

RYA/DofE Qualification Requirements

There are no requirements for RYA Centre staff teaching DofE groups or individuals to hold DofE qualifications, **unless they are acting in a specific DofE role**, however we would suggest you consider taking relevant courses to ensure you have a good level of knowledge and understanding for the DofE Award.

Whenever running activity that falls under RYA Recognition, you must ensure you abide by RYA Recognition Guidelines, using suitable instructors holding appropriate RYA qualifications and following required ratios.

When acting as an assessor or supervisor you must ensure you hold the necessary DofE and RYA qualifications.

<u>DofE Role</u>	<u>Description</u>	<u>DofE Training Required</u>	<u>RYA Training Environment</u>
<u>Coordinator</u>	Set up and manage the DofE at a Centre. The co-ordinator will support Leaders and oversee all groups.	- e-induction completion - Introduction to the DofE (Optional: DofE Leadership)	- Coordinating role, no RYA qualifications required
<u>Leader</u> <u>RYA Instructor running the activity</u>	Leaders are responsible for a DofE group. Leading, guiding, inspiring and encouraging young people. Agreeing their programme choices and approving their progress and pictures in eDofE.	- e-induction - Introduction to the DofE (Optional: DofE Leadership programme)	- No requirement, unless also acting in a tuition capacity then RYA Tuition requirements apply
<u>Supervisor</u>	Supervisors are people with a <u>good understanding</u> of a participant's chosen activity. Much like a leader, supervisors will work with young people helping set goals, regularly meeting with them to check on their progress, address any potential issues and adjust goals.	- e-induction - Introduction to the DofE (Optional: DofE Expedition Supervisors Training Course)	- <u>Dinghy/Windsurfing</u> Appropriate level RYA Instructor/Race Coach to activity being delivered (Supervised by SI) - <u>Cruising</u> In line with RYA tuition requirements, CI as a minimum - <u>Powerboating</u> PBI or above (tuition level dependant)
	<u>Expedition:</u> A Supervisor is essential for the Expedition section as they are responsible for supervising and supporting a team of participants to ensure their safety and well-being whilst they are doing their expedition. Supervisors accept responsibility for the safety and welfare of the team on behalf of the RYA.	- e-induction - Introduction to the DofE - DofE Expedition Supervisors Training Course	- <u>Dinghy/Windsurfing</u> RYA Senior Instructor (*1Coastal) - <u>Cruising</u> In line with RYA Tuition Requirements, CI as a minimum - <u>Powerboating</u> PBI or above (tuition level dependant)

<u>DofE Role</u>	<u>Description</u>	<u>DofE Training Required</u>	<u>RYA Training Environment</u>
<u>Assessor</u> ^{*2}	<p>Assessors monitor a young person's progress and agree the completion of a section of their programme. You'll need knowledge of the activity they're doing and approve their progress and pictures in eDofE.</p> <p>It is the Assessor that signs the activity off having reached the standards required, ideally having been involved throughout the activity, monitoring progress made.</p>	<ul style="list-style-type: none"> - e-induction - Introduction to the DofE (Optional: DofE Expedition Assessors Accreditation Scheme Course) 	<ul style="list-style-type: none"> - Dinghy/Windsurfing Appropriate level RYA Instructor/Race Coach to activity being delivered (Supervised by SI) - Cruising In line with RYA tuition requirements, CI as a minimum - Powerboating PBI or above (tuition level dependant)
	<p>Expedition: Within the Expedition section, qualifying expeditions must be assessed by a competent adult who is approved by the Licensed Organisation and accredited by the DofE through the Expedition Assessor Accreditation Scheme.</p>	<ul style="list-style-type: none"> - e-induction - Introduction to the DofE - DofE Expedition Assessors Accreditation Scheme Course 	<ul style="list-style-type: none"> - Dinghy/Windsurfing RYA Senior Instructor (*¹Coastal) - Cruising In line with RYA tuition requirements, CI as a minimum - Powerboating PBI or above (tuition level dependant)
<u>Award Verifier</u>	<p>DofE Award Verifiers grant final approval to the Awards achieved by participants. They are completely independent from the delivery of DofE programmes to the young people and so act as an independent, important quality check.</p>	<ul style="list-style-type: none"> - e-induction - Introduction to the DofE 	RYA Head Office

*1 RYA Senior Instructor Qualification relevant to operation area – Coastal/Inland

*2 The Assessor should come from outside the centre especially for the expedition. At Bronze and Silver level expeditions, Assessors should not have been involved in any training or instruction of the team. At Gold level expeditions, the Assessor must be independent of the DofE group and not associated with the team in any way.