Application to attend:
Yachtmaster™ Cruising Instructor
Revalidation Course

Please check the eligibility requirements for this course on
www.rya.org.uk/go/instructors before completing this application form.

Booking conditions are shown overleaf.

Course code	Course date
Name	Tel (day)
Address (Joining Instructions will be sent to this address)	Tel (eve)
	Tel (mobile)
	Email
Postcode	Date of birth
Occupation	RYA membership number
Special dietary requirements	

Required qualifications	
Type of First Aid Certificate	Issue / expiry date
RYA Yachtmaster™ Offshore Cert No.	Issue date
Commercial Endorsement	Expiry date
☐ Yachtmaster Cruising Instructor for Sail OR ☐ Yachtmaster Cruising Instructor for Power	Expiry date

Relevant seagoing / teaching experience
Experience: Number of seasons: Main cruising areas: Mileage: Types of boat used (outdrive/shaft):
At which RYA training centre do you usually teach?

Health declaration

Do you have any medical conditions or physical or mental impairments that may affect your ability to take part in the course or may affect your ability to properly discharge your duty of care as an instructor? If so please provide details.

(Please note that you may be required to submit to a medical examination as part of the instructor assessment or at any time following qualification, if requested by the RYA).

Can you swim 50 metres? Yes / No

Emergency contact	
Name	Relationship to applicant
Tel (day)	Tel (eve)
Tel (mobile)	

Data Protection Act 1998. The above information including the questions as to your health and ability will be used by us to process your application for the course and for attending to your needs whilst you are on your courses. The data will not be shared with any third party for marketing or commercial purposes without first obtaining your explicit consent.

Signed: Date:

Please return this form to: Helen Byrne, Course Bookings Administrator, RYA Training, RYA House, Ensign Way, Hamble, Hampshire SO31 4YA, or email to helen.byrne@rya.org.uk

Please continue to **Booking conditions** page.

Booking conditions

Before applying, satisfy yourself as to your suitability and eligibility to attend this course in terms of qualifications, experience and age. If in any doubt, contact the RYA.

Membership of the RYA (or the national governing body for your boating activity in your country of residence) is required in order to qualify as an RYA instructor, and for existing instructors to update.

Course applicants must read and agree to abide by the RYA Instructor Code of Conduct. Failing to abide by the Code, or otherwise engaging in behaviour that falls below the standard expected or risks bringing the RYA into disrepute, may result in the withdrawal of RYA instructor qualifications, endorsement or appointments.

The course trainer can exclude a candidate from a session or from the course if they refuse to follow the reasonable directions of the course trainer, misconduct themselves or cause damage or annoyance to other persons.

The RYA reserves the right to refuse to grant an instructor qualification to a candidate should that candidate have a restriction imposed on their commercial endorsement by the MCA. It is strongly recommended that candidates obtain an up to date ML5 or ENG1 medical certificate prior to applying for this course. If your commercial endorsement has a restriction imposed on it by the MCA, you are advised to contact the RYA before applying for this course.

Boating is by nature an unpredictable activity and therefore inherently involves an element of risk. By participating in this course you agree and acknowledge that:

- You are aware of the inherent element of risk involved in the activity and you accept responsibility for exposing yourself to such inherent risks while participating in the course.
- You will comply at all times with the instructions of the RYA appointed course trainers.
- You accept responsibility for any injury, damage or loss to the extent caused by your own negligence.
- You will not participate in a course while your ability to skipper or crew is impaired by alcohol or drugs or while otherwise unfit to participate.

You are willing to comply with all safety requirements.

Payment: The full course fee is payable at the time of application. A space on the course will only be confirmed once we have received your application form and course fee. **We do not accept provisional bookings**.

Cancellation by the applicant: If more than 5 weeks' notice is given, 25% of the full course fee will be retained by the RYA as a cancellation fee and the balance will be reimbursed to you. If notice is given less than 5 weeks before the start of the course, we will make every effort to fill your place in which case we will retain 25% of the full course fee as a cancellation fee and the balance will be reimbursed to you. If the space remains unsold you remain liable for the full amount. The course fee cannot be refunded for any reason once the course has started.

Cancellation by the RYA: The full course fee, including any deposit will be returned. The RYA will not be liable under any circumstances for any cost or loss incurred as a result of its failure to conduct a particular course. The RYA reserves the right to cancel any course in the event of bad weather, equipment failure or otherwise.

Acceptance of booking conditions: By submitting an application for this course you are confirming that you have read and accept these booking conditions.

Payment details

☐ I enclose a cheque for £_____ payable to RYA as full payment

☐ Please charge £_____ to the card below:

Card Type (Visa, Mastercard, Delta or Switch) _____

Card Number ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Start Date ☐☐☐☐ Expiry Date ☐☐☐☐ Issue No. ☐☐ Security no. ☐☐☐

Name of card holder: _____

Signature of card holder: _____ Date: _____

☐ Please charge £_____ to my training centre account number _____ as follows:

To be completed by the Principal / Chief Instructor

Training centre name _____

Name of Principal/Chief Instructor _____

Signature _____

Payment details will be shredded using a secure waste system as soon as processed and will not be retained on file.