

Freedom of Information Act 2002 (“the FOI Act”)

The UK Sport (“United Kingdom Sports Council”) Publication Scheme

The Freedom of Information Act 2000 received Royal Assent on 30th November 2000. It establishes a general right of access to all types of recorded information held by public authorities subject to certain exemptions. UK Sport endorses this culture of openness and transparency and intends to be as open as possible in the work we undertake.

In summary, the FOI Act:

- Provides a statutory right of access to information about UK Sport’s operations (subject to certain exemptions), replacing the non-statutory Open Government Code of Practice on Access to Government Information.
- Repeals the access provisions of the Public Records Act 1958: once the FOI Act comes into operation, access to public records will, be provided through the FOI Act.

What is a Publication Scheme?

An important requirement of the FOI Act is for each public authority to develop and maintain a ‘Publication Scheme’. Individuals already have the right to access information about themselves under the Data Protection Act 1998. The Freedom of Information Act will extend this right to allow the public access to all types of information held by us, which does not fall into one of the excepted categories.

One of the aims of the FOI Act is to ensure public authorities are clear and proactive about the information released and make a commitment to make it available to all. The scheme sets out how we intend to publish different classes of information we will be making available and whether we will make a charge to supply it. The term “publication” refers to documents available in a variety of formats: for example paper based such as minutes and reports or web pages.

What are UK Sport’s Responsibilities?

To achieve the overall mission of UK Sport (working in partnership to lead sport in the UK to world-class success), there is one primary goal and two supporting goals in three inter-related key areas of work. These are broken down further into eight core purposes that form the bedrock of UK Sport’s responsibilities and activities. The Business Plan describes how these objectives will be met, the preferred delivery mechanisms, the measurements and controls, the outcomes and the funding required.

Primary goal: World class performance

Building on the world-class athlete support established over the last four years, it is critical that we now focus on creating a system that continues to deliver world class success. UK Sport will work in partnership with the Home Country Sports Councils, the Home Country Institutes, the BOA, the BPA and the priority UK Governing Bodies of sport to maximise our expertise and resources. World-class performance can only be delivered by world-class personnel and the challenge in the Beijing Olympiad is to develop further people with world-class skills and competencies to support our athletes.

We aim:

- to support athletes to succeed in world-class events
- to develop skilled people to support UK world-class athletes
- to drive the development of a world-class, high-performance system for the UK.

These are inter-dependent and represent our most challenging tasks. They involve a number of carefully designed initiatives to give world-class support to our targeted athletes. They are also tasks that benefit from partnership with the Home Country Sports Councils and Institutes, the BOA, the BPA and the UK NGBs.

Supporting goal: Worldwide impact

The 2012 Olympic bid places UK Sport's international work in the spotlight. The UK's influence as an authoritative and leading player needs to be strengthened. The target is to bring best practice back to the UK through beneficial relationships with critically important sporting nations. We will also provide clear strategic support for sports to bid for and stage major events to enhance and support the development of world-class performance.

We aim:

- to establish the UK as an authoritative and leading player in world-class sport
- to develop a sport-focused strategy for staging major international events across the UK.

These, again, are inter-dependent and will have a significant impact on the perception of world-class performance in the UK. They are based on the knowledge that a successful international sports relations programme can significantly improve the positioning and influence of a nation - not only in sport but also in public diplomacy, trade and development

Supporting goal: World class standards

UK Sport will promote the highest standards of sporting conduct and explore its wider social applications. We will continue to lead a world-class anti-doping programme for the UK and be responsible for improving the education and promotion of ethically fair

and drug-free sport. The critically important modernisation of National Governing Bodies (NGBs) will be integrated into mainstream funding programmes.

We aim:

- to lead a world-class anti-doping programme for the UK
- to deliver, with partners, the modernisation of Governing Bodies across the UK
- to work with athletes and others to promote the highest standards of conduct in sport.

What information is available under our Publication Scheme?

This “Publication Scheme” lists the information which we have either made a commitment to make available or are required to do so. Our aim is to make information available whenever we can legally do so, except when we consider that release would cause significant harm. In such cases where we withhold the information you will be given a reason for doing so.

In some cases you will find documents made available under the Publication Scheme will have gaps in the text. This is because the information would cause harm if released and falls within an exemption. In these circumstances the document will be clearly marked to show where the information has been removed and the exemption used. If you are unhappy and wish to complain about the use of an exemption see section ‘Complaints & Feedback’.

Copyright

Generally we own copyright in our information. If you want to re-use or reproduce our publications, e.g. commercially or for circulation for education, etc, purposes, you will in all cases need to contact us for permission (see ‘How to contact us’).

Is the information free of charge or on payment?

Our aim is to make as much information as possible available free of charge.

Information available on our website is free (i.e. there is no charge, however you would have to pay any charges made by your Internet service provider, personal printing costs, etc). For those without Internet access, a single print-out as on the website would be available on request (see ‘How to contact us’). However requests for multiple print-outs, or for archived copies of documents which are no longer available on the we may attract a charge for the cost of retrieval, photocopy, postage etc. We would let you know that at the time of your request.

How to contact us?

Neil Shearer, UK Sport's Corporate Services Director, is responsible for the scheme and its maintenance on a daily basis. The information being made available under the 'Publication Scheme' can be obtained from our website www.uk sport.gov.uk or by writing to:

Neil Shearer
Corporate Services Director
UK Sport
40 Bernard Street
London WC1N 1ST

E-mail: FOI@uksport.gov.uk
Tel: 020 7211 5100

Useful Web Sites

The Information Commissioner is responsible for enforcing the FOI Act and the Data Protection Act 1998. Guidance on publication schemes can be found at www.informationcommissioner.gov.uk.

The Freedom of Information and Data Protection Unit in the Lord Chancellor's Department is responsible for policy in this area and will oversee implementation of the FOI Act. The code of practice under section 45 of the FOI Act can be found at <http://www.dca.gov.uk/foi/foidpunit.htm>. Further information and opinions about the FOI Act can be found on the Campaign for Freedom of Information's web site at www.cfoi.org.uk.

Complaints & Feedback

If you wish to comment or complain about our Publication Scheme or access to government information, we would be pleased to hear from you at FOI@uksport.gov.uk or by writing to the above address.

Core Classes of Information

The scheme contains core classes of information to help you find the information you are looking for. The main headings are the core purposes of UK Sport, as found in the Business Plan, and under each core purpose are identifiable classes of information which UK Sport publishes or intends to publish. Most of this information is readily available on the UK Sport website www.uk sport.gov.uk.

Information that falls into the classes below will be retained in line with UK Sport's retention and disposal schedules

The UK Sport Publication Scheme

CORPORATE

Class: **Accountability/relationships to government:**

[Royal Charter](#)
[Funding Agreement](#)
[Accounts Directions](#)
[Lottery Financial Direction](#)
[Exchequer Financial Directions](#)
[Annual Report/Review including Financial Accounts](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

Class: [Business Plan](#)

Definition: "Working in partnership to lead sport in the UK to world-class success"

Form available: On website or by post

Is it free to access? Yes

Class: **Organisation structure**

[Organisation chart](#)
[Board Members](#)
[Board Member biographies](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

Class: [UK Sport – Minutes of Board meetings](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

Class: **Personnel**

[Equal Opportunities policy](#)
[Health and Safety policy](#)
[Staff Handbook](#)
[Recruitment – current vacancies](#)

Definition:

Form available: On website or by post

Is it free to access: Yes

Class: **Customer care**

[Customer Care Charter](#)
[Complaints Procedure](#)
[Appeals Process](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

Class: **Procurement**

[Procurement policy](#)
[Contracts \(excluding commercially sensitive information\)](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

Class: **Research**

[Sporting Preference surveys](#)
[World Class Athlete surveys](#)
[WCPP Leavers – June 2000](#)

[Athlete Lifestyle– July 2001](#)
[European success – a study of the development of medal winning athletes in 5 European countries](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

Class: **Performance**

Definition: [A quarterly publication aimed at the elite sport community](#)

Form available: On website or by post

Is it free to access? Yes

Class: **Other publications**

[Press releases](#)
[Leaflets](#)
[UK Sport E Mail newsletter](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

WORLD CLASS PERFORMANCE

Class: **Athens 2004**

[Results](#)
[UK Sport Olympic Funding statistics](#)
[UK Sport Paralympic Funding statistics](#)
[Team GB medallists](#)
[Team GB Olympic biographies](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

Class: **World Class Investment**

[UK Sport Lottery Strategy](#)
[Performance Investment Strategy](#)

[Grants to National Governing Bodies](#)
[Grants to World Class athletes \(excluding athlete personal details\)](#)
[Grants to individuals within the elite sports community \(excluding commercially sensitive information\)](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

Class: **World Class Performance Programme**

[Sport Funding Guide](#)
[Generic Funding Agreement](#)
[Generic Athlete Agreement](#)
[Elite Coach Programme](#)
[Research and Innovation](#)
[Performance Directors Forum](#)
[Leadership Group](#)
[Sports Science and Sports Medicine](#)
[World Class Coaching Conference](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

WORLDWIDE IMPACT

Class: **World Class Events Programme**

[Funding Awards](#)
[Forthcoming Events](#)
[Past Events](#)
[Events Research](#)
[Major Events Conference](#)
[Pre-Application information](#)
[Funding criteria](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

Class: **Major Events Publications and Strategy**

[Major Sports Events: the Guide](#)
[Major Events: a UK Strategy](#)
[Major Events: a UK Policy](#)
[Practical Environmental Guidelines](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

Class: **International Representation**

[International Representation Grant Aid Programme](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

Class: **International Co-operation and Development**

[Memorandum of Understanding](#)
[Development Partners](#)
[British International Development Aid Trust \(BISDAT\)](#)
[Europe](#)
[Sporting Toolkit](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

WORLD CLASS STANDARDS

Class: **Drug Free Sport**

[Drug Free Sport Policy](#)
[Drug Information Database](#)
[Prohibited Substances and Methods](#)
[Supplements in Sport](#)
[Testing Programme](#)
[Drug Results Database](#)
[Results Management](#)
[Start Clean](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

Class: **Equity**

[UK Equality and Diversity Strategy, Race Equality Scheme](#)
[UK Strategy for Women and Sport](#)
[The Equality Standard: A Framework for Sport](#)
[Paralympic Talent Identification and Development Project](#)
[International Developments](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

Class: **Sporting Conduct**

[Reports](#)

Definition:

Form available: On website or by post

Is it free to access? Yes

Class: **Investing in Change**

[Reports](#)

Definition:

Form available: On website or by post

Is it free to access? Yes