



Volunteer Discretionary Grants - Application Form

Please read the guidance notes before completing the application form

Name of Club:

Address of Club:

Website :

Postcode:

Club Tel. No:

Who are you applying for the grant for?

Please only tick one box, use separate form for each programme.

OnBoard
Volunteers

or

Volvo RYA Champion Club
Volunteers

RYA Region :

RYA Zone :

OB Area :

Name of Contact Person:

(person to contact regarding the application)

Position / Role within club:

Contact Address:

Contact E-mail:

Contact Phone Number:

Are you the person who co-ordinates volunteer activity at the club? YES NO

If No, please give the name of the person who does

Which category of Discretionary grant are you applying for?

Delivery (Max £400)

Development (Max £250)

Does your club have a Volunteer Development Plan,
or a volunteer section within Club Development Plan?

YES NO

If YES, please attach a copy

In order to monitor the success of the grants, it would be helpful if you could answer the following questions:

1. Approximately how many active volunteers do you have within your club?		
2. How many of these volunteers are regularly involved in OB or VCC activities?		
3. How many of these (OB/VCC) volunteers will benefit from the grant?		
4. On average, how much time do these individuals give to the club each week?		
5. Approximately what is the proportion of Male/Female volunteers? (numbers)	M:	F:
6. How many volunteers are aged 15 to 19, and 20 to 25 years?	15-19	20-25
7. What is the average age of the volunteers?		
8. What age is the youngest and oldest volunteer in the club (approx)?	Y	O
9. Approximately how many volunteers are from a minority ethnic background?		
10. Approximately how many volunteers consider themselves to have a disability?		

Please give details of what the grant will be used for.

What courses/activity do you plan to fund?	How many people will attend?	Total Cost	Request for Grant Contribution
Eg 1 x Dinghy Instructor Course	1	£180	£90
1 x First Aid Course	10	£250	£125
TO TAL		£	: £ :

Who is providing the match funding & how much are they contributing?

What do you hope the result of the grant will be?

How will you identify whether the grant has made a difference?

Payment will normally be made by BACs transfer to your nominated account.

(Payment will normally be made to the club, not to individuals)

Please provide the following information

Name of account (holder)

Name of Bank or Building Society

Account Number

Bank sort code / /

If you are unable to accept a BACs transfer please give details of who a cheque should be made out to

.....

Conditions of the Grant

The following conditions will apply to any successful application:

- 1. The club must match, in monetary terms, the amount of the grant.
- 2. That the grant is to be used exclusively for the purposes set out in this application.
- 3. The grant must be spent within 6 months of being issued.
- 4. The club will immediately inform the RYA Volunteer Development Officer if they are unable to use the grant as defined in the application.

Applicant

I confirm that, to my knowledge all the information in this application is true and correct. I understand that I may be asked for additional information at any stage of the application process and I agree to comply with reasonable requests from the RYA. I have authority from the club to complete this application on its behalf.

Signed : Date...../...../.....

Print Name:

Position in club:

Club Commodore/Chairman

I confirm that, to my knowledge all the information in this application is true and correct. I understand that I may be asked for additional information at any stage of the application process and I agree to comply with reasonable requests from the RYA. I fully endorse and support the application on behalf of the Club. I accept the conditions of the grant on behalf of the Club.

Signed : Date/...../.....

Print Name: Position

Please return this form to the Volunteer Development Officer, RYA, RYA House, Ensign Way, SO31 4YA

Name of Club :	OB <input type="checkbox"/>	VCC <input type="checkbox"/>
OB Centre:		
Region:		Zone:

Grant applied for:	Annual (£100)	<input type="checkbox"/>
	Development (£250 max)	<input type="checkbox"/>
	Delivery (£400 max)	<input type="checkbox"/>
Application Approved		YES <input type="checkbox"/> NO <input type="checkbox"/>
Amount of grant to be awarded		£

Comments

Action taken:		
Application received:	.../.../.....	by:
Payment authorised:	.../.../.....	by:
YES letter sent to club:	.../.../.....	by:
E-mail to ODO/RDO/HPM	.../.../.....	by:
Date of Follow-up: (6 months)	.../.../.....	
Follow-up completed	.../.../.....	by:

Notes:

Signed by VDO :	Date .../.../.....
-----------------	--------------------