anything.

Taking off your jacket and rolling up your sleeves is a sign of getting down to work in Britain and Holland, but in Germany people regard it as taking it easy.

American executives sometimes signal their feeling of ease and importance in their offices by putting their feet on the desk whilst on the telephone. In Japan people would be shocked. Showing the soles of your feet is the height of bad manners. It is a social insult only exceeded by blowing your nose in public.

The Japanese have perhaps the strictest rules of social and business behaviour. Seniority is very important, and a younger man should never be sent to complete a business deal with an older Japanese man. The Japanese business card almost needs a rulebook of its own. You must exchange business cards immediately on meeting because it is essential to establish everyone's status and position.

When it is handed to a person in a superior position, it must be given and received with both hands, and you must take time to read it carefully, and not just put it in your pocket! Also a bow is a very important part of greeting someone. You should not expect Japanese to shake hands. Bowing the head is a mark of respect and the first bow of the day should be lower than when you meet thereafter.

The Americans sometimes find it difficult to accept the more formal Japanese manners. They prefer to be casual and more informal, as illustrated by the universal "Have a nice day!" American waiters have a one-word imperative 'Enjoy!' The British, of course, are cool and reserved. The great topic of conversation between strangers in Britain is the weather - unemotional and impersonal. In America, the main topic between strangers is the search to find a geographical link. 'Oh, really? You live in Ohio? I had an uncle who once worked there.'

'When in Rome do as the Romans do.'

Here are some final tips for travelers.

In France you shouldn't sit down in a café until you've shaken hands with everyone you know.

In Afghanistan you should spend at least five minutes saying hello.

In Pakistan you mustn't wink. It is offensive.

In the Middle East you must never use the left hand for greeting, eating, drinking, or smoking. Also, you should take care not to admire anything in your hosts' home. They will feel that have to give it to you.

Directions: Answer the following questions about the information in the passage on the basis of what is stated or implied in it. Then, on your answer sheet, find the number of the problem and mark the appropriate letter you have chosen.

89. Which nationality is the most punctual?

- A The British
- B The Germans
- C The Americans
- D The Italians

90. Which nationality is the least punctual?

- A The Italians
- B The Americans
- C The Germans
- D The British

91. Why did the British think that everyone understood their customs?
- A Because they thought highly of other nationalities.
 - B Because the European Community began to increase in size.
 - C Because a lot of guidebooks appeared giving advice on international etiquette.
 - D Because they believed that people acquire the knowledge of British customs together with the English language.
92. Which nationality likes to eat and do business at the same time?
- A The Japanese
 - B The British
 - C The Germans
 - D The French
93. Why would the Japanese be shocked if somebody put his feet on the desk in their presence?
- A Because they would consider it the ignorance of their habits.
 - B Because they would never expect such a thing to happen.
 - C Because they would consider the person crazy.
 - D Because they would think that the person is extremely ill-bred.
94. Why is it necessary to exchange business cards when you meet the Japanese?
- A They must know how to behave with you.
 - B They don't shake hands.
 - C It is essential for them to know your age.
 - D It is an' ancient custom.
95. Why do the Americans find it difficult to accept Japanese manners?
- A They find the Japanese customs senseless.
 - B They consider the Japanese old fashioned.
 - C They prefer not to be so formal.
 - D They think it rather difficult to complete a business deal with people in Japan.
96. Why is it not a good idea to say that you absolutely love your Egyptian friend's vase?
- A He may feel shocked by your emotional speech.
 - B He may feel that he has to present it to you.
 - C He may be embarrassed.
 - D He may dislike it.

97. What is the main topic of conversation between strangers in America?
- A The weather.
 - B Politics
 - C Latest news
 - D Familiar places.
98. In what country do people have no special rules of behaviour about hands?
- A Thailand.
 - B Japan.
 - C Egypt.
 - D Britain.
99. Social and business etiquette rules are strictly observed
- A in Britain.
 - B in Japan.
 - C in Germany.
 - D in the USA.
100. What is the main topic of the passage?
- A Travelling to all corners of the world.
 - B The European Community.
 - C Business etiquette.
 - D Guidebooks on etiquette.

Stop here! That is the end.
We thank you for your hard work and hope you are a success!
Now relax and have a good rest.