



PRESIDENT'S COLUMN

SHAMIN MALMAS, PRESIDENT

It has been an honour and a pleasure to serve the ASA for the past year in my first term as President. This year has presented a variety of new challenges and opportunities for the Board and Secretariat as we work hard to represent our members and provide valuable services.

Board and Secretariat Changes

Over the past year the Board and Secretariat have gone through a series of personnel transitions. Since the 2013-2014 AGM Donna Tywoniuk-Harbeck resigned as Vice-President and was replaced by Melissa McCarthy for the remainder of her two year term finishing at this AGM. Wendy Dyck also resigned as Treasurer and was been replaced by Jennifer Rutkair who will serve until the 2015-2016 AGM. I would like to take this opportunity to thank Donna and Wendy and for their service to the ASA and to thank Melissa and Jennifer for stepping into Board positions during the year.

As a result of the many changes, the Board has been drafting a Manual for Board Members, revising Board Position Descriptions, and updating Committee Terms of Reference. This focus on governance is a necessary step

towards building a strong board with a clearer vision.

The ASA Secretariat continues to grow and develop. In December Maryna Chernyavska began working part-time as the Database and Administrative Assistant, a newly created position merging the vacant Database Administrator position and Member Services Manager position previously filled by Ericka Chemko. Maryna's work has concentrated on addressing issues related to the ASA database Alberta On Record and supporting Rene in her role as Executive Director and Archives Advisor. In addition, 2014 saw the implementation of the ASA Flood Project. Amanda Oliver was hired as our Lead Archivist and Emily Turgeon-Brunet was hired as our Lead Conservator.

This increase in staff has presented a variety of new challenges for the ASA. A Human Resources Policy was developed and approved by

the Board, additional office space for the Flood Team was secured at the City of Edmonton Archives, and the Executive Director's role has become focused more on management and supervision than ever before.

In addition, the building managers where the ASA currently rents its office space have imposed a variety of additional fees if and when we use the building outside of regular business hours (evenings and weekends). This has prompted the ASA to hold its Board meetings at the City of Edmonton Archives, where such fees are not incurred. Given the new fee structure and the growth in the Secretariat the ASA is looking for new office space that will better suit our needs.

The ASA Board would like to thank the City of Edmonton Archives for hosting our Board meetings and for providing space for the Flood Staff, the Provincial Archives of Alberta

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Database & Administrative Assistant

Maryna Chernyavska

Lead Archivist (Flood Advisory Program)

Amanda Oliver

Lead Conservator (Flood Advisory Program)

Emily Turgeon-Brunet



The Archives Society of Alberta is supported in part by a grant from the Alberta Historical Resources Foundation.

for providing space for workshops, and the University of Calgary Archives for providing space for the Archives Institute and CCI workshop. Partnerships like these are invaluable to our continued success.

Budget Cuts

As many members are aware, the ASA receives the majority of its operational funding from the Alberta Historical Resources Foundation (AHRF) that is supported by the Alberta Lottery Fund from the Alberta Government. In early April we were informed that the ASA's funding had been cut by 4.89% for the 2015-2016 fiscal year. However, with the recent change in the Provincial Government it is unclear if our budget will be restored or remain as presented in April. In order to be prepared for a reduction the ASA has prepared a budget that takes into account the 4.89% cut. More details are available in the 2015-2016 Budget, however we have taken steps to ensure that the decrease in funding impacts areas of the ASA budget that are generally undersubscribed.

Committees

The ASA continues to offer a wide variety of programs and services to its members. Through the hard work of our committees two workshops were organized, the ASA Calendar and Virtual Exhibit were once again produced, a Launch Event for Archives Week was organized in Calgary, grants were adjudicated and distributed, and issues related to AOR continued to be addressed. Planning has already started for Archives Week 2015, the theme this year is "Alberta For Sale" and I for one am excited to see the events that the Communications Committee is organizing. In addition, preliminary plans for our 2016 conference have also begun. Please see the committee reports for more details about these activities and events.

Relations with CCA

As President I represent the ASA at various meetings including at the Canadian Council of Archives Annual General Meeting. ASA members who read the 2015-2016 Budget in detail will notice that we now pay a membership fee to the CCA. The justification for this fee is due to the continued financial difficulty the CCA faces since the elimination of the NAPD.

Conclusion

In closing, I would like to express my extreme gratitude to Rene Georgopolis for her ongoing devotion to the interests of our members and to the continued success of the ASA. I look forward to another challenging and exciting year working with Rene and all the members of the Secretariat and Board.



AGM, May 2015. L to R: Rene Georgopolis, Jennifer Rutkair, Shamin Malmas, Melissa McCarthy, Paula Aurini-Onderwater

EXECUTIVE DIRECTOR/ARCHIVES ADVISOR'S REPORT 2014-2015

RENE GEORGOPALIS, EXECUTIVE DIRECTOR/ARCHIVES ADVISOR



The Executive Director/Archives Advisor implements ASA policies and guidelines as well as day-to-day administrative management over the ASA finances, staff, programs and services. In addition to administrative work, she provides advisory services for new archival programs as well as assistance to existing archival programs.

Advisory Services

For 2014 - 2015, we had requests to go on site visits to 12 non-member archives across Alberta. Non-member visits included Donelly Historical Society, Edson Galloway Station Museum, EPCOR water services, Film and Video Arts Society, First Presbyterian Church of Edmonton, Hanna Historical Society, Memoria Viva Society, Soul of Canada, King's University, Onoway Museum and Heritage Centre, Sevihcra archives in Spruce Grove and the Jewish Historical Society of Southern Alberta.

In addition, I visited many member institutions. Some of the site visits were in preparation for the Flood Advisory Program. I went to Fort McMurray to see the impact of the flood to help make decisions on the program we would offer. Site visits were also made to our current institutional members for membership reviews. I visited the Canmore Geoscience Centre to begin initial plans for the 2016 Conference.

For the 2014-2015 year, ASA gained a new institutional member, the Loyal Edmonton Regiment Museum. We are currently working on six new applications for institutional membership.

In addition to site visits, there were other advising requests, for which the statistics follow. I would like to note that the ASA has been receiving some advising questions from outside the province for such places that no longer have advisors including Yukon, NWT and Manitoba. The percentage of the out-of-province advice is low but nonetheless, there appears to be a need for an advisor for those provinces and territories.

In the coming year, we will continue to provide advising services and professional development opportunities such as our workshops and Archives Institute. We will continue to offer the Flood Advisory Program and a new initiative is to seek a new office for the ASA. Thank you to the ASA Board members, committee members, staff and other volunteers who help make ASA's initiatives possible and who help me so much with my work.

Additional Initiatives

Many other services and initiatives were accomplished in 2014-2015, including:

- Administering and co-teaching the Archives Institute in Edmonton, May 2014.
- Administering workshops - Privacy and Archives, Jasper May 2014, CCI Emergency and Disaster Preparedness workshop, Calgary July 2014 and Managing Electronic Records, Edmonton November 2014.
- Attending and organizing meetings and AGM of ASA's Board of Directors and its various committees.
- Contributing to the ASA Newsletter.
- Assisting and overseeing the Database and Administrative Assistant as well as the Flood Advisory Programme staff and contractors.
- Administering and implementing Archives Week including the web exhibit, calendar, mail-out and our Archives Week public launch event.
- Planning and implementing the 2014 ASA Conference.
- Communicating with ASA membership regarding ASA initiatives as well as various news from the archival community at large.
- Attending the Association of Canadian Archivists conference in Victoria as well as presenting at a panel on the future of Archives Advisors in Canada.
- Setting up and attending an exhibit booth at the Alberta Library Conference to promote the services that the ASA provides.

Advisory Services Statistics

| | Apr 2014 - Mar 2015 | Apr 2013 - Mar 2014 |
|-------------------------------------|---------------------|---------------------|
| Total Inquiries | 218 | 255 |
| <i>Member/Non-member</i> | 78/140 | 135/120 |
| <i>E-mail/Other methods</i> | 131/87 | 153/102 |
| Subjects | | |
| Appraisal and Acquisition | 6 | 11 |
| Archival Processing | 13 | 10 |
| Description | 1 | 3 |
| Preservation | 9 | 16 |
| Member Institutions | 10 | 12 |
| Contribution/Grant Applications | 21 | 37 |
| Membership | 15 | 19 |
| Technical Advice and Assistance | 9 | 23 |
| Digitization | 7 | 5 |
| Development of Policies/Procedures | 8 | 7 |
| Other: Re-directed search questions | 58 | 37 |
| Other: Professional Development | 49 | 58 |
| Other: Contractors | 6 | 12 |
| Other: Promotional Activities | 1 | 10 |
| Total Site Visits | | |
| | 20 | 20 |
| <i>Member/Non-member</i> | 8/12 | 7/13 |
| Duration | | |
| 1 hour or less | 0 | |
| Between one and two hours | 15 | |
| Between 2 hours and ½ day | 4 | |
| Full day | 1 | |



Archives Society of Alberta
Annual General Meeting, May 2015.

EDUCATION COMMITTEE REPORT 2014-2015

SUSAN STANTON, CHAIR EDUCATION COMMITTEE

One of the objectives of the Archives Society of Alberta is “to encourage and develop archival skills among those engaged in archival work by holding seminars and workshops on archival principles and practices.” In 2014-2015, the ASA undertook a number of activities to meet this objective.

Special Topics Workshops

Course: Privacy and Archives (Pre-Conference Workshop)

Instructor: Heather MacNeil

Dates: May 22, 2014 Special Topics Workshops

Participants: 12

Course: Managing Electronic Records

Instructors: Jeremy Heil

Dates: November 28, 2014

Participants: 13 (additional 16 waitlisted or cancelled due to weather)

The ASA would like to thank the Provincial Archives of Alberta for the use of its facilities.

Fundamental Archival Education

A main activity in the area of archival education is the delivery of the annual Archives Institute.

Course: Archives Institute

Location: Provincial Archives of Alberta

Dates: April 28 - May 3, 2014

Instructors: Rene Georgopolis, Braden Cannon, Alison Freake, Michael Gourlie, Karen Simonson

Participants: 17 (5 waitlisted)

The ASA would like to thank the Provincial Archives of Alberta for the use of its facilities.

Archives Society of Alberta Conference

The ASA presented its 2014 conference “Facing Risks, Taking Risks: Turning Archival Threats into Opportunities” from May 23-24, 2014.

COMMUNICATIONS COMMITTEE REPORT 2014-2015

KAREN SIMONSON, CHAIR COMMUNICATIONS COMMITTEE

The Archives Society of Alberta's Communication Committee again saw quite a bit of change this year. Goodbye and thank you to Paula Aurini-Onderwater for her work on the committee. Braden Cannon and Meribeth Plenert have joined the committee. Judy Kovacs continues as board representative.

As in the past, the committee focused primarily on the virtual display and the production of the 2015 calendar. This year's theme was "Creepy Alberta." Feedback suggests this theme was not as well-liked as others, but hopefully it is still up on your office wall. Again, we received many interesting submissions, and decisions on what to include in the calendar are always one of the highlights of this committee's work.

For the launch of Archives Week this year, the committee continued with an event open to the public. As last year's event was in Edmonton, this year's was in Calgary. Harry Sanders gave a talk entitled Buildings with a Past? which addressed forgotten uses and events of buildings and sites in Calgary. The event was held at Heritage Park and approximately 20 people attended. Thank you to Bonnie Woelk, Karly Sawatzky and Jennifer Willard for your work on this event.

Work is already underway for the coming year's calendar. A new Archives Week addition this year will be an ASA film night. Watch for details! Archives Week is October 3rd through 9th.

The members of the Communication Committee are: Braden Cannon, Melissa McCarthy, Meribeth Plenert, Judy Kovacs (Board representative) and Karen Simonson (chair).



The cover image for the Archives Week calendar and event "Creepy Alberta." Photograph from Esplanade Archives, Alexandra High School concert - cast of "We Three Crows" (1918). George & Eva Davison collection, 0061.0083

ALBERTA ON RECORD COMMITTEE REPORT 2014-2015

ELIZABETH WALKER, CHAIR AOR COMMITTEE

The transitions and change that began in 2013 continued for the database Committee through 2014. For example the name of the Committee was changed from the Archives Network of Alberta to Alberta On Record (AOR), reflecting the name of the ASA's new database. In addition, ASA president, Shamin Malmas joined us as our Board liaison member. Welcome Shamin!

We've had a very positive 2015 so far and things are turning around with the database. We had a period of inactivity as Janet McMaster resigned as Database Administrator in May of 2014; on behalf of the Committee I'd like to thank Janet for her work. The ASA Board reconfigured the position and at the end of 2014 Maryna Chernyavska was hired as our new Database and Administrative Assistant. Welcome Maryna!

Maryna has been working with Artefactual to solve the timing out issues, for example she reset database permissions which improved performance significantly. A small group of archivists, including Committee members, have been testing the database by editing their institution's existing descriptions and adding new ones. In April 297 archival descriptions were created and 1173 revised; and 164 authority records were created and 367 revised. There are still some fixes in progress but I am confident that the database will be opened to allow general editing by institutional members sooner rather than later. At that time new guidelines will be rolled out and training will be offered.

Breakdown of Alberta on Record:

| | |
|---------------------------------|---------------|
| • Total archival descriptions | 172,085 |
| • Fonds level descriptions | 13,392 |
| • Collection level descriptions | 1,270 |
| • Scanned textual records | 103,163 pages |
| • Images | 51,431 |

The AOR database continues to be a great outreach tool for member archives and traffic to the site is increasing. Statistics were gathered from April 2014 to March 2015 and the website received 90,568 hits and 492,423 pageviews. This traffic is resulting in reference requests for member institutions, for example I have received several requests via AOR while on the Reference Desk at the City of Edmonton Archives.

Alberta on Record web traffic statistics:

| Month | Sessions | Pageviews | Users | Pages/Session | Avg. Session Duration | Bounce Rate | % New Sessions |
|--------|----------|-----------|--------|---------------|-----------------------|-------------|----------------|
| Apr-14 | 6,837 | 43,089 | 5,621 | 6.3 | 0:02:42 | 63.49% | 77.78% |
| May-14 | 7,385 | 44,321 | 6,263 | 6 | 0:02:40 | 62.45% | 81.10% |
| Jun-14 | 6,941 | 41,410 | 5,852 | 5.97 | 0:02:26 | 63.07% | 80.10% |
| Jul-14 | 7,360 | 36,018 | 6,282 | 4.89 | 0:02:07 | 66.48% | 80.77% |
| Aug-14 | 6,653 | 34,124 | 5,773 | 5.13 | 0:02:15 | 64.53% | 82.62% |
| Sep-14 | 7,728 | 44,755 | 6,526 | 5.79 | 0:02:24 | 65.57% | 80.02% |
| Oct-14 | 7,136 | 38,109 | 6,036 | 5.34 | 0:02:12 | 64.57% | 79.78% |
| Nov-14 | 7,292 | 42,204 | 6,119 | 5.79 | 0:02:36 | 64.63% | 78.98% |
| Dec-14 | 6,977 | 38,920 | 5,934 | 5.58 | 0:02:14 | 66.53% | 79.55% |
| Jan-15 | 10,424 | 52,051 | 8,925 | 4.99 | 0:02:23 | 60.18% | 81.61% |
| Feb-15 | 7,330 | 35,381 | 6,207 | 4.83 | 0:02:31 | 62.73% | 79.03% |
| Mar-15 | 8,505 | 42,041 | 7,290 | 4.94 | 0:02:44 | 64.82% | 80.85% |
| Total | 90,568 | 492,423 | 73,176 | 5.44 | 0:02:26 | 63.96% | 80.24% |

After all the growth and change I feel like we are back on track. My thanks to Executive Director Rene Georgopolis, Maryna Chernyavska and Committee members Shamin Malmas, Cristian Udma, and Vino Vipulanantharajah for all your time and effort as we work to get Alberta on Record ready for members to add and update their institution's descriptions.

GRANTS COMMITTEE REPORT 2014-2015

PHILIP PYPE, CHAIR GRANTS COMMITTEE

The Access to Holdings (ATH) program provides ASA institutional members with funding for projects to select, arrange, and describe archival records held by that institution. Conservation was added as a priority for the 2014 - 2015 year to assist archival institutions that were impacted by the 2013 floods but other conservation projects are also acceptable for this grant.

For 2014-2015, 25 applications were submitted by 19 institutions. The total funding envelope was \$105,594.40. 17 projects, from 15 institutions, were approved for a total of \$100,712.91 funding, and \$ 95,917.51 was used. Two institutions returned portions of their grants because of staffing change-over and projects coming in under cost. This money will be distributed through future grants.

2014-2015 Final Funding

| Institution | Project | Funded |
|--|--|--------------|
| University of Calgary Archives | James Wheeler Davidson Family fonds Access Project | \$7,500.00 |
| The Banff Centre, Paul D. Fleck Library and Archives | Association of Canadian Women Composers (ACWC) fonds and collections | \$6,237.00 |
| City of Edmonton Archives | C. Bruun Photograph Collection, the Documentary Photographer | \$6,831.00 |
| South Peace Regional Archives (1 of 2) | Archival Film Reformatting and Preservation Project | \$7,120.00 |
| Milo Library Archives | Milo and District Agricultural Society Fonds | \$7,392.00 |
| Glenbow Archives | John Kushner Fonds | \$7,462.14 |
| Musee Heritage Museum | St. Albert Oral Histories Project | \$7,500.00 |
| Whyte Museum of the Canadian Rockies, Archives & Library | Bert Riggall Fonds Arrangement and Description Project | \$7,500.00 |
| JAHSENA (2 of 2) | JAHSENA small fonds arrangement and description project | \$2,940.00 |
| South Peace Regional Archives (2 of 2) | Processing Family collections | \$7,287.01 |
| JAHSENA (1 of 2) | JAHSENA Oral History Digitization Project | \$4,410.00 |
| LSLRIC-TARR | Indian Association of Alberta, Treaty and Aboriginal Rights Research | \$7,417.50 |
| Peace River Museum, Archives and Mackenzie Centre | Historical Society and St. James Anglican Church Fonds | \$6,837.60 |
| Canmore Museum & Geoscience Centre | 1) Town of Canmore Fonds - Arrangement and Description, 2) Canmore Mines - Arrangement and Description | \$6,426.00 |
| City of Calgary, Corporate Records | Conservation of Centre Street Bridge Drawings | \$600.00 |
| Alberta Health Services | Foothills Hospital Fonds - Arrangement and Description | \$6,982.66 |
| Red Deer & District Archives | Dr. Henry and Barbara George Album Conservation | \$3,210.00 |
| | Originally funded | \$100,712.91 |
| | Returned | \$4,795.40 |
| | Final Funded | \$95,917.51 |

The 2015-2016 Grants Committee met Saturday, March 14 at the Glenbow in Calgary. 10 applications were received, 8 institutions are projected to receive funding as per their application, and a 9th institution has submitted requested revisions and a decision is pending.

The ASA reviewed each application using predetermined scoring criteria as outlined on the Score Sheet (revised December 2014). This score sheet is available at the "Grants - Archival Projects" page of the ASA website, archivesalberta.org.

2015-2016 Projected Funding

| Institution | Project | Funded |
|--|--|-------------|
| Esplanade Archives | CHAT 16 mm Description and Housing Project | \$ 5,087.25 |
| Legal Archives Society of Alberta | Aboriginal Justice - backlog reduction | \$ 7,500.00 |
| PPCLI Archives | Hamilton Gault fonds arrangement and description | \$ 3,150.00 |
| South Peace Regional Archives | Processing Family fonds | \$ 7,261.60 |
| Banff Centre, Paul D. Fleck Library and Archives | Action Poetry fonds Project | \$ 7,260.00 |
| Glenbow Archives | Calgary Inter-Faith Community Action Association fonds | \$ 7,452.00 |
| Whyte Museum of the Canadian Rockies, Archives & Library | eter & Catharine Whyte Photograph Series Description Project | \$ 7,500.00 |
| Milo Library Archives | Milo Area Community Organizations | \$ 7,392.00 |
| Peace River Museum, Archives and Mackenzie Centre | AMVRA/ Mile Zero News/ RCMP 100th Anniversary Committee * | \$ 5,174.82 |
| | | \$57,777.67 |

* Re-submitted with requested changes

The Committee wishes to remind all institutional members that

- i. they are eligible to apply for project funding under the Access to Holdings program
- ii. multiple applications can be submitted by a single institution in a single run
- iii. applications may be submitted in the year following the receipt of funding. Only 5 out of a possible 100 points on the score sheet are awarded based on non-receipt of funding the previous year.
- iv. the Archives Advisor, Rene Georgopolis, is available to provide advice and assist with applications prior to formal submission.

The Grants Committee was also tasked with recommending policy regarding projects which are not completed, or reports are not completed, by the specified deadline. The Committee has recommended that new applications will not be accepted from institutions if their projects and reports remain outstanding. A one-time 6 month extension may be requested but needs to be received at least a month prior to the end of the grant period. Such requests will be considered by the Grants Committee. Rene will draft the policies as per above for consideration by the ASA Board.

Thanks to all members of the current and past grant committees:

2014-15: Judy Kovacs, Karen Langley, Philip Pype, Andrew Chernevych and Bonnie Woelk

2015-16: Judy Kovacs, Shamin Malmas, Philip Pype, Andrew Chernevych, and Doug Cass.

Also, thank you to Rene Georgopolis and the ASA staff for making it a smooth and enjoyable process.

The Grants Committee gratefully acknowledges the Alberta Historical Resources Foundation (AHRF), without whose financial support the ASA would be unable to offer this grant program.

DATABASE AND ADMINISTRATIVE ASSISTANT REPORT 2014-2015

MARYNA CHERNYAVSKA, DATABASE & ADMINISTRATIVE ASSISTANT

I joined the ASA in December 2014. Since that time, I have been administering *Alberta On Record*, and providing ongoing administrative support for the Archives Society of Alberta.

My duties over the past six months included the following:

Alberta On Record - Managed the ASA database, ensured that descriptions contributed by users are RAD compliant, published those descriptions, assisted institutional members to use AOR, communicated with Artefactual to resolve the timing out and other issues.

ASA Website & Blog - Updated the content and ensured the website functions properly, and the information is presented in a user-friendly way.

Communications - Newsletter layout, membership correspondence and other mail-outs throughout the year, such as membership renewals, event announcements, news, etc.

Education - Logistical support of learning opportunities including registration and general logistics for a workshop and annual Archives Institute.

Membership - Maintained the membership information in ASA's membership database. The membership year occurs from April 1 until March 31.

Administrative Support - Provided ongoing support to the Executive Director including meeting preparation, catering, mailing, etc.

Membership Statistics

| | 2013-2014 | 2014-2015 |
|-------------------------|-----------|-----------|
| Individual | 95 | 104 |
| Associate Institutional | 10 | 11 |
| Institutional | 46 | 44 |
| Honorary | 12 | 12 |
| TOTAL | 163 | 171 |



AGM, May 2015. Michael Gourlie is receiving the Allan D. Ridge Publications Award for the exhibit *Law and Original Order*

FLOOD ADVISORY PROGRAM REPORT 2014-2015

AMANDA OLIVER & EMILY TURGEON-BRUNET, LEAD TEAM, ASA FLOOD PROGRAM

In September 2014, Amanda Oliver (Lead Archivist) and Emily Turgeon-Brunet (Lead Conservator), known as the Lead Team, were hired for the Archives Society of Alberta's Flood Funding Programme. We visited 15 of ASA's institutional members:

- o Calgary Police Services Archives
- o City of Calgary, Corporate Records, Archives
- o City of Edmonton Archives
- o Esplanade Archives
- o Fort McMurray Historical Society Archives
- o Galt Museum and Archives
- o Glenbow Archives
- o Legal Archives Society of Alberta
- o Loyal Edmonton Regiment Museum
- o Musée Heritage Museum
- o Museum of the Highwood
- o Pincher Creek and District Historical Society
- o Red Deer and District Archives
- o Town of Okotoks Museum and Archives
- o University of Lethbridge Archives

For each institution visited, we completed site assessments, including assessing the facility's environment and collection storage in regards to disaster preparation. The Lead Team is also reviewing or developing disaster plans for each institution as well as purchasing disaster kit supplies and rehousing materials.

Three contractors were hired, two archivists and one conservator, to provide disaster recovery assistance at the two most heavily impacted sites.

Archivist, Carey Isaak, was sent to Fort McMurray Historical Society's archives to go through boxes of records that were moved in response to the flooding. A second archivist, Michelle Parsons, and a book conservator, Lisa Isley, were sent to the Museum of the Highwood in High River to stabilize damaged records, reconcile the stabilized records with their descriptions and provide new descriptions for the treated material. The photographic material is close to completion and the bound archival material will be treated within the next few months. Thus far, 8% of the records have been unsalvageable and 92% of the records have been salvaged.

The Lead Team created a variety of resources regarding disaster preparedness and uploaded these resources to the Flood Assistance webpage on ASA's website. These resources include guides about emergency response resources, environmental monitoring tips, disaster response kit supplies, digital preservation resources and preparing for digitization. The Lead Team is in the process of creating more resources for the webpage.

We offered a CCI workshop, Emergency and Disaster Preparedness for Cultural Institutions in July and cohosted this workshop with the AMA. The goal of the workshop was to educate our members on how to plan for a disaster

The Lead Team posted ten blog entries to the ASA blog from December 2014 - March 2015. Topics of discussion include weather related disasters, pests, business continuity planning and updates on the Flood Advisory Programme.

The Archives Society of Alberta News is published quarterly by the ASA. Submissions, questions and suggestions should be directed to:

Archives Society of Alberta
Suite 407, 10408-124 Street
Edmonton, AB T5N 1R5

Telephone: (780) 424-2697
Fax: (780) 425-1679
Email: info@archivesalberta.org

Individuals and institutions are encouraged to submit articles, reviews, reports, photographs or letters to the Archives Society of Alberta News, Issues #1, 2, and 3. Submissions are preferred in electronic format as Word files for textual submissions, or as JPG files for graphic submissions.

Please note:

Issue #4 is reserved for Annual Reports of the Society and its committees.

If you are interested to learn more about advertising opportunities, please direct all inquiries to info@archivesalberta.org

NEWSLETTER

Editing

Rene Georgopolis
Maryna Chernyavska

Layout

Maryna Chernyavska

The views expressed in the Archives Society of Alberta Newsletter are not necessarily those of the Archives Society of Alberta.

ARCHIVES SOCIETY OF ALBERTA MEMBERSHIP APPLICATION 2015 – 2016

Name (Institution or Individual) _____

Address _____

City _____

Province _____

Postal Code _____

Telephone (_____) _____ - _____

Business Phone (_____) _____ - _____

Fax (_____) _____ - _____

E-mail _____

Voting Delegate (Associate) _____

Institutional Affiliation (Individual Members) _____

TYPE OF MEMBERSHIP

Please Check

- Archives Employee \$50.00
- Students, Volunteers, Seniors \$25.00
- Associate Institutional Member \$75.00
- Institutional Member (Please contact the ASA for further information)
- Yes, I would like to volunteer for an ASA Committee

Credit Card No. _____

Expiry _____ CVC _____ Visa MasterCard

Card holder name (please print) _____

Signature _____

Please make cheque or money order payable to the Archives Society of Alberta and mail to:

Archives Society of Alberta
Suite 407, 10408-124 Street
Edmonton, AB T5N 1R5