

10<sup>th</sup> June 2014

## DEMAND SIDE BALANCING RESERVE

### INVITATION TO TENDER FOR 2014/15 SERVICE PERIOD

Dear Colleague,

Please be advised that the electronic portal inviting tenders for Demand Side Balancing Reserve (DSBR) for the winter of 2014/15 is now open. The portal, created within the "Salesforce" online environment, shall be open for 6 weeks (closing at midnight on Monday 21<sup>st</sup> July 2014) and can be accessed via the following link.

<http://nationalgrid.force.com/>

All users will be required to request an account detailing specific company information which National Grid shall verify prior to approving login credentials and communicating a password. Once login details have been provided each user will be able to input further information at a company, DSBR Unit and Meter Point Administration Number (MPAN) level.

Please note that the DSBR system has been designed to facilitate service provision from sites that are half hourly metered and are subject to BSC Settlement arrangements where volumes accrue to an Electricity Suppliers SVA (Supplier Volume Allocation) account. If you are interested in tendering in a large directly transmission connected source of demand that is CVA (Central Volume Allocation) registered please contact us directly using the details shown below.

There is embedded guidance within the electronic portal on information requirements as well as a tender guidance document detailing the end to end tender submission process with screen shots. Additionally, you can contact a discrete DSBR support team for assistance using the following details (support will typically be available each weekday on a 9am to 5pm basis):-

- o E-mail – [DSBR.SBR@nationalgrid.com](mailto:DSBR.SBR@nationalgrid.com)
- o Phone – 01926 655258

For more information pertaining to the DSBR product and tender opportunity please refer to the following web page to access the support material detailed below:-

[www.nationalgrid.com/uk/Electricity/AdditionalMeasures](http://www.nationalgrid.com/uk/Electricity/AdditionalMeasures)

- o Open Letter to the Industry
- o DSBR Overview
- o DSBR Procurement Methodology
- o Electronic Portal Tender Guidance
- o DSBR Frequently Asked Questions
- o DSBR Contract Terms
- o DSBR Service Description and Tender Process
- o DSBR Guidance Note

The key time frames for the 2014/15 DSBR Tender are as follows:

Tender window opens	Tuesday 10 <sup>th</sup> June
Tender window closes	23:59 hrs on Monday 21 <sup>st</sup> July 2014
National Grid validation of tendered data	Late July / August
Tender Assessment	August
Contract Offer and Award	From August
Market Report	October
Service Commencement	Saturday 1 <sup>st</sup> November 2014
Service Ceases	Saturday 28 <sup>th</sup> February 2015

## DSBR Portal Demonstration

Further to above, we would like to take the opportunity to invite you to a demonstration of the DSBR Portal. We will run through the functionality of the Portal from login to tender submission, via 'Live Meeting' over the internet.

Date: Thursday 12 June 2014  
Venue: Web-based live meeting over the internet  
Start: 14:00  
Finish: 15:30

Please note: there is no requirement to pre-register for this event.

Details on how to participate are given below:

<b>DSBR Portal Demonstration - Participant Instructions</b>	
Step 1	Dial in number <a href="tel:01212109185">0121 210 9185</a>
Step 2	When prompted the access code is <a href="tel:90825017">90825017</a>
<p>1. To check that Live Meeting will work on the computer you intend to watch the presentation on, click <a href="#">here</a>.</p> <p>2. Gain access to the meeting by clicking on the link below and follow the on-screen prompts.</p> <p>3. <a href="https://www.livemeeting.com/cc/ngt/join?id=ZJCSP6&amp;role=attend&amp;pw=CM2W5S">https://www.livemeeting.com/cc/ngt/join?id=ZJCSP6&amp;role=attend&amp;pw=CM2W5S</a></p> <p>4. If you have difficulties joining the meeting please copy: <a href="https://www.livemeeting.com/cc/ngt/join">https://www.livemeeting.com/cc/ngt/join</a> into your web browser and when prompted enter the following information:</p> <p><b>Meeting ID:</b> ZJCSP6</p> <p><b>Entry Code:</b> CM2W5S</p> <p>5. If you are still experiencing difficulties please contact support by clicking <a href="#">here</a>.</p>	

Should you be unavailable to attend this demonstration, it is our intention to host a DSBR Workshop in the early afternoon session of the Operational Forum on Tuesday 24<sup>th</sup> June 2014 which will cover the same material. For a full agenda, please refer to the following webpage:

<http://www2.nationalgrid.com/UK/Industry-information/Electricity-transmission-system-operations/Electricity-Operational-Forum/>

Yours sincerely

Peter Bingham