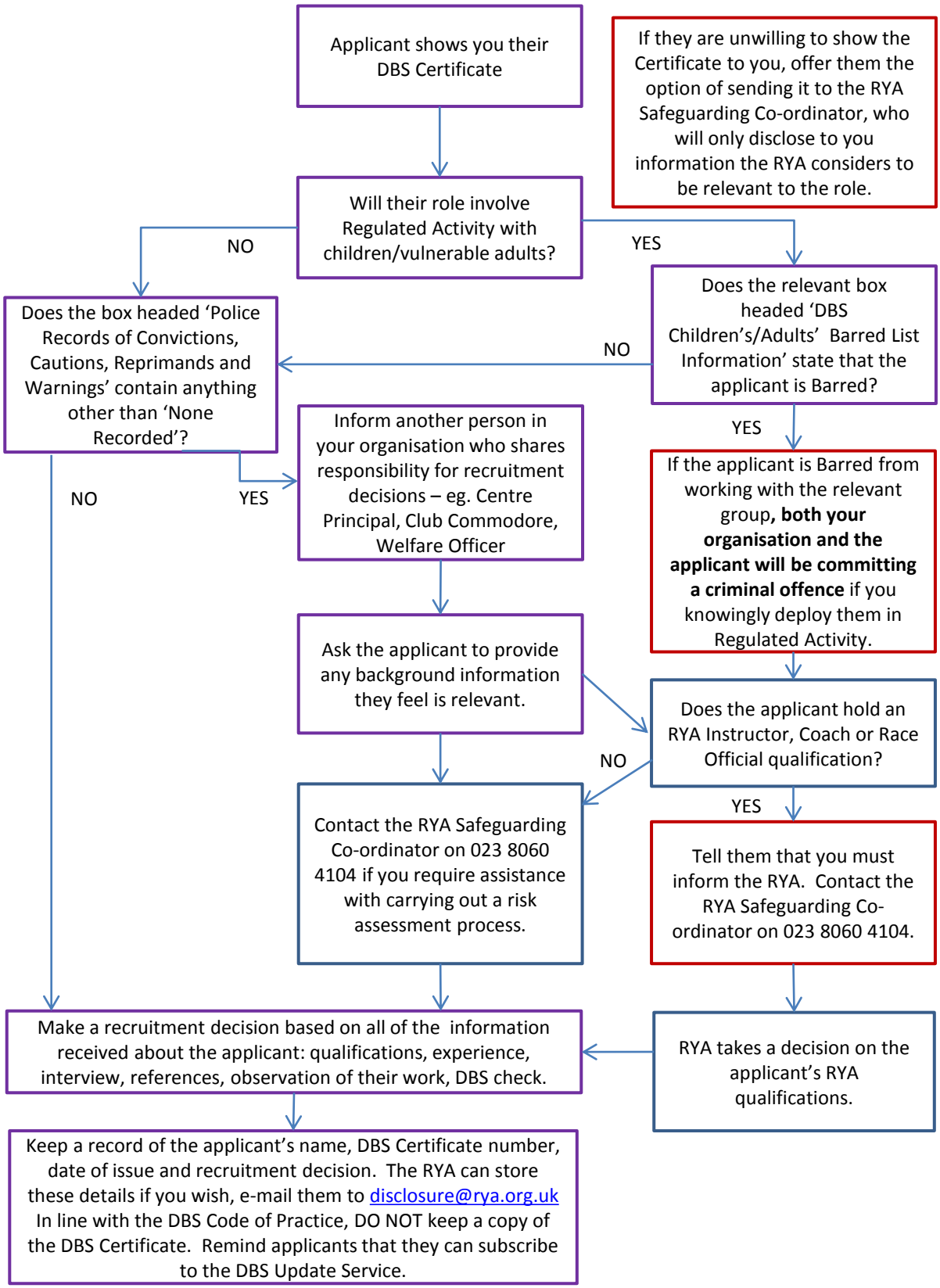RYA Guidance on handling DBS certificates