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Requirements for Membership and Membership Procedure

(Please retain booklet for your records)

Who can become a Member?

Membership is by application to the Membership Department and should meet the set application criteria which will be reviewed by the appropriate Regional & Group Association. To be eligible for membership of the British Marine Federation, a firm, company or association must be actively engaged in the marine industry or profession with a trading address within the UK Channel Islands, Isle of Man or Eire. There are two classes of membership: Full and Associate. Associate members are those who have yet to complete three years of continuous trading in the marine industry. Both classes of membership must satisfy the membership criteria set and agreed by Council and satisfy Council as to their integrity, reputation and suitability - and join their appropriate Regional and Group association.

SUBSCRIPTIONS

For the amount that you pay to the BMF you will become a member of the BMF nationally and additionally the appropriate Group and Regional association. This ensures that each company has its special interests catered for by the Group association and receives the benefit of participation in the activities of their nearest Regional association.

THE BENEFITS OF MEMBERSHIP

BMF members have access to a full range of trade association services that are provided by the Federation. There are nine specific services that offer a range of advice, information and practical help in the following areas:-

- Environment & Boating Facilities
- International Business Development
- Government & Parliamentary matters
- Membership & Commercial Benefits
- Legal & Financial
- Public Relations & Marketing
- Technical
- Training
- Statistics & Market Research

The policy of each of these services is guided by a Committee comprised of member representatives who report to the BMF National Council.

THE BOAT SHOWS

The BMF, through its subsidiary, National Boat Show Ltd, annually promotes and organises Boat Shows throughout the UK. All are established as important events in the Boating Industry calendar. Full members of the Federation are entitled to space discounts at these shows. All members receive an allocation of free tickets to public shows at discounted rates.

Contents

	Page
1. Who can become a member?	3
2. Membership procedure	4
3. The structure of the BMF	5
4. Extracts from the Rules of The British Marine Federation:- Classes of membership Conditions of membership Use of Federation logo	6
5. Notes	10

Membership Procedure

1. The completed application forms and references are received by the BMF Membership Department and any outstanding information is requested from the applicant.
The applicant will be sent a copy of the BMF Rules and will be required to sign a declaration with his agreement to the terms and conditions of membership as set out in these Rules.
2. The application is reviewed by the Membership Department and the appropriate recommendation of the grade of membership forwarded to -
The Executive Committees of the Regional and Group Association who may possibly arrange to visit the applicant .
3. If the application does not meet the basic criteria, it may be referred to the membership committee for consideration
4. If the applicant meets the required membership criteria they will receive a letter offering membership. With this letter will be enclosed various membership information and a copy of the BMF Rules incorporating the Code of Practice. A copy of the Memorandum and Articles of Association is available on request.

NOTE: Membership cannot commence until the applicant's signed agreement to the terms and conditions of membership are returned to the Federation.

NOTES FOR THE GUIDANCE OF APPLICANTS

(see also Notes on Application Form)

To avoid delay please make sure that all the information is submitted with the application.

REFERENCES

You are requested to submit three trade or supplier references with your application, at least one of these should be from an existing Federation member. A list of Federation members is enclosed in the membership pack for your convenience. Please note that personal references, references relating to previous business ventures and references from sister companies are not acceptable

REGIONAL AND GROUP ASSOCIATIONS

Membership of the appropriate Regional and Group Association runs concurrently with Federation Membership. The Membership Service decides upon your basic subscription. However, if you wish to join additional associations, there is a minimal charge to each per annum.

DEPOSIT

It has been found necessary to ask for a non-returnable fee of £50 from all applicants, this covers administration and credit checking. If applicants wish to be kept informed of progress of their application the Membership Department is happy to answer questions by telephone or letter.

PLEASE CHECK THAT YOU HAVE SUPPLIED

Application Form (Signed)

Brochures (where available) and covering letter

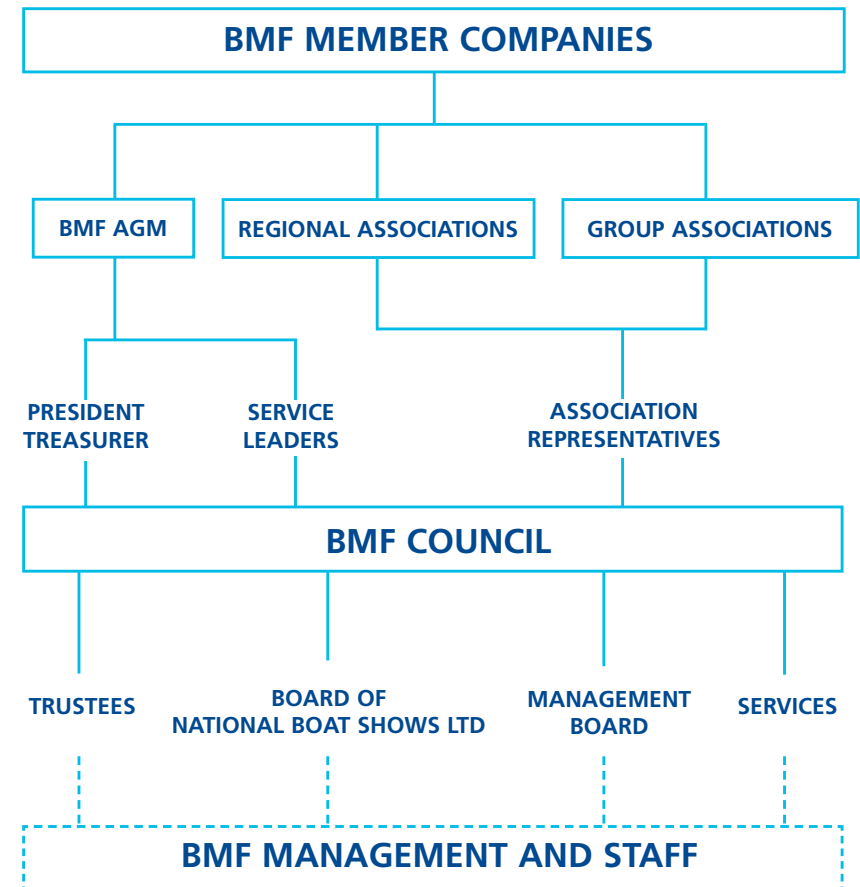
£50 administration fee

Three trade or supplier references including one from a BMF member

The Structure of the BMF

It is the BMF Members themselves, through their elected representatives to the BMF National Council and Management Board who ultimately determine policy. Thereafter the permanent staff of the Federation implement the decisions, alongside voluntary officers on each of the individual Committees or Services which control the Federation's specific activities.

The organisation operates within a business-like framework with commercial targets for income from trading activities and strict controls on spending to ensure "value for money" for Members.



Democracy is an important principle of the BMF with members playing the major role in decision-making - through their elected representatives, controlling Regional and Group Associations and sitting on the National BMF Council, which governs industry policy.

The British Marine Federation

(A Company Limited by Guarantee)
Extracts from the Rules of the Federation

1. CLASSES OF MEMBERSHIP

Eligibility, Classification and Election

(a) Eligibility for Membership:

Any individual, firm, company, Federation or Association actively involved in the marine industry whether ship and/or boat building and/or repairing or any other business or trade whose activities or objects are considered by the Council of the Federation to be associated with or allied to the boat building industry within the United Kingdom, the Channel Islands, the Isle of Man and the Republic of Ireland shall be eligible for membership of the Federation. A UK trading address is a requirement.

(b) Classes of Membership:

There shall be five classes of membership, namely:

(i) Full Membership

That is to say individuals, firms or companies who have completed a three year period of continuous trading within the marine industry.

(ii) Associate Members

That is to say individuals, firms or companies who have served less than a three year period of continuous trading within the marine industry. Associate members will be upgraded to Full membership after two years, on receipt of an updated reference and subject to a visit by an Association or BMF official and a satisfactory credit check.

Transfer is dependent on there being no objections from either the Region or Group association. Transfer to Full membership may be considered within the two year period provided that the company has been trading in the marine industry for a minimum of 3 years.

(iii) Honorary Members

The Council shall have power to elect Honorary Membership, as a mark of esteem for conspicuous service to the industry, such individuals as they may from time to time consider eligible.

(iv) Regional Associations

That is to say Associations consisting of individuals, firms or companies actively carrying on a business within the marine industry in a defined regional area of the United Kingdom, all of whose Full and Associate members are in membership of the Federation.

(v) Group Associations of Trades or Professions

That is to say Associations consisting of individuals, firms or companies engaged in the same type of trade or profession within the marine industry and all of whose members are in membership of the Federation.

NOTES:

(a) Regional and Group Associations may at their option grant membership to individuals, firms and companies whose activities, location or involvement within the marine industry do not qualify for Full or Associate membership.

(b) This membership is confined to the particular Association concerned, will be non voting and does not involve real or implied membership of the Federation. These members will be required to join the Federation in the normal manner should changed circumstances permit, or if eligible, at the end of a maximum period of two years.

(c) Administration - Recruitment and administration of these non qualifying regional and group association members shall be the responsibility of the group and regional associations who shall satisfy themselves as to the integrity and standing of applicants.

(d) Safeguards - The Membership Service of the Federation at intervals of not more than 12 months shall examine a list of members submitted by Regional and Group Associations and make any recommendations thought fit.

(e) Election

Election of members in whatever Class shall be with approval of the Regional and Group Association and every applicant must satisfy the set membership application criteria agreed by the Membership Committee and Council, and satisfy Council as to their integrity, reputation and suitability before being admitted into membership.

2. CONDITIONS OF MEMBERSHIP

(a) Every applicant for membership of the Federation shall complete sign and deliver to the Federation an application for admission framed in such terms as the Federation Council shall think fit, together with such information and a remittance of such sum of money as the Federation Council shall from time to time determine.

(b) Upon receipt of an application for admission properly completed in the prescribed form the Council or Membership Committee of the Federation shall consider such application and may, if the Council or Membership Committee thinks fit and in their discretion make an offer in writing to such applicant for membership on such terms and conditions as the Council or Membership Committee shall in their discretion determine. The Council or Membership Committee shall be entitled to refuse an application for membership in their discretion and shall on a confidential basis provide reasons for such refusal. If an applicant is refused membership the Council or Membership Committee shall return to the applicant any sum of money remitted with the application. Prospective applicants for membership who have had their application turned down may have their membership process reviewed by an independent assessor appointed by BMF, to ensure that the rules and conditions of membership have been fairly applied to their case.

(c) Full and Associate members must join and at all times remain in membership of the appropriate Regional and Group Association. Members may also at their option join any other Regional or Group Association where the Association rules allow on payment of the additional subscription involved.

(d) Associate members shall have no voting rights nor be eligible for appointment of individuals to office in the Federation.

(e) All members of the Federation agree to abide by the Memorandum and Articles of Association of the Federation and any amendments thereto may be agreed upon in general meetings and to pay on demand all subscription and other dues that may be levied upon them from time to time as determined by the Federation Council.

(f) If at any time there is any substantial change in the ownership of a member of the Federation or if the member is a firm any change in the partners of the firm or if the member is a company any change in the directors or other officers of the company or the individual shareholdings in the company or if in the case of any member there is any change by way either of addition or deletion or variation of the type of business carried on by the member or the trade name(s) used by the member in connection with its business then the member shall immediately notify the Federation in writing of any such change. On receiving such notice the Federation shall be entitled to review the membership of such member and may in its discretion terminate or suspend membership and/or impose terms or conditions upon the membership of such member or vary the class of membership and/or amend by variation addition or deletion any terms or conditions already imposed on the membership of such member and /or take any other steps in relation to its membership as the Federation shall in its discretion think fit.

(g) If a member shares any director(s), manager(s), or partner(s) with another entity involved in the marine industry, and is part of a group including a company, which becomes bankrupt or goes into liquidation (other than voluntarily for the purposes of amalgamation or reconstruction) or is unable

to pay its debts within the meaning of s.123 Insolvency Act 1986 (or any statutory modification or reenactment thereof) or suffers a distress or execution to be levied on or a receiver appointed on any property in connection with the business of the company or which makes any arrangements with its creditors or of which an administrator or administrative receiver is appointed pursuant to the Insolvency Act 1986 (or any statutory modification or re-enactment thereof), that member shall notify the Federation in writing of any such circumstances. On receiving such notice the Federation will be entitled to review the membership of such member and may in its discretion terminate or suspend membership and/or impose terms or conditions upon the membership of such member or vary the class of membership and /or amend by variation, addition or deletion any terms and conditions already imposed on the membership of such member and /or take any other steps in relation to its membership as the Federation shall in its discretion think fit.

A member shall cease to be a member:

- (h) if a member shall give six months notice in writing of termination to the Federation.
- (i) if in the case of an individual if he becomes of unsound mind or bankrupt.
- (j) if in the case of a company it goes into liquidation (other than voluntarily for the purposes of amalgamation or reconstruction) or is unable to pay its debts within the meaning of section 123 Insolvency Act 1986 (or any statutory modification or re-enactment thereof) or suffers a distress or execution to be levied on or a receiver appointed on any property in connection with the business of the company or if it makes any arrangements with its creditors or if an administrator or administrative receiver is appointed pursuant to the Insolvency Act 1986 (or any statutory modification or re-enactment thereof).
- (k) Provided that if a member ceases to be a member as a result of bankruptcy or pursuant to (j) above, and an entity commences trading with one or more of the former directors, managers or partners of the former member as director, manager or partner, that entity shall trade for at least one year before applying for probationary membership unless its application is supported by 75% of Council present and voting.
- (l) Council may also at its discretion terminate the membership of any member but the requirements of natural justice shall be respected and a member shall be entitled to receive one month's notice of the proposed expulsion and shall be entitled to be heard in his own defence by council.
- (m) Notwithstanding any such expulsion any member so expelled from membership shall not be entitled to any refund in whole or part of any subscription paid in respect of the year in which membership ceases.

3. USE OF FEDERATION LOGO

- (i) A Full or Associate Member of the Federation shall be permitted to use on its business stationery and otherwise in connection with its business the Federation logo strictly subject to and in accordance with these Rules and with any terms and conditions prescribed by the Federation and notified by the Federation to members from time to time.
- (ii) No category of member of the Federation other than a paid up Full or Associate Member as set out therein shall be permitted to use the Federation logo on any stationery or in its business or in any way whatsoever unless given the express prior written permission of the Federation to do so.
- (iii) It is expressly agreed and understood that the Federation may from time to time in its absolute discretion impose terms and/or conditions in relation to the use of the Federation logo to apply either to all Full or Associate Members or to an individual Full or Associate Member or to particular Full or Associate Members and may require Full or Associate Members to execute such documents in relation to the use of the Federation logo as it in its absolute discretion thinks fit.
- (iv) It is expressly agreed and understood by all Full or Associate Members that the right to use the Federation logo as set out herein relates only to the Full or Associate Member itself and not to any other person connected or associated with the Full or Associate Member including but not limited to

any partner, wholly or partly owned subsidiary, joint venture partner, franchisee, franchisor, licensee, licensor, director or other officer or any other associated person whatsoever. The Full or Associate Member shall not in any circumstances permit or allow or license any other person to use the Federation logo and shall not itself use the Federation logo for the benefit or any other person nor in relation to any business of the Full or Associate Member other than that in respect of which its membership has been granted without the express prior written consent of the Federation which shall be entitled to grant or withhold at its absolute discretion.

(v) Any breach by a Full or Associate Member of any terms and/or conditions applying to its use of the Federation logo either as set out herein or as prescribed by the Federation from time to time in accordance with the Rules shall without prejudice to any other rights or remedies of the Federation entitle the Council of the Federation to terminate, suspend, alter the category of membership or otherwise review the membership of such Full or Associate Member. Upon termination of membership the member shall immediately cease to use the Federation logo and shall not at any time thereafter hold itself out as a Full or Associate Member of the Federation. If the Federation determines that the category of membership of such Full or Associate Member shall be altered the member shall immediately cease to use the Federation logo and shall not at any time thereafter hold itself out as a Full or Associate Member of the Federation. If the Full or Associate Membership's membership is suspended, then the Full or Associate Member shall not use the Federation logo no hold itself out as a Full or Associate Member of the Federation during the period of such suspension. The Council of the Federation shall be entitled to determine the duration of such period of suspension and to impose such terms and conditions during such period of suspension as it in its absolute discretion thinks fit. The remedies of the Federation set out herein and otherwise in these Rules are expressly without prejudice to any other rights or remedies that the Federation may have either in law or in equity.

NOTES

CHANGE OF OWNERSHIP/PARTNERSHIP/DIRECTORSHIP/ACTIVITY

In the event of a major change in a member company's status, shareholding, name or activity, the company must submit all details to the Federation Membership Manager for consideration by the Membership Committee, the appropriate Association and ratification by Council (see clause 2(g)).

TRANSFER FROM ASSOCIATE TO FULL MEMBERSHIP

Associate membership does not normally continue for more than two years. Members may apply for transfer to full membership to the Membership Manager. An updated credit check will be completed, an updated reference requested and a visit to the member company will be completed by a BMF or Association Official. If the applicant meets the set transfer criteria approval to transfer to Full Membership will be granted.

RESIGNATION

Notice of intention to resign from the Federation shall be given in writing to the Membership Manager.

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FURTHER INFORMATION

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