



RYA TRAINING COMMITTEE

TERMS OF REFERENCE

PREAMBLE

The RYA Training Committee (the “Committee”) is a policy-forming committee of the RYA Council.

1. PURPOSE

- 1.1 The general purpose of the Committee is to encourage by means of education and training participation in the sport of yachting and the activity of recreational boating and to improve the standards of safety and competence in the use of boats.
- 1.2 The specific purposes of the Committee include:-
 - 1.2.1 To ensure that existing training schemes are efficiently managed and that standards of training are maintained;
 - 1.2.2 Where appropriate, to increase the scope of training schemes and make access to training more widely available;
 - 1.2.3 To introduce and promote new or modified training schemes in order to serve as many classes of boat users as practicable;
 - 1.2.4 To determine policy with regard to RYA Training and Teaching Centre recognition in consultation with other Committees where necessary;
 - 1.2.5 To protect, promote and develop the RYA Recognised Training Centre brand.

2. AUTHORITY

- 2.1 The Committee is authorised to act on the RYA Council’s behalf in pursuit of the above purposes.
- 2.2 The Committee has specific authority to:-
 - 2.2.1 Determine policy with respect to the National Proficiency Scheme, Coaching Scheme and any other RYA sponsored training schemes;
 - 2.2.2 Authorise the expansion, modification or discontinuation of syllabi relating to certificates under the various schemes, other than those syllabi which are subject to the authority of the RYA / MCA Yachtmaster Qualification Panel.
 - 2.2.3 Approve the recognition or otherwise of any contentious new RYA Training Centres;
 - 2.2.4 Advise the staff in the Training Department who are responsible for management and execution of the schemes;

- 2.2.5 Decide questions of withdrawal of RYA recognition;
- 2.2.6 Create and dissolve informal working groups for specific purposes.

3. MEETING ARRANGEMENTS

- 3.1 The Committee shall meet at least three times each year at such times and venues as the Chairman may decide.
- 3.2 The Quorum for Committee meetings shall be 50% of the voting members of the Committee.

4. COMPOSITION

4.1 Chairman

Appointed annually by the RYA Council after appropriate consultation.

Term: Not more than four years in any period of five.

The Chairman shall be *ex-officio* the Committee's representative on the RYA Council in accordance with Article 16 of the RYA's Articles of Association.

4.2 Deputy Chairman

Appointed by the Committee, at its discretion, from amongst the Standing Members and Ex-Officio Members.

Term: Not more than one year in any period of two.

4.3 Standing Members

Up to seven members appointed by the RYA Council on the nomination of the Chairman, to ensure that the Committee has the competencies identified in Section 5 below.

Term: Three years, subject to a maximum of two three year terms. Maximum six years in any period of seven.

4.4 Non-voting Corresponding Members

The Chairman may additionally co-opt the following as non-voting Corresponding Members:-

- 4.4.1 Marine Leisure Association (MLA);
- 4.4.2 Yachtmaster Qualifications Panel;
- 4.4.3 Joint Services Sailing Association Training Centres;
- 4.4.4 RYA Sailability;
- 4.4.5 National Schools Sailing Association;

- 4.4.6 RYA Regional Associations;
- 4.4.7 RYA Home Countries Associations;
- 4.4.8 First Aid advisor;
- 4.4.9 Short Range Certificate Advisor;
- 4.4.10 Any other person who appears to the Chairman to have expertise relevant to the Committee.

5. COMPETENCIES

- 5.1 Standing Members should, wherever possible, be appointed for their knowledge, skills and ability appropriate to the purposes of the Committee in the following areas:-

- 5.1.1 Dinghy Sailing;
- 5.1.2 Sail Cruising;
- 5.1.3 Motor Cruising
- 5.1.4 Sail Training;
- 5.1.5 Powerboating;
- 5.1.6 Clubs;
- 5.1.7 Commercial Sailing Centres;
- 5.1.8 Social Inclusion;
- 5.1.9 Youth & Schools Sailing;
- 5.1.10 Dispute Resolution;
- 5.1.11 Windsurfing;
- 5.1.12 Racing;
- 5.1.13 Armed Services;
- 5.1.14 Sailability;
- 5.1.15 RYA Regions & Home Countries
- 5.1.16 Commercial vessels (workboats / superyachts)

- 5.2 The Chairman should seek to achieve a fair and representative balance of age, gender, ethnicity and disability amongst the membership of the Committee.

Adopted: 26th June 2013