



Schemes Update **2013**

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Combined Guidance Notes

RYA Recognition Guidance Notes
Version 1: 1 February 2023
For all RYA Recognised Training Centres

RYA Centre Inspection Report
Centres should complete all shaded sections prior to inspection. Please use the Recognition Guidance notes and Training Checklists in conjunction with this report

RYA Training Checklist – Cruising
Centres used for RYA training must comply with these requirements plus the equipment requirements or Code of their flag state and/or country of operation. RTCs should ensure this form is completed before an RYA inspection. The RYA Inspector will use your completed checklist to spot-check items onboard.

RYA Training Checklist – Windsurfing
Centres used for RYA training must comply with these requirements plus the equipment requirements of the country of operation.

Check	Ref	Item	Check
W		W Vase – dedicated locker accessible to the deck	
M		M Positive catches on lockers	
N		N Radar reflector type (BS 7369 or ISO 5725) (See also MGN 349)	
O		O Towing warp. Keedge warp can be used as loading line	
P		P Bilge pumps (Storm box fitted)	
1		1 x on deck – 1 x below deck	
Q		Q 2 x buckets with lanyards	
R		R Emergency steering (wheel only)	
S		S Spare water (2 litres per person)	
T		T Boarding ladder or net – lowest step 600mm below waterline	
U		U Fenders and wangs	
2.3.7		V Stormtrials	
		• Trialst or 60% main storm jib	
X		X Shore power lead satisfactory condition	
Y		Y Engine Compartment (only diesel engines permitted)	
		• Engine compartment clean	
		• Fuel cut off outside engine space	
		• Sea cools functioning	
		• Seacocks piping free resident	
		• Oil dip tray or containment	
		• Bilge alarm fitted (M)	
Z		Z Engine spaces, filters, inspector, tool kit	
AA		AA Batteries and electrics	
		• Independent engine battery or hand	
		• Batteries secure and ventilated	
3.3.13		AB Galley	
		• Food hygiene guidelines on board	
		• Food storage and preparation areas hygienic	
		• Cooking and eating utensils clean	
		• Cooker gimbals lockable (S)	
		• Remote gas tap	
		• Flame failure on all burners	
		• Fire blanket for galley	
		• Gas pipe (visual check)	
		• Gas emergency action card	
		• Functioning gas detector (alarm)	

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www.rya.org.uk/coursestraining/resources

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SRC Course changes from January 2014

- Course duration (likely) to be 10 hours
- Independent examiner conducts the exam i.e. not the same person that instructed
- Online alternative to classroom course available for SRC centres

RYA will not set a course price or directly sell any courses to the public. SRC centres retain control of course pricing and delivery method

SRC Conference

11 October 2013 in Portsmouth

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TEACHING

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Keeping current

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- › Fees and price lists
- › Courses, updates and revalidations
- › First aid and medical
- › Conference reports
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- › Disability awareness
- › Equality Training
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- › Knowing your customer
- › Wavelength
- › Setting up a Training Centre

Keeping current

A summary of major changes in our training schemes

Date	Change implemented
1 April 2013	Anyone applying for a commercial endorsement to a Powerboat Level 2, Day Skipper course completion certificate, or Advanced Powerboat course completion certificate (dated before 1 Jan 2005) must submit an acceptable first aid certificate and a marine radio short range certificate with their application.
31 March 2013	No more paper certificates to be issued for Day Skipper, Coastal Skipper and Inland Waterways practical courses. Only photo ID certificates may be issued and must be registered online.
1 February 2013	New consolidated guidance notes for recognised training centres come into effect
28 January 2013	Pilot motor cruising courses introduced: Start Motor Cruising and Advanced Pilotage
1 January 2013	On all practical courses, man overboard training should include discussion on the dangers of cold water shock for the casualty immediately upon entering the water.
17 December 2012	Intermediate and Advanced Powerboat course, instructor and vessel requirements

Article Published: January 28, 2013 9:14

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Communication with Instructors

- www.rya.org.uk/coursestraining/resources
- Wavelength
- Facebook  RYA Training
- Twitter  @rya_training
- Webinars

<http://www.surveymonkey.com/s/RYAinstructors>



- CRB replaced by DBS (Disclosure and Barring Service)
 - Maintain a list of people barred from working with children or adults
- ‘Specified’ staff and volunteers are required by law
 - No current legal requirement for private and voluntary organisations, but good practice
 - Likely to become legal 2014
- As employer, if you have concerns, you complete a ‘Referral Form’ Further Information
- RYA is a ‘Registered Umbrella Body’ with the DBS
- Further Information:
 - www.rya.org.uk/gp/childprotection
 - Jackie Reid (disclosure@rya.org.uk)

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Powerboating

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Powerboating - scheme review



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www.rya.org.uk

17th December 2012

Dear Principal/Advanced Powerboat Instructor/Powerboat Trainer
Powerboating Scheme Review

Since its introduction the RYA Powerboat scheme has gone from strength to strength and developed into a discipline in its own right which is delivered both in clubs and commercially around the world.

The Advanced Powerboat course was conceived in the mid-90s to fulfil the need for further education for those skipping small, open planing craft by day and night, the pressure for which came from, amongst others, the British Military and several Police Forces.

In the last few years, the Advanced Powerboat course has become increasingly popular as part of the route to working commercially on a wide range of vessels.

Over the past year, the Powerboat Scheme has been reviewed. In general terms, at Powerboat Level 1, 2 and Safety Boat level, the scheme is have stood the test of time and the vessels being used for delivery remain appropriate.

The application process for new Intermediate and Advanced powerboat recognition has been extended in relation to both to the depth of supporting information required in the proposal and the vessel to be used. This in line with the RYA's guidance notes on Passenger Safety on Small Commercial High Speed Craft. Since early 2011, new applications for Intermediate or Advanced Powerboat have only been accepted from centres whose training vessel has appropriate seating for all 4 participants (instructor and three candidates) to maintain postural stability with good hand holds, and which is situated so that all persons on board can maintain an effective lookout. In some cases this may be helm and navigator positions with bolster seats/back rests with lateral support rather than actual seat.

For the past 18 months, we have also been raising awareness and encouraging existing centres to consider the seating layout of their vessels and advising them that new centre vessels will need to comply with the new guidelines.

Advanced Powerboat-recognised centres were contacted by email in the first half of 2012 regarding vessels being used for Advanced courses, this highlighted the scope and variety of provision.

Until now, existing centres have been able to continue with their current set-up.

The RYA has been working closely with the MCA to formalise their agreement as to the exemption from the Red code for RYA RTCs. The maximum extent of the RYA's exemption is confined to Area Category 6: to sea, within 3 miles from a

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Chief Executive Sarah Treseder

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Seating for Intermediate and Advanced Powerboat

- **Behind the console**
- **Forward facing**
- **Good handholds**
- **Individual back rests**



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After 9 years....

New G20:

- Theory course info
- Comm end info + courses
- Syllabi



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Royal Yachting Association
 RYA House, Erleigh Way, Hamble
 Southampton, SO31 4YA
 Tel: 0844 556 9555
 Fax: 0844 556 9516
 Web: www.rya.org.uk

Application for Commercial Endorsement

NOTES FOR APPLICANTS

If you take up to 12 paying customers to sea on Vessels under 200 gross tonnes you are probably required by law to hold an RYA Certificate of Competence with a Commercial Endorsement.
 If you are taking more than 12 paying passengers on a vessel greater than 200 gross tonnes you may require other qualifications administered by the Maritime Coastguard Agency (MCA). For further details you can visit: www.mca.gov.uk
 Full details of the requirements for the boats and training can be found in the following:
 • Harmonised Code of Practice for the boats and training can be found in the following:
 available to view on the MCA web site www.mca.gov.uk
 The Commercial Endorsement is valid for 5 years however, you must ensure that your medical fitness certificate (ML5 or ENG1) is always in date. After 5 years you will receive a reminder to renew your endorsement and we will require a new medical fitness certificate and evidence of active service declared.
 RYA Instructors and Examiners who are re-tested practically to re-validate do not have to record their active service.

1. NAME

Title/Mr/Ms/Other _____
 Name First _____ Surname _____ Date of Birth _____
 Address _____
 Phone Day _____ Evening _____ Country _____
 Email _____ Postcode _____ Mobile _____
 _____ RYA Membership Number _____
 _____ Power/Gal* (Delete as necessary)
 _____ Power/Gal* (Delete as necessary)

2. CERTIFICATE TO BE COMMERCIALY ENDORSED

- Yachtmaster Ocean Certificate of Competence
- Yachtmaster Offshore Certificate of Competence
- Coastal Skipper/Yachtmaster Coastal Certificate of Competence
- Advanced Powerboat Certificate of Competence
- Advanced Powerboat Course Completion Certificate (From 1st January 2009)
- Powerboat Level 2
- Day Skipper Practical & Theory
- Day Skipper Practical (Theory)
- Day Skipper Practical (Theory) (if available on course completion certificates from 1st January 2009)

- The original Certificate you require endorsing
- A copy of your Personal Survival Techniques (STCW 78 or RYA Basic Sea Survival Certificate)
- The endorsement fee of £30 made payable to RYA or complete Credit/Debit card details (overleaf). A photocopy of your ENG1 Medical will be accepted.
- A passport sized photograph
- Professional Practitioner and Responsibilities certificate (from 2 April 2012 onwards). Note: If you hold an MCA Deck Officer's Certificate of Competence as Officer of the Watch, Master 500 or above you do not need to take the PPR course. Please send a copy of your MCA certificate with your application for a commercial endorsement. See www.rya.org.uk/courses/training/professional for further details.
- RYA First Aid Certificate or another acceptable First Aid Certificate, as detailed on the RYA website. Only required if you are applying for a commercial endorsement on a Day Skipper, Powerboat Level 2 or Advanced Powerboat Course Completion Certificate.
- RYA SRC Certificate or another acceptable Marine Radio Operator Certificate. Only required if you are applying for a commercial endorsement on a Day Skipper, Powerboat Level 2 or Advanced Powerboat Course Completion Certificate.

4. STCW 78 ENDORSEMENT

The STCW 78 endorsement is for holders of the RYA Yachtmaster Offshore and Yachtmaster Ocean Certificates of Competence working under non-UK maritime authorities. It requires you to take 4 additional courses:
 Personal Survival Techniques (STCW A-V/1-1)
 Personal Safety and Social Responsibilities (STCW A-V/1-4)
 Elementary First Aid (STCW A-V/1-3)
 Fire Fighting and Fire Prevention (STCW A-V/1-2)
 The following wording will appear on your certificate:
 The certificate holder has completed training under the STCW code A-V/1 Para 2.1. This certificate is valid for use as Master of yachts of up to 200gt on commercially and privately registered yachts until (date of expiry).
 Please note that if you wish to add the STCW 78 endorsement at the point of applying for your commercial endorsement you will not be required to pay an additional fee. However, should you wish to add the STCW 78 endorsement whilst holding a current commercial endorsement then a fee of £15.00 will be required.

Commercial Endorsements

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Commercial Endorsement applications for course completion certificates need to include:

- Valid First Aid certificate
- SRC certificate or other acceptable Marine Radio Operators Certificate

Applicable to:

- Dayskipper practical certificate
- Powerboat Level 2
- Advanced Powerboat Course completion (issued before 1/1/2005)



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Cold Shock – to be taught on ALL practical courses when teaching MOB

The clip shown at the conference is available on the Resources section of the website:

<http://www.rya.org.uk/coursestraining/resources/Pages/Firstaidandmedical.aspx>

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Cold Shock

- You will likely cough and gasp for air, then breathe rapidly. Capillary blood flow to the skin ceases for seconds – protect your head with a hat, gloves and spray.
- Your head is the only part of your body that stays above water, so don't try to swim.
- The effects of cold shock are most severe in the first 30 seconds but are usually gone within 3 minutes.



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Dinghy and Windsurfing

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Current Position

- Instructor courses:
 - Dinghy and Windsurfing instructor down
 - People retaining their qualifications (totals up)
- Certificates:
 - Dinghy and Windsurfing youth and adult down

So what are we doing in 2013.....

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Dinghy Scheme

- **Youth Scheme:**
 - Create more Inspirations and excitement about participating
 - Logbook revamp 2013
 - Closer working relationship with OB
 - Extras.....badges, stickers wall charts etc...
- **National Sailing Scheme:**
 - Logbook revision
 - Modular approach, **(content remains!!)**
 - Easier to complete smaller sections and monitor progression and inspire

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Duke of Edinburgh

- Partnership
- Centre's/Clubs
- Individuals
- Coach/Trainers
- Participation and retention
- Website support
- Contact



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Go Windsurfing

- Go Windsurfing will join the successful 'Go' series
- Aimed at children, with a cartoon appearance
- Available: April 2013

