

## RYA BEST PRACTICE

### RULES DISPUTES

#### INTRODUCTION

If an incident on the water in fleet racing is not resolved by a boat taking a penalty (one turn for touching a mark, two turns for breaking a rule of Part 2 of the Racing Rules of Sailing, retiring in other cases), then the normal outcomes are:

- A protest hearing which may result in a disqualification: this appears to be becoming less common
- A boat retires after finishing: this can happen
- Nothing happens, because there is no protest, and no retirement: this is becoming too frequent

The RYA understands a reluctance to take matters to protest hearings, but no one in the sport should condone disregard of the rules. The RYA therefore wishes to recommend that clubs should consider adopting:

- (a) An Exoneration Penalty which is less severe than disqualification, and is available after racing for many infringements; and
- (b) An Advisory Hearing and RYA Arbitration, two new quicker ways of resolving disputes.

#### EXONERATION PENALTY

- A 20% scoring penalty as stated in rule 44.3(c) (except that the minimum penalty is two places). The RYA recommends a 20% scoring penalty, which is appropriate for most Club racing. However, this can be varied in the sailing instructions according to the level of the event, number of competitors or size of fleet. For example, a 30% scoring penalty may be more appropriate at an Open Meeting, and a 40% scoring penalty at a National Championship.
- It may be accepted after finishing and before the start of any protest hearing
- When it is accepted, a protest committee cannot penalise that boat further over the same incident
- Once accepted, it cannot be withdrawn even if a protest committee later decides no rule was broken
- It is available for breaches of the rules of Part 2 (rules 10-23) and of rule 31, if a penalty could have been taken for the infringement at the time of the incident: and for breaking rule 42.

#### PUTTING THE EXONERATION PENALTY INTO EFFECT

Adopting the Exoneration Penalty does not need either the Advisory Hearing or RYA Arbitration to be adopted, but the Exoneration Penalty is an essential part of RYA Arbitration. It may be decided that making the Exoneration Penalty available for a boat to accept will be sufficient. However, the use of one or both of the two new methods for resolving disputes is recommended, and can be stated to apply in the notice of race and in the sailing instructions. They are:

##### 1. AN ADVISORY HEARING

Its purpose is to discuss incidents with an adviser and resolve them promptly in an informal but positive way, so that competitors understand the rules better. It is available only where there is no injury, serious damage, related protest or RYA Arbitration.

When an Advisory Hearing is requested, and if all parties agree to this procedure, an adviser will quickly hear what the parties have to say, decide whether the issues are clear enough without further evidence, and, if so, say whether any boat broke a rule, and, if so, which and why.

Redress is not available, but a race committee may agree to correct a mistake if it comes to light.

##### 2. RYA ARBITRATION

Its purpose is to decide protests and requests for redress more simply and quickly; it is not suitable for incidents that resulted in damage or injury.

When a protest form is lodged, a boat may request RYA Arbitration, or the protest committee may suggest it. If the boats and a member of the protest committee or race committee agree that RYA Arbitration is suitable one or more arbitrators (who may also be members of the protest committee) hear the evidence of the parties and decide whether any boat broke a rule, and, if so, which and why. The arbitrator will then either invite a boat that appears to have broken a rule to accept an Exoneration Penalty or will decide that no boat broke a rule. When the decision is accepted by all parties, this will normally conclude the matter – a boat that takes a penalty shall

not be penalised further with respect to the same incident unless she caused injury or serious damage or gained a significant advantage. When the decision is not accepted by any party, a protest hearing will follow. The arbitrator may also decide that in fact the matter should be heard as a full protest, but a boat may still accept an Exoneration Penalty before the hearing thus avoiding the possibility of disqualification.

When redress is offered and accepted, the protest committee or race committee may ask for a full hearing. When it is offered and not accepted, or not offered at all, the boat may proceed with her request at a full hearing before a protest committee.

### SUMMARY – ADVISORY HEARINGS, RYA ARBITRATION AND PROTEST HEARINGS

	ADVISORY HEARING	RYA ARBITRATION	PROTEST HEARING
<b>Initiation</b>	Oral request	Protest form	Protest form
<b>Validity of Protest notification</b>	Not required	Required	Required
<b>Time Limit for a boat to ask for a hearing</b>	None	Normal protest time limit, arbitration request may be made on the protest form related to the incident	Normal protest time limit
<b>If one boat does not agree to participate -</b>	- the hearing will not take place	- the arbitration will not take place, and it will be heard as a normal protest	- the protest committee will normally proceed if one party decides not to attend
<b>Penalty</b>	A boat may voluntarily accept an Exoneration Penalty if it is available for the rule broken, but she is not required to do so.	Arbitrator may invite (but not require) a boat to accept an Exoneration Penalty if it is available for the infringement, or, if it is not, to retire (RAF)	Normal disqualification or other applicable penalty
<b>If there was injury, serious damage or a boat gained a significant advantage</b>	Exoneration Penalty not available, the boat should retire	Exoneration Penalty not available, the boat should retire	Disqualification for not retiring
<b>Redress</b>	Cannot be awarded, but a Race Committee may correct an error that is identified	Full range of redress options where the issue is not complicated	Full range of redress options
<b>Further options</b>	None	Any party may seek to have the decision reviewed by calling for a full hearing of the protest or request by a protest committee. <sup>1</sup>	The decision may be appealed
<b>Paperwork</b>	None	Completed protest form	Completed protest form

### ADVISORY HEARING PROCEDURE

1. Competitor asks the race office for an Advisory Hearing, and tells the other competitor(s).
2. The race office logs the request, and tells the adviser, who checks that all competitors concerned are willing to attend and do not intend to lodge a protest or ask for redress. A hearing is convened.
3. Each competitor takes a few minutes to say what happened. Normally, only the adviser may call witnesses.
4. The adviser asks questions and announces the outcome. If the facts are clear, the adviser uses the rule book to explain the rules that apply, and whether a rule was broken. If a rule was broken, and a boat accepts this, she should consider accepting an Exoneration Penalty if it is available for the rule considered broken, or otherwise consider retiring. She is not obliged to do this.

<sup>1</sup> However, when an exoneration penalty is accepted,

(a) Neither the boat nor a protest committee may then revoke or remove the penalty.

(b) The boat shall not be penalised further in a protest hearing when the protest committee decides that it was appropriate to the facts found and the applicable rules.

5. If the facts are not clear, the adviser will try to advise how the rules would apply to possible variations of the facts.
6. This procedure can be used instead of a request for redress to seek correction of a boat's score, in which case a race committee representative will attend. The race committee is not obliged to accept the decision of the adviser.

### **RYA ARBITRATION PROCEDURE**

1. A boat will lodge a protest form in the normal way, and within the normal time limit
2. When RYA Arbitration is provided for in the notice of race and sailing instructions, its use may be initiated by any party (the protest form may provide for a protestor to ask for this) or by a member of the protest committee or race committee. The protest committee appoints an arbitrator, who will first establish that there was no injury or serious damage. If the arbitrator is satisfied, and if all parties agree, an arbitration hearing will be called, to take place as soon as possible in a quiet place, but with observers permitted to attend.
3. If the arbitrator judges the issue too complex, or if a party does not agree to arbitration, the issue will be heard as a normal protest. Any boat may accept an Exoneration Penalty before the start of a full protest hearing (or retire if she caused injury, serious damage or gained a significant advantage – rule 44.1).
4. If a party is not present, and therefore is not able to accept an Exoneration Penalty, it is recommended that the matter is heard by a protest committee. If RYA Arbitration was suitable, it may be equally suitable for the arbitrator to act as a one-person protest committee.
5. The arbitrator follows the same procedure as for a protest hearing (see Appendix M), starting with establishing whether the protest was valid. If it is, the parties then briefly state their case. They may question each other, and the arbitrator will question them.
6. The arbitrator may decide at any time during the hearing that the issue would in fact better be heard by a full protest committee, and may suspend the arbitration. Any boat may accept an Exoneration Penalty before the start of a full protest hearing (or retire if she caused injury, serious damage or gained a significant advantage). However, the arbitrator may instead decide that hearing other witness evidence immediately will enable an immediate and clear decision to be made. Only the arbitrator may call witnesses.
7. The arbitrator establishes and summarises the facts, and states the rules that apply and the conclusions. A boat adjudged to have broken a rule is asked to accept an Exoneration Penalty (or retire if she caused injury, serious damage or gained a significant advantage).
8. When a party accepts an Exoneration Penalty or decides to retire, the protestor is invited and allowed to withdraw the protest.
9. No party is obliged to accept an Exoneration Penalty or retire, and no party is obliged to accept that another party did not break a rule. In either case, the party is entitled to have the matter heard as a normal protest. If a boat does not agree to accept a penalty or retire, or does not agree that no rule was broken, any party has the option of requesting a full hearing.
10. The arbitrator completes the protest form and returns it to the race office. If a full protest hearing is to follow, no new protest form from the party is needed, and the protest committee will attach a fresh second page to the protest form for its own hearing.
11. If, for any reason, the issue is not or cannot be resolved to the parties' satisfaction by RYA Arbitration and it then proceeds to a protest hearing, any party may accept an Exoneration Penalty at any time before the protest hearing starts. An Exoneration Penalty, once accepted, cannot be withdrawn or removed, even if a protest committee later decides that a boat that accepted an Exoneration Penalty did not in fact break a rule.
12. When a boat accepts an Exoneration Penalty at the arbitration or at any time before the start of a protest hearing, she will not be penalized further at the protest hearing if the protest committee decides that the penalty she has already accepted was appropriate to the facts it finds.
13. When redress is offered and accepted at the RYA Arbitration, the protest committee or race committee may ask for a full hearing. When redress is offered and not accepted, or not offered at all, the boat may have her request heard before a protest committee.
14. When RYA Arbitration proceeds to a full protest hearing, there is no objection in principle to the arbitrator being a member of the protest committee, but a protest committee may decide not to have the arbitrator as a member.

## **RECOMMENDED NOTICE OF RACE & SAILING INSTRUCTIONS**

TO PUT THESE PROCEDURES INTO EFFECT

They may be modified to suit particular requirements of organizing authorities

### **ADD TO THE NOTICE OF RACE:**

The Exoneration Penalty [and the Advisory Hearing and RYA Arbitration] of the RYA Rules Disputes Procedures will be available.

### **AND EITHER:**

**Post these procedures on the Official Notice Board, and add as applicable to the Sailing Instructions:**

The Exoneration Penalty [and the Advisory Hearing and RYA Arbitration procedures] of the RYA Rules Disputes Procedures will be available. See the Official Notice Board for details.

**OR**

**Add as applicable to the Sailing Instructions (choose a different percentage or minimum if desired; consider adding a maximum as well):**

#### **X Exoneration Penalty**

X.1 A boat that may have broken a rule of Part 2, or rule 31 or 42, may, after finishing the race concerned and before the start of a related protest hearing, notify the race committee that she accepts a 20% scoring penalty as stated in rule 44.3(c), (except that the minimum penalty is two places if that does not result in a score worse than DNF). This penalty does not reverse an OCS score, a disqualification under rule 30.3 or a penalty under Appendix P. It is not available for a breach of rule 2 or of class rules or for gross misconduct under rule 69. Nor is it available to a boat that caused injury or serious damage, or gained a significant advantage by her breach: in these circumstances, her penalty is to retire.

X.2 When an Exoneration Penalty is accepted:

(a) Neither the boat nor a protest committee may then revoke or remove the penalty.

(b) The boat shall not be penalized further in a protest hearing when the protest committee decides that it was appropriate to the facts found and the applicable rules.

#### **Y Advisory Hearing**

When there is an incident that will not result in the lodging of a protest or a request for redress, a boat, protest committee or race committee may request an advisory hearing with the race office, and notify any boat involved in the incident. An adviser will then call a hearing to learn what may have happened and will state whether any rule appears to have been broken, and by which boat. A boat may as a result notify the race office that she accepts an Exoneration Penalty when it applies to the incident, or choose to retire.

#### **Z RYA Arbitration**

Z.1 When a protest or request for redress is lodged, a boat may at the same time request RYA Arbitration, or the protest committee or race committee may offer it.

Z.2 If the parties and a member of the protest or race committee agree that RYA Arbitration is suitable, an arbitrator (who may be that member of the protest committee) will call a hearing conforming to Section B of Part 5 of the Racing Rules of Sailing, except that rule 64.1(a) will not apply. Instead, when the arbitrator decides that a boat that is a party to the arbitration hearing has broken a rule for which the Exoneration Penalty is available, the party will be invited to accept that penalty, and, if it is accepted by a protested boat, the protesting boat will be allowed to withdraw the protest, changing rule 63.1.

Z.3 When there is not an agreement to use RYA Arbitration, or when, after RYA Arbitration, a protest is not withdrawn or the Exoneration Penalty is not applicable to the facts, there will be a normal protest hearing, at which the arbitrator may be a member of the protest committee. Rule 66 will not apply to the arbitration decision. A boat may still accept an Exoneration Penalty at any time before the start of a protest hearing and receive its protection from further penalization. She may also retire.

Z.4 When redress is offered and accepted at the RYA Arbitration, the protest committee or race committee may seek to have this reviewed by asking for a full hearing. When redress is offered and not accepted, or not offered at all, the boat may have her request heard before a protest committee.

### **NOTE TO SCORERS**

When an Exoneration Penalty is accepted by a boat, the designation XPA (Exoneration Penalty Accepted) is recommended. If she retires, she is to be scored RAF.