## TRIGGERS FOR REPORTING ACCIDENTS AND INCIDENTS – VERSION 2.0 An accident or YES Report to Powerboat Racing Department: incident has occurred Does it involve Accident: an unexpected event Powerboat T: +442380604238; M: + 447958133880 resulting in death or injury to a Racing? E: Jeni.Jelf@rya.org.uk **Incident:** an unexpected event that is hazardous in nature and has the If a youth event inform: NO YES potential to harm a person or Mark Nicholls property. (Hazardous incident T: +442380604175; M: +447766540224 reporting is useful for assessing the E: mark.nicholls@rya.org.uk effectiveness of control measures). If Honda youth RIB or Motor Cruise inform YES Does it involve **Andrew Norton: MANDATORY RYA REPORTING** T: +442380604231; M: +447831397614 an RYA **TRIGGERS** E: andrew.norton@rya.org.uk Organised The RYA requires that an accident or Event? incident must be reported to the relevant department if it involves: YES If a racing competition inform Powerboat racing Bas Edmunds: An RYA organised event T: +442380604202; M: 07748 635591 **Recognised Training Centre** E: bas.edmonds@rya.org.uk NO Powerboat Racing and RYA organised events are controlled by Officials representing the RYA who will be YES conversant with the RYA Safety If a Sport Development event inform: Management System and should use **Duncan Truswell** their judgement on what and when to Does it involve T: +442380604193; M: 07789118606 E: Duncan.truswell@rya.org.uk Recognised RTC Principals should refer to RGN1, **Training Centre?** section 3 for advice on reporting to the **Training Department.** YES Report to Training Department: T: 0844 556 9528 (national 'lo-call' rate) T: +442380604180 (from abroad) E: training@rya.org.uk NO For accidents and incidents involving club YES racing report to Racing Department: T: +442380604160 M: 07836340224 **RECOMMENDED REPORTING** E: john.derbyshire@rya.org.uk **TRIGGERS** If an accident or incident happens elsewhere and involves any of the Has one of the For accidents and incidents involving YES following then the RYA wishes to recommended Sailability report to: be informed: T: +442380604246 reporting triggers M: 07836648006 been met? E: debbie.blachford@rya.org.uk Fatality Hospitalisation required Statutory reporting to MAIB YES If you believe that lessons can be learned If useful lessons can be learned report to the Cruising Manager: If in doubt T: 08445569517 (national 'lo-call' rate) NO T: +442380604233 (from abroad) E: cruising@rya.org.uk YES Report to CEO on: Have you any T: 02380 604102 doubts? E: ceo@rya.org.uk NO Relevant department staff to: Record on Accident and Incident Log for Safety Management Group **INCIDENT LOG** action • Inform Departmental Manager that they have made the entry Possible Actions and next steps by RYA Feedback of lessons learned **SMS Committee** This might include: These may include: Amendment to rules

- No further action
- Disciplinary panel
- Tribunal
- Suspension of qualifications
- Suspension of licence
- RYA investigation
- MAIB Investigation
- Police investigation
- Other

- Amendment to policies and procedures
- Further (re) training for staff and volunteers
- Articles in RYA Magazines
- Articles in newsletters
- Case study at conferences
- Emailing of any urgent findings to those concerned
- Reporting outcomes to the Sport and Recreational Alliance, Sport England, UK Sport, BOA, RYA regions and home countries
- Proposals for amending ISO standards
- Communication to the wider boating public through the yachting press