## TRIGGERS FOR REPORTING ACCIDENTS AND INCIDENTS – VERSION 2.0 An accident or YES Report to Powerboat Racing Department: incident has occurred Does it involve T: +442380604238 Accident: an unexpected event **Powerboat** M: 07799640988 resulting in death or injury to a Racing? E: Jeni.Jelf@rya.org.uk **Incident:** an unexpected event that is hazardous in nature and has the If a youth event inform Duncan Truswell: NO **YES** potential to harm a person or T: +442380604175 property. (Hazardous incident M: 07909994639 reporting is useful for assessing the E: duncan.truswell@rya.org.uk effectiveness of control measures). If Honda youth RIB or Motor Cruise inform YES Andrew Norton: Does it involve **MANDATORY RYA REPORTING** T: +442380604231 an RYA **TRIGGERS** M: 07831397614 Organised The RYA requires that an accident or E: andrew.norton@rya.org.uk Event? incident must be reported to the relevant department if it involves: If a racing competition inform competition YES Powerboat racing administrator: An RYA organised event T: +442380604168 Recognised Training Centre E: olivia.risk@rya.org.uk NO Powerboat Racing and RYA organised events are controlled by Officials representing the RYA who will be YES conversant with the RYA Safety If a Sport Development event inform: Management System and should use T: 0844 556 9552 their judgement on what and when to Does it involve E: Sport.Development@rya.org.uk Recognised RTC Principals should refer to RGNs, **Training Centre?** section 1.1 for advice on reporting to the Training Department. YES Report to Training Department: T: 0844 556 9528 (national 'lo-call' rate) T: +442380604180 (from abroad) E: training@rya.org.uk NO For accidents and incidents involving club YES racing report to Racing Department: T: +442380604160 M: 07836340224 **RECOMMENDED REPORTING** E: john.derbyshire@rya.org.uk **TRIGGERS** If an accident or incident happens elsewhere and involves any of the Has one of the For accidents and incidents involving YES following then the RYA wishes to recommended Sailability report to: be informed: T: +442380604246 reporting triggers M: 07836648006 been met? E: debbie.blachford@rya.org.uk Fatality Hospitalisation required Statutory reporting to MAIB YES If you believe that lessons can be learned If useful lessons can be learned report to the Cruising Manager: If in doubt T: 08445569517 (national 'lo-call' rate) NO T: +442380604233 (from abroad) E: cruising@rya.org.uk YES Report to CEO on: Have you any T: 02380 604102 doubts? E: ceo@rya.org.uk NO Relevant department staff to record in Accident and Incident Log for Safety **INCIDENT LOG** Management Group action and feedback of lessons learned Possible Actions and next steps by RYA Feedback of lessons learned

## **SMS Committee**

These may include:

- No further action
- Disciplinary panel
- Tribunal
- Suspension of qualifications
- Suspension of licence
- **RYA** investigation
- **MAIB** Investigation
- Police investigation
- Other

This might include:

- Amendment to rules
- Amendment to policies and procedures
- Further (re) training for staff and volunteers
- Articles in RYA Magazines
- Articles in newsletters
- Case study at conferences
- Emailing of any urgent findings to those concerned
- Reporting outcomes to the Sport and Recreational Alliance, Sport England, UK Sport, BOA, RYA regions and home countries
- Proposals for amending ISO standards
- Communication to the wider boating public through the yachting press