RYA online Essential Navigation & Seamanship Course

Outline information for training centres

About the course

The course is run through our e-learning website, RYA Interactive at www.ryainteractive.org.

Although it has been designed and produced by us, it is only offered by RYA recognised training centres. If a potential student approaches us, we will direct them to a list of centres offering the test.

There is no time limit for the course, unless you want to set one yourself (which must be communicated to your students in the booking conditions for the course), and there is no recommended price.

There is a 'taster' available to all visitors to the site, without the need to login or create an account. Within the taster there is information on how to find a training centre in order to sign up for the course.

When a student is ready for the course, has chosen a training centre and paid that centre for the course, they need to register on the site.

How the course works

The course is split into modules and each module is split into either two or three sections, depending on the complexity: Learn It, Try It and Test It.

Learn It imparts all the information needed for that module. Students can work through it as many times, and at whatever speed they choose.

Try It gives students a chance to practice the more complex modules before moving on to Test It. They can have a go as many times as they like. The simpler modules do not have a Try It section.

Test It is the equivalent of an in-class assessment to check their knowledge. It is marked automatically and recorded on the site, and each student has two chances to complete it, re-visiting Learn It between attempts if they need to. There is no pass/fail mark for the course, but students will be given feedback when they complete Test It. If both attempts result in a poor score, your instructor is free to coach the student up to an appropriate level in order to qualify for the certificate.

The student pack

Each student must be issued with a student pack in the usual way, from which you need to remove the certificate and keep it until they have passed the course. They will also need the Training Almanac, which they can either view online during the course or you can send a hard copy. The cost of the pack and Almanac (if sending a hard copy) must either be included in your course fee, or made clear to the students as an extra expense for the course.

The centre's involvement

Your instructor needs to be on hand to answer questions if students get stuck. The nature of online training means that students expect a speedy response to questions, so we have stipulated a maximum response time of 8 business hours. There is an email link on the site direct to your instructor, and we expect email to be the primary means of communication. However, there's nothing to stop you using other methods of communication such as phone, skype etc.

You will receive a series of automated emails that will help you track your students' progress through the course. You will also be able to view your students' progress and grades through the administration facility on the site.

Paying for your students

Costs of applying for recognition are shown on the application form. In addition, at the end of each month, we will send an invoice for all the enrolments during that month, at a rate of £10 plus VAT per student.

Beyond that, we will have no involvement in the day-to-day running of your course, as any communication will be between you and your students.

Registering students for the course

When students are ready for course, there are two steps to follow:

1. Create a new account, which the students do themselves
2. Enrol for the test, which you enable them to do

Full instructions will be sent when your RYA Interactive recognition is complete.

Questions?

If you have any queries please email interactive@rya.org.uk or call Jane Hall (023 8060 4177) or Emily Stiles (023 8060 4185).

If you become recognised to offer this online course, you will receive more detailed instructions on how to use the site and complete simple site administration tasks.