



## OPERATING RULES

Your Committee wants all members to enjoy sailing in safe conditions and with a minimum of rules and restrictions. This will only be possible with co-operation and common sense being shown by us all. Safety is not just the prerogative of the Committee, and all members can help by advising less experienced sailors if they feel that any action may cause an unsafe situation to arise.

Our policies are intended to provide guidance for members and any suggestions to improve them further would be gratefully received. Your Officers and Committee are here to help and will be happy to advise any member at any time. If you are not sure, please ask.

These Rules are laid down by the Committee, by authority of the Constitution, and can be altered from time to time at its discretion.

### 1. Members' Rights and Responsibilities

1.1.1 Every member on joining the Club undertakes to comply with the Rules of the Club and behave in a manner that is not prejudicial to the good name of the Club.

1.1.2 Members must at all times show courtesy to all visitors and users of the Tarn and its surrounding areas.

1.1.3 The Committee can suspend a member's rights detailed in the Operating Rules.

### 1.2 Keys

1.2.1 Each member is entitled to keys to the Clubhouse and Dinghy Park. These are available from the Hon. Boatswain. A refundable deposit is required.

### 1.3 Boats

1.3.1 All boats sailed at the Club by Members must be registered and the appropriate fee paid.

1.3.2 The Member registering the boat must be the rightful owner of the boat and must satisfy the Committee of his or her competence to sail the boat. In the case of members under the age of eighteen their parents must register the boat.

1.3.3 All dinghies must be of a type approved by the Committee and not more than 14' long (4.27m) and of mono-hull construction.

1.3.4 Application for Boat Registration must be on the form provided and be sponsored by a Member of the General Committee or Officer of the Club.

1.3.5 Approval of Boat Registration is by the Committee on a three fourths majority.

1.3.6 All boats registered must be insured for third party liability to at least the amount specified by the Committee.

1.3.7 The Committee will allocate berths in the dinghy park through the Hon. Membership Secretary. **Members with boats in the boat park should take particular note of rule 2.2.9 in the Constitution which includes the consequences of the non-payment of fees.**

1.3.8 It is the responsibility of boat owners to maintain their berths in good visual order e.g. grass trimmed etc.

1.3.9 Boats may be loaned to other club members, but the responsibility for security and safety remains with the owner.

- 1.3.10 Members may make use of the club boats during training sessions, and for other organized club events with the permission of a club officer.

## **2. Safety**

The Club has a Safety Policy, a copy of which is available in the Clubhouse.

The most important points are:

- 2.1 Personal Buoyancy Aids must be worn at all times when on the water or on the jetties adjacent to the water.
- 2.2 If you are sailing and see a person in difficulty on the water, always offer assistance in such a way that does not endanger yourself.
- 2.3 Take care on the jetties and slipway. Both are potentially dangerous.
- 2.4 The Club will not be responsible for injury to any member, or visitor, or for damage to, or loss of their property.
- 2.5 The Club Safety Boat should be on the water and ready for use for all organized "on the water events".
- 2.6 Between 1 November and 31 March each year all members or visitors must wear appropriate sailing clothing giving adequate thermal insulation whilst on the water, e.g. drysuit, full steamer wetsuit or proprietary cold weather sailing gear. Members should also be aware that appropriate clothing is required at other times when conditions require.

## **3. Juniors**

- 3.1 A Junior Consent Form is to be filled in annually by the parents of each junior.
- 3.2 Juniors under the age of 16 while at the Club must be accompanied by parent, or an adult delegated by the parent and who must be able to contact a parent by phone in the case of an emergency. Parents must not ask the instructor, his assistants, the OOD or AOOD to be the delegated person.
- 3.3 No juniors are allowed to sail alone, or with other juniors, without the Club Safety Boat being on the water unless express permission is granted by the Sailing Coach or an officer of the committee.
- 3.4 The Club has a Child Welfare Policy, available in a handbook, in the Clubhouse.
- 3.5 There is appointed a Child Welfare Officer, whose name appears on a notice in the Clubroom.

## **4. Sailing Without Safety Boat Cover**

- 4.1 Whilst the Club takes safety matters seriously it cannot take responsibility for the safety of members.
- 4.2 If members choose to sail when the Club safety boat is not on the water they should check first with the Sailing School that it will not interfere with the activities of the Sailing School, however the Sailing School cannot be held responsible for their safety. They should also keep well clear of other users of the Tarn including the anglers and the Leeds & Bradford Model Boat Club.
- 4.3 Members should be capable of self-rescue in the prevailing conditions or make their own rescue arrangements e.g. by a "Buddy system".

## **5. Sailing While Racing Is In Progress**

- 5.1 Free sailing whilst racing is in progress is only allowed by agreement with the OOD.

## **6. Racing**

- 6.1 Racing is conducted under the Racing Rules of the International Sailing Federation. Any additions to or variations from the Rules are shown in the sailing instructions either on the Blue Card or separate instructions issued for specific events.

## **7. Visitors**

- 7.1 A visitor, being a member of another Sailing Club recognized by the R.Y.A., may be granted temporary boat registration by an Officer of the club for a period of 14 days on payment of a fee decided from time to time by the Committee.
- 7.2 Any full adult member may introduce two visitors to the club on any one day. They must sign the Visitors' Book and pay the required fee. Visitors enjoy the rights of Ordinary Members. The introducing member takes responsibility for their actions and also for their safety whilst at the Club. Visitors are limited to three visits per season otherwise they should join the club either as a full or dual member.
- 7.3 Any member may introduce new people to the Tuesday night training session. If the new people are juniors then the requirements of Rule 3 will apply and a consent form will be required to be completed for each junior. A new person will be given the opportunity to sail two or three times with experienced sailors and then be invited to join the Club.

## **8. Dual Members**

- 8.1 Dual members must register their boats.
- 8.2 Dual members may not have a boat space.
- 8.3 Dual Members will not be required to do OOD duties or have voting rights.

## **9. Resignations**

- 9.1 Members wishing to resign from the Club shall notify the Membership Secretary in writing by the end of the year.

**A copy of The Constitution is available in a folder in the Clubroom.**