

Supporting Schools Developing Communities





www.schoollettings.org

I came across SLS at a conference, went against my cynical nature and approached them then asked them to convince me they could do better than us. We arranged a meeting and a number of follow up meetings where they did indeed convince us to move to a managed service. The implementation of this managed service was very smooth. They have already met the financial target the school set for them in the first year, and I have high hopes for this next year. They have managed to increase the variety of groups using the school thereby improving the offer to the local community. The staff are very easy to work with, quick to react to problems and feel as if they are part of our own staff.

Deborah Patterson
Business Manager
Heworth Grange Comprehensive School



Transferring our lettings to SLS has been one of the best decisions I have made as a School Business Manager. They are professional, reliable and deliver what they say they will. I would strongly recommend that you consider their service.

Annette Southworth School Business Manager St. Bede's RC High School



What we do

School Lettings Solutions offers schools, academies and colleges a comprehensive management solution when it comes to hiring out their facilities to the local community during evenings, weekends and school holidays; whether you are new to lettings or have existing lettings programmes.

We are the UK's number one provider of a dedicated school lettings service and have a proven track record of professional management systems, income generation and developing community lettings.

We work hard to relieve the strain of community lettings from the schools we work with so their staff can focus on pupil attainment and day-to-day responsibilities in school. We achieve this by doing all the work for you at no cost to your school!

Our aim is simple – to allow schools to make the most of their facilities and help provide local communities with access to sport, education and leisure opportunities on school sites. Partnership, quality and innovation are three key aspects of our work and we are passionate and proud to be involved in improving and developing communities with our partner schools, academies and colleges.

SLS delivers the following in each of our partner schools:

- Marketing and promotion
- Networking and creating partnerships
- Logistics management
- Managing bookings and lettings programmes
- Staffing of the facilities
- Health and safety/safeguarding guidelines
- Invoice and payment management
- Feedback and reports
- Supporting the curriculum
- Meeting schools aims and objectives



Behind the scenes

With over 100 staff and an established manager/national manager structure, SLS has simply become the number one option for schools and academies when it comes to managing their lettings programmes.

Behind the scenes we have an operations department as well as a marketing and communications team, who together combine their wealth of experience to take your lettings on to a new, improved and professional level.



Benefits

- No costs to schools through our unique profit share system
- Significant income generation
- Tailor-made service to suit individual schools
- Help build school and community relationships

- Pathways for young people to learn and develop outside of school hours
- A simple and responsive booking process when it comes to hiring facilities
- We do all the work for you!



Designated Staffing

As part of the School Lettings Solutions partnership each school is provided with dedicated lettings staff, managed and employed by us.

All staff are DBS checked, fully trained and inducted to operate the lettings and ensure the facilities are clean and tidy for school the next day.

Your own School Leisure and Sport Manager

Our managers are an experienced and qualified point of contact for your school. They will be responsible for taking bookings, staffing of the lettings and developing your school's community use.

Managers are committed to a smoothrunning, effective service by regular communication and training with key staff members within your school.

Marketing

As part of our service all of our partner schools receive a geographical lettings telephone number and email address. These forms of communication are linked directly to our managers 24/7.

SLS integrates a comprehensive marketing package for all schools, which includes:

Physical marketing

- Flyers and posters are sent via direct mail and distributed to local clubs, groups, businesses and key contacts in the area
- Banner outside the school premises
- 'What's On' community newsletters distributed twice a year to showcase the activities taking place at your school

Lettings clients also receive a designed flyer free of charge. Our aim is to promote their activities within the local community to ensure people attend their sessions.

Social media and digital marketing

E-marketing and social media is a large part of our marketing strategy. Each of our partner schools has a dedicated mailing system, Facebook and Twitter account, overseen by both managers and the operations department. Clubs and groups are linked to this, allowing us to increase our engagement with the community.

New for 2014

Interactive website/Booking system

Each SLS partner school has its own interactive lettings website. Exciting features include:

- Online enquiries, bookings and payments
- A live 'What's On' guide
- Clients, schools and staff access
- Promotion of facilities and activities



Sports hall

Astro-turf dome

To book...

Community facilities for hire at St Joseph's R.C. High School



Facilities available include...

Adults £35

Half dome £30

Meeting room II-18s/Juniors £25

School hall £20 Normal classroom

(e.g. IT. cookery rooms)

Full dome £50 The Anthony Centre £20

01204 227656

£12 Specialist classroom £15

Prices are per hour unless otherwise stated

Opening times...

£20

Mon - Fri 6pm - 10pm **Sat - Sun** 9am - 10pm Open all year round



SIs StJosephs

@ StJsCommunity

School Lettings Solutions working in partnership with St Joseph's R.C. High School Chorley New Road, Horwich, Bolton BL6 6HW www.stjosephs.schoolbookings.co.uk









In the time they've been with us, SLS have grown our business massively; they have broadened our offer, delivering new sports and classes, and brought many new customers to the school. The SLS team have developed excellent relationships with school staff and with our customers, and have lifted the pressures of running out-of-school-hours lettings from our shoulders.

They couldn't be more understanding of the issues particular to schools, and because they are so sensitive to the needs of the school, are happy to work with and around us to make a success of the business. I cannot recommend the company highly enough; they have made an enormous difference in our school.



Linda Jackson



F.A.Q's

How much does it cost a school to work with SLS?

From initial meeting through to us managing your lettings there are no costs attached to working with SLS due to our unique profit share system.

What if we require the school facilities for our own events such as parent's evenings and school productions?

Our schools come first policy means that there is never an occasion when a school are unable to access their own facilities – the lettings are simply re-scheduled.

Will we be kept informed of who's using our facilities and what activities are taking place?

Yes, our schools know on a daily basis who's in and what's on during the lettings, via our online interactive website. All schools have full access to this and receive a fortniahtly rota of which staff are onsite. We also work alongside our schools to produce a lettings development plan at the beginning of their partnership with SLS.

How is safeguarding and insurance dealt with?

All staff are fully trained and hold an enhanced DBS check. Before the use of any facilities all clients must complete and sign our safeguarding agreement and conditions of use, as well as providing any public liability insurance documents.

What about site security?

Our staff patrol the school facilities and premises on a regular basis to ensure the site is secure. We also use lone worker devices (shown below) which are worn at all times and monitored by our partner security company, who respond to activated



Current SLS partner schools/academies

(correct as of October 2014)

North West

Academy @ Worden

Bishop Rawstorne C.E. Academy

Brownedge St. Mary's Catholic High School

Cardinal Allen Catholic High School

Cardinal Langley R.C. High School

Christ The King
Maths and Computing College

Fearns Community Sports College

Kearsley Academy

Moor Park High School

Mount Carmel R.C. School

Standish Community High School

St. Bede's Catholic High School

St. James's C of E High School

St. Joseph's R.C. High School

St. Mary's Catholic College

Tottington High School

North East

Heworth Grange Comprehensive School

Kingsmeadow Community School

Park View School

London

Abbotsfield School
Aylward Academy
Trinity CE School
Villiers High School
Wren Academy

Yorkshire

All Saints Catholic College
Ossett Academy
The Freeston Academy
Wakefield City Academy

SLS North

Unit E - Lostock Office Park Lostock Way Lostock, Bolton BL6 4SA



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