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FITNESS REPORT						EMPLOYEE SERIAL NUMBER	
						057303	
<b>SECTION A GENERAL</b>							
1. NAME (Last) (First) (Middle)			2. DATE OF BIRTH	3. SEX	4. GRADE	5. ED	
GOODPASTERE, Ann L.			28 Nov 1918	F	GS-13	D	
8. OFFICIAL POSITION/TITLE			7. OFF/DIV/BR OF ASSIGNMENT		6. CURRENT STATION		
Operations Officer			DDP WH 3		Mexico City		
9. CHECK (X) TYPE OF APPOINTMENT				10. CHECK (X) TYPE OF REPORT			
<input checked="" type="checkbox"/> CAREER		<input type="checkbox"/> RESERVE		<input type="checkbox"/> TEMPORARY		INITIAL	
<input type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C)		<input type="checkbox"/> SPECIAL (Specify):		<input checked="" type="checkbox"/> ANNUAL		REASSIGNMENT SUPERVISOR	
<input type="checkbox"/> SPECIAL (Specify):		<input type="checkbox"/> SPECIAL (Specify):		<input type="checkbox"/> REASSIGNMENT EMPLOYEE			
11. DUES REPORT DUE IN O.R.				12. REPORTING PERIOD (From - To)			
28 February 1964				1 January - 31 December 1963			
<b>SECTION B PERFORMANCE EVALUATION</b>							
<p><b>W - Weak</b> Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p><b>A - Adequate</b> Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p><b>P - Proficient</b> Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p><b>S - Strong</b> Performance is characterized by exceptional proficiency.</p> <p><b>O - Outstanding</b> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>							
<b>SPECIFIC DUTIES</b>							
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).							
SPECIFIC DUTY NO. 1 LIEMPTV Project - Working with Jeremy L. NIARCOS (regular contact and case officer) supervises work of three photo bases operating against Soviet Embassy; processes take; identifies Soviets and intelligence function. Alternate contact with staff agent.							RATING LETTER O
SPECIFIC DUTY NO. 2 Liaison with Legal Attache, Army, Navy and Air on routine CE cases. Assists COS and DCOS on non-specialized cases as they occur.							RATING LETTER O
SPECIFIC DUTY NO. 3 Contact for Orville HORSFALL (staff agent), translator, processor. Contact for Arnold F. AREHART, LIENVOY. Contact for Jeremy K. BENADUM, LITEMPO.							RATING LETTER O
SPECIFIC DUTY NO. 4 Alternate photographer, flaps and seals technician.							RATING LETTER O
SPECIFIC DUTY NO. 5 Case officer on some CE cases.							RATING LETTER O
SPECIFIC DUTY NO. 6 Generally responsible for preparation of operational briefing papers, charts, and photographic presentations for COS briefing of visiting firemen.							RATING LETTER O
<b>OVERALL PERFORMANCE IN CURRENT POSITION</b>							RATING LETTER
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.							O

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GROUP 1 Excluded from automatic downgrading and declassification

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**SECTION C NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or add to information in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties (if applicable) be described, if applicable.

This officer has continued to perform all duties assigned -- and they are varied -- from the pick-up of reels, transcriptions, CE case studies to photography, flaps and seals, in an outstanding manner.

This officer, when replaced, will need two or three "replacements" unless a most unusual person is sent to replace him.

**SECTION D CERTIFICATION AND COMMENTS**

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT.

DATE	SIGNATURE OF EMPLOYEE
11 January 1964	/S/ Ann L. Goodpasture

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION.

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
11 January 1964	Chief of Station	/S/ Winston H. Scott

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

Although this employee is a fine intelligence officer and has worked very hard for the Chief of Station, Mexico City, I consider the rating of Outstanding in all specific duties and for over-all performance to be excessively high. Reporting on the activities she supervises has been as good as that from other Mexico City operations but is still not up to DDP standards. While most of the projects she is concerned with are handled with proper cost consciousness, at least one of them, the LITENPO Project, is not. The agents are paid too much and their activities are not adequately reported. This has been called to the station's attention.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
4 March 1964	C/WH/3	John E. Whitten

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