



Inspection Report for RYA Marine Short Range Radio Centres

Centres should complete the shaded section prior to inspection.

Name of Training Centre _____
 Principal _____ Tel _____
 Address _____
 _____ Post Code _____
 Centre Email _____ Centre Website _____

SRC Assessors used by the Centre

1. Name _____ Email _____ Date of Birth _____
 2. Name _____ Email _____ Date of Birth _____
 3. Name _____ Email _____ Date of Birth _____

Administration

Are records kept of attendees? Yes / No
 Are cancellation arrangements adequate? Yes / No
 Does the course provide adequate instructional time? Yes / No
 Are appropriate student: instructor ratios maintained? Yes / No
 Is there a customer feedback system? Yes / No
 Is there a system for dealing with complaints? Yes / No
 Are the claims made in advertising and course literature realistic? Yes / No

Facilities and Resources

Teaching facilities adequate? Yes / No
 Adequate visual aids and teaching resources? Yes / No
 Pre course reading provided to students. List. _____
 Computer simulation RYA Approved Yes / No Type _____

DSC Training Radios

Make _____ Quantity _____
 Make _____ Quantity _____
 Make _____ Quantity _____

Inspector

I have inspected the centre and checked the items listed in this report form.

Name _____ Date of inspection _____
 Signature _____ Action plan set Yes / No

Principal

I agree to comply with the RYA conditions of recognition as in the current guidance notes.

Signature _____ Name _____ Date _____